



Campus Police Review Committee
MINUTES

April 21, 2005

A meeting of the Palomar College Police Review Committee was held on April 21, 2005, at 3:00 p.m., in room RS5.

Members Present: Barrett, Newmyer, Cruz, Vafeados, Maher, Bean, Cummins, Conway, Naddi, Akins, Dimmick, Puchi, Madrigal, Workman.

Members Absent: Hudson-MacIsaac, Medel, Roberts, Bishop, Cataline (ASG Rep).

Guests: San Agustin, Telescope Reporter, Karen Boguta

I. Call to Order

The meeting was called to order by Kevin Barrett at 3:05 p.m.

II. Approval of Minutes

The minutes of the April 7, 2005 meeting were approved. M/S/C (Dimmick/Cruz) 1 Abstention-

III. Items for Discussion – 1st Reading

A. COPS Grant – Discussion (Dimmick)

The reasoning of withdrawing from the COPS Grant and forfeiting the reimbursements was questioned. If the decision to enter the COPS Grant was Governing Board approved then how could the decision be made to withdraw without board approval was also questioned. An informational sheet on the COPS Grant was distributed and discussed. Newmyer discussed the details of the grant. Newmyer stated the reasoning for requesting the withdrawal and indicated that it is not yet final. He also stated there was no public input on the decision and it was done administratively.

B. Department Budget (Newmyer)

This item will return on next meeting agenda.

IV. Items for Discussion – 2nd Reading

A. Discussion of Previous Handout of Job Duties and College Comparison chart

This item will return on next meeting agenda.

V. Other

The following items were covered in general discussion:

Budget, staffing levels, college growth, importance of needs assessment, duties of Dispatch, committee to define position and philosophy on P.D. being self revenue generating or a needed service on campus, committee not following agenda chronologically but going directly to budget issues, and layoff policy.

The Police Department staff was requested to supply a budget showing the following staffing level and coverage for the department:

1 Chief, 2 Sergeants, 1 Staff Assistant, 1 Administrative Secretary, and 1 Records Specialist.

San Marcos Campus

M-F	Day	2 PO - 1 SCSO - 3 Student CSO
	Swing	2 PO - 1 SCSO - 3 Student CSO
	Graveyard	2 SCSO
SA	Day	2 PO - 1 SCSO - 3 Student CSO
Swing		2 PO - 1 SCSO - 3 Student CSO
SU		As Needed

Student Dispatchers 24/7 coverage = 168 hours (Hiring “qualified” staff for dispatch was discussed and suggested)
Student Desk – Business hours = 54 hours

ESC Campus

M-F	Day	1 PO 1 CSO (Note: 0600-1800 coverage Friday Only)
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	Swing	1 PO 1 CSO
	Graveyard	1 SCO 1 CSO
SA	Day	1 PO 1 CSO (Note: 0600-1800 Only)
	Swing	1 PO 1 CSO
	Graveyard	None

SU and Intercession As Needed

Committee also requested that different staffing levels also be included.

A question of a survey was raised. Bean will e-mail a copy of the survey previously proposed by CPAC to committee members for discussion at the next meeting.

The committee was asked to provide personal needs of each area/department for next meeting.

Meeting was adjourned at 4:55 p.m.