



Campus Police Advisory Committee MINUTES

September 16, 2004

A meeting of the Palomar College Police Advisory Committee was held on September 16, 2004, at 3:30 p.m., in room A4C.

Members Present: Newmyer, Cruz, Vafeados, Bishop, Maher, Bean, Naddi, Roberts, Ward.

Members Absent: ASG Rep, Vargas, Medel

Guest: Joe Schaeffer

I. Call to Order

The meeting was called to order by Joe Newmyer at 3:30 p.m. Members introduced themselves to the new chair.

II. Review of Minutes

The minutes of the April 15, 2004 were approved.

III. Items for Discussion - 1st Reading

Joe Schaeffer submitted a request for additional staff parking in areas adjacent to the T building. Currently, there is only one designated staff space next to the building. The diagram submitted with this proposal has been approved by Facilities. It would involve some grading in two areas to capture 7 spaces and clearing an area in the Northeast corner of Lot 12 for an additional 8 spaces. These are requested due to numerous loads required of staff members to carry back and forth from vehicles and to prevent damages and liability to vehicles parked within the fenced area of the T building. Expense of grading/clearing/ paving would be the department's responsibility.

Committee chair will consult with Mike Ellis and the issue will return for 2nd reading at next meeting.

Note: When committee did not convene in October, the committee was polled via e-mail and approved Joe Schaeffer's requests.

IV. Items for Discussion – 2nd Reading

- a. Due to budget constraints, the Power Point presentation on parking meters for visitors has been tabled until further notice.

Newmyer gave overview of Police Department budget.

- b. Police Survey revisited. (Bean)

Bean asked for confirmation of the committee's commitment to continue with the Police Dept. survey. Committee desires this to be pursued. Norma will talk to Michelle in Research and Planning regarding plan to incorporate this survey into a larger one in the works and will report back to committee.

- c. Discussion on purpose/function/timelines and board mandates of committee. (Roberts)

Roberts questioned the semantics on the Governance Structure Group Request form for the CPAC, i.e. advisory, direction and oversight for a clearer understanding of his role on this committee. Joe

Newmyer stated that no committee on campus supervises any department on campus and does not dictate to the department. Committee members also shared that the committee provides a forum for public discussion with all constituencies involved. Any concerns on any issue should be brought forth as agenda items for discussion by the committee.

- d. Request to increase semester permits to \$40 per semester for Spring Semester. (Cruz)

Concern was expressed that this issue is taken through proper channels to include student input. Bishop reminded committee that this was proposed previously to be included with other increases but previous chair said students needed more advance notice so it was not implemented at that time. There was no ASG representative present for discussion. Newmyer said department must present valid reasons for increase to substantiate request.

V. **Other**

Roberts submitted the following issues for discussion:

- a. Suggestion that the department show what they are doing on line, i.e. citations, crimes, FI's, meetings, etc.
- b. Questioned the product requirement of the committee to submit a written quarterly report. Committee states one has never been requested nor completed.
- c. Expressed concerns of the number of false alarms on campus and the wasted time spent responding to them. It was pointed out that many of the false alarms are due to faulty equipment but also human error. Roberts suggested an overhaul of the current system to include dispatch taking over the role of Knight Security.
- d. Questioned the lack of 24/7 coverage by police officers on campus. P.D. members responded that they do not have the manpower to provide 24/7 coverage and that the past two chiefs and the current interim chief have attempted to provide this but cannot. This is due to officers being in FTO training and/or turnover in staffing and decision to place officers during those times of greatest crime, incidents and need.

Issues regarding the role of student CSO's on campus and the scheduling of officers, and crime stats on - line will be forwarded as agenda items for next meeting on October 7, 2004.

Meeting was adjourned at 4:25 p.m.