



**EEO ADVISORY COMMITTEE**  
**Minutes**  
**December 6, 2007**

The meeting of the Equal Employment Opportunity (EEO) Advisory Committee was held on Thursday, December 6, 2007, in room LL-112. The Committee approved and the meeting was called to order at 3:10 p.m.

**Roll Call**

Members Present: Debbie Allen, Miriam Allen-Hart, Francisca Gonzalez, Shawna Hearn, Martin Japtok, Diane McAllister, Anne Stadler, Fari Towfiq

Members Absent: Paul Barboa, Lois Galloway, Laura Gropen, Rafiki Jenkins, Shannon Lienhart, John Tortarolo

Recorder: Lisa Hornsby/Shawna Hearn

**I. Minutes**

There were no minutes to approve from the October 11, 2007, quorum was not established.

**II. Old Business**

**III. New Business**

**A. 2008 Diversity Event**

Event logistics were discussed:

- Thursday, April 17, 2008 for the event
  - Reserve Student Union – Lisa
    - 5:00-5:15 Arriving / Background Music
    - 5:15-5:30 Entertainment
    - 5:30-5:40 Opening Statement
    - 5:40-6:00 Keynote Speaker
    - 6:00-6:15 Entertainment
    - 6:15-7:00 Refreshment / Background Music
    - 7:00-8:30 Panel
  - Parking – Diane
  - Entertainment – David Chase, Madelyne Byrne
  - Audio- Lee Hoffman
- Theme – Technology & Diversity “Friends or Enemies”
  - Keynote Speaker: Haydn Davis
  - Panelist: Alonzo Coleman
  - Panelist: Martin Japtok
  - Panelist: DRC? Sherry Goldsmith
  - Panelist: Student

It was discussed that portions of the video from the event year could be put into a slide show that can be posted to the web and could be displayed with background music at the event year. It was also recommended that the event information be sent directly to journalists for news coverage of the event.

**B. Discussion of Model EEO Plan**

Karen Robinson presented information on requirements for the EEO Plan to the committee. Karen indicated that the Chancellor's Office has not yet provided statewide availability data of job applicants. Karen is currently working on creating a survey instrument to assess cultural climate at Palomar and is reviewing demographic data of the District job applicants and employees. Employment Services develops the data on job applicants and the Office of Institutional Research and Planning develops employee data. The survey and the data are anticipated to assist in determining underrepresentation of diverse employees.

**IV. Other**

**V. Adjournment**

The meeting was adjourned at 3:55 p.m.