



**EEO ADVISORY COMMITTEE**  
**Debrief Notes**  
**November 6, 2008**

The meeting of the Equal Employment Opportunity (EEO) Advisory Committee was held on Thursday, November 6, 2008, in Room LL-112. The Committee approved and the meeting was called to order at 3:03 p.m.

**Roll Call**

Members Present: Miriam Allen Hart, Francisca Gonzalez, Shawna Hearn, Lisa Hornsby for Debbie Allen, Diane McAllister, Blaine Morrow Anne Stadler, John Tortarolo, and Fari Towfiq,

Members Absent: Lois Galloway, Martin Japtok, Pam Mc Donough, Armando Telles, and Carlos Von Son

**I. Minutes**

The minutes from the October 2, 2008 meeting were reviewed and approved with corrections.

**II. 2008 – 2009 Projects**

**A. Community Member Selection**

It was recommended to defer this item until the next meeting when Carlos von Son would be available to discuss setting up a process for selecting a community member.

**B. Diversity Event**

Miriam Allen Hart prepared a draft letter that will be sent to faculty members that will offer students extra credit for attending the Diversity Event.

It was determined that April 23, 2009 would be the date for the event. The committee chose this year's topic to be "Gender Equity". It was suggested that Sara Thompson's sister be asked to be the keynote speaker. John Tortarolo offered to contact Debbie McBrayer to get contact information. The suggestions for the five panelists include William Jahnel, Instructor - Econ, History & Poly Sci, Claudia Duran, VP ASG, Berta Cuaron, VP Instruction, Geoff Schroder, Instructor – Nursing, and Bret Gowen, Instructor – English. Other possibilities include Monika Forest, police officer – campus police and Brett Vanwey, Supervisor – Public Safety.

It was suggested that we support more of the student groups for entertainment at this year's event. Shawna volunteered to contact Molly Faulkner from the Performing Arts Department and PatriceAnn Mead in the Dance Department.

John Tortarolo suggested that a Foundation be contacted to assist with the cost of the food. Mary San Agustin will be contact to see what support she can offer. It was determined that food would be ordered for 175 people this year rather than 200.

The committee discussed the possibility of filming the event and it was determined that Melinda Finn would be asked to take pictures of the event. John, Blaine, Fari, Miriam and Lisa will map out the Student Union to determine the best use of the space. (I.E., sun comes in, check for sound, etc.). Francesca Gonzalez said she would like to be involved with the decorations again this year. The committee suggested that advertising and media be discussed at the next meeting.

C. EEO Plan

UCLA's research determined that there were no databases with the capability to track the availability of applicants for Faculty and Administrative positions. The question at this point is "Should Title V be rewritten?" John suggested the Committee meet with Karen Robinson regarding the EEO Plan

**III. Other**

**IV. Adjournment:**

The meeting was adjourned at 4:02 p.m.

Next meeting: December 4, 2008 at 3:00 p.m.