



**STAFF DEVELOPMENT &  
TRAINING COMMITTEE**

**Agenda**

MEETING TYPE: \_\_\_\_\_ Date: 2/8/2007

\_\_\_\_\_ Staff Starting Time: 10:30 a.m.

\_\_\_\_\_ Product/Project Ending Time: 12:00 p.m.

X \_\_\_\_\_ Committee/Council Place: SSC-35

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**Co-Chairs:** John Tortarolo **Members:** Susan Coleman, Diane Cummins, Byung  
Patrick O'Brien Kang, Christopher Lowry, Wilma Owens  
Peggy Richardson, Teri Safranek,

**Recorder:** Lisa Hornsby

Order of Agenda Items	Resources Used	Time Allotted
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- I. **Welcome and Introductions**
- II. **Minutes**
- II. **Old Business**
  - A. None
- III. **New Business**
  - A. Administrivia (meeting schedules, times, minutes)
  - B. Revitalizing the committee
    - a. One-time funding
    - b. Required spending areas
    - c. Committee governance structure
    - d. Background on existing training programs and efforts
  - C. Role, Products, Reporting Relationships
  - D. Co-chair's perception on funding uses and committee's products
  - E. Guiding principle for committee's work
  - F. Next steps/assignments
- IV. **Other**
- V. **Adjournment**

**Next Meeting Date: *February 22, 2007***