



**STAFF DEVELOPMENT &
TRAINING COMMITTEE**
Minutes
February 22, 2007

The meeting of the Staff Development and Training Committee was held on Thursday, February 22, 2007, in room SSC-35.

Roll Call

Members Present: Diane Cummins, Byung Kang, Christopher Lowry, Patrick O'Brien, Wilma Owens, Peggy Richardson, Teri Safranek, John Tortarolo

Members Absent: Susan Coleman (requested to be replaced as a member)

Recorder: Lisa Hornsby

I. Welcome and Introductions

Chris Lowery and Teri Safranek introduced themselves to the committee.

II. Minutes

The minutes from the February 9, 2007 meeting were approved.

II. Old Business

III. New Business

A. Role, Products, Reporting Relationships

Patrick O'Brien presented changes to the Governance Structure with the verbiage that came from the language in the letter sent by the Chancellors Office. The committee discussed many options to define the role and the products and made the following recommendations:

Role: Identify and assess staff development and training needs, recommend funding, and review outcomes.

Products: Review, evaluate and report outcomes.

B. Grant Proposal

C. Term Limits

D. Next steps/assignments

V. Other

John Tortarolo indicated that the committee does not currently have representation from the CCE/AFT and recommended that a member from CCE/AFT be added. The committee concurred.

VI. Adjournment

The meeting was adjourned at 12:00 p.m.