



EEO ADVISORY COMMITTEE

Minutes

March 2, 2006

The meeting of the Equal Employment Opportunity (EEO) Advisory Committee was held on Thursday, March 2, 2006, in room LL-111. The meeting was called to order by John Tortarolo at 3:00 p.m.

Roll Call

Members Present: Lisa Faas, Francisca Gonzalez, Lawrence Hahn, Shawna Hearn, Nancy Horio, Diane McAllister, Anne Stadler, John Tortarolo, Fari Towfiq

Members Absent: Melissa Bohl, Alonzo Coleman, Carmen Eckman, Lois Galloway, Martin Japtok

I. Minutes

The minutes from the February 2, 2006 meeting were reviewed and approved.

II. Old Business

A. Unity in Diversity 2006 Event

1. Event Logistics

John Tortarolo stated that he would ask President Deegan to speak at the event around 4:50pm. He will also invite the Governing Board members to attend and notify Mark Oggel about the event.

2. Keynote Speakers/Panelists

Sylvester Scott has been confirmed as the keynote speaker for this event. Sylvia Mendoza and Dr. Homayoun Mahmoud have been confirmed as panelists. Diane McAllister will contact Patti Dixon and Anne Stadler will contact Patrick O'Brien and invite them to be panelists.

3. Advertising

Diane McAllister presented several sample flyers and Shawna Hearn provided a mock-up of the web page for the event. All advertising items should be finalized and launched by the next Committee meeting.

4. Catering / Set-Up

The Committee reviewed and approved the catering menu provided by Aramark. Aramark has also agreed to provide linens to drape the speaker panel tables. The furniture set-up request has been submitted to Facilities and the audio/visual equipment request submitted to Media Services.

5. Entertainment

In addition to the Bolivian dancers, the Youth Workshop group has also been confirmed to perform at our event.

III. New Business

A. Sponsorship Requests

Joe Madrigal submitted a \$500 request to help sponsor the Cesar Chavez Celebration and Photo Exhibit on March 18, 2006. The Committee approved his request.

B. Future Sponsorship Funds

John Tortarolo notified the Committee that in future years, with EEO funding decreasing, we may not have additional money to support sponsorship of diversity events. The majority of the EEO funds will need to be spent on outreach and recruitment efforts to attract diverse candidates. In response, the Committee discussed putting forth a request to the Palomar College Foundation for ongoing grants to sponsor Black History Month events and Cesar Chavez celebration events.

IV. Adjournment

The meeting was adjourned at 4:00 p.m.