



**FISCAL STABILITY TASK FORCE
MINUTES**

December 7, 2004

Joe Newmyer called the meeting to order at 3:40

Roll Call

Members Present: Cuaron, Davis, Doran, Dowd, Forsyth, Gommel, Gordon, Jay, Kratcoski (for Lopez) Madrigal, Newmyer, Roth, Smith, Springer, Townsend-Merino, Wick (for McCluskey)

Members Absent: Eckman, Frady, Miyamoto, Neault-Kelber

I. **Approval of Minutes** - (MSC Springer/Jay) The approval of the minutes of November 30, 2004. These will be posted on the Palomar web page:

www.palomar.edu/committees.htm

II. **Reports from Sub-Group meetings**

There were no reports from sub-groups

III. **Budgets**

The two-phase aspect for dealing with potential over-budgeting to shift the budgets was discussed. Phase I will consist of examination of budgets to identify possible over-budgeting in some areas. Phase II is the allocation of the identified budgets. Items to be included in the re-allocation of the budgets: 1) reduction of the deficit, 2) allocating resources toward the bargaining process, and 3) identifying district high priority needs. Joe reported that negotiations are close to being finalized and that funds will need to be identified to move forward to a conclusion. In addition, Joe reported that the Board is concerned about the deficit. FSTF must continue to look at high priority items (i.e. site licenses) that should be funded; however, bargaining issues cannot be discussed.

Discussion on the direction that will be given to departments in identifying over-budgeting and the reporting process were discussed.

It was agreed that the planning councils should review their budget including those areas where cuts have been made to determine where restoration is required. Since the cuts were originally a directive from SPC it was agreed that FSTF make the recommendation to SPC that the planning councils begin the Phase 1 process.

Motion: FSTF will ask SPC to request that planning councils review and make recommendations of each division's high priority items. MSC (Townsend-Merino/Jay)

Discussion continued that restorations be justified.

IV. Status Report for Governing Board

The mid-year report will be presented at the January 11, 2005 Governing Board meeting. (The report will also be posted on the www.palomar.edu/committees.htm web page).

V. Other

There was discussion regarding the task force membership. It was suggested that each planning council review and where necessary update the FSTF membership. Additionally, Faculty, PFF, and CCE memberships need to review and clarify their membership on the task force to ensure that constituency and councils have adequate representation on FSTF.

The first FSTF sub-group meetings of the spring semester will be January 25, 2005. (Groups 1 & 4 will continue to meet in the Administrative Services conference room - A4-C, and Groups 2 & 3 will continue to meeting in AA-109).

Meeting adjourned at 4:05

The next meeting is scheduled for 3:30p.m. February 1, 2005
Room SU-18