



<b>Campus Police Committee</b>  <i>Minutes</i>
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<b>MEETING TYPE:</b>	<input checked="" type="checkbox"/>	Staff	<b>Date:</b> November 15, 2007
	<input type="checkbox"/>	Product/Project	<b>Starting Time:</b> 3:30 p.m.
	<input type="checkbox"/>	Special	<b>Ending Time:</b> 4:30 p.m.
			<b>Place:</b> SSC 35

<b>CHAIR:</b> Kevin Barrett for Tom Plotts	<b>MEMBERS:</b> ASG Reps Loscher and Ramirez, Brockett, Cruz, Cummins, Emerick, Naddi, SanAgustin, Titus,
	<b>Guest:</b> Officer Herritt

**RECORDER:** Patty Ward  
*Order of Agenda Items*

- I. **The meeting was called to order by Kevin Barrett, Acting Chair, at 3:30 p.m.**
- II. **Approval of Minutes-October 18, 2007** MSC – (Titus-Brockett)

III. **Welcome new ASG member**  
 Committee welcomed new ASG member, Steven Ramirez

IV. **Items for Discussion – 1<sup>st</sup> Reading**  
 There were no 1<sup>st</sup> reading items.

V. **Items for Information/Action – 2<sup>nd</sup> Reading**  
**a. Campus Key Access – Barrett**

Lt. Cruz informed the committee on progress of P.D. obtaining keys for the entire campus. Mike Ellis noted a condition of having the master keys was they must be safeguarded in a safe. He also said a requisition must be submitted for each section on campus to the President and VP's as some VP's may not approve issuance of keys in some areas (HR, Fiscal, Payroll, etc.) because of confidentiality. A motion (Titus-Losher) to send this to VPSSPC was proposed. Discussion followed regarding the above mentioned sensitive areas. Committee feels these departments need to take responsibility to secure the areas as access is needed by P.D. in case of emergency. The motion carried unanimously.

**a. Staffing Work Group Recommendations - Barrett**

A presentation on P.D. staffing was given by Officer Herritt. He stressed need for 4 more officers to enable the department to meet the safety issues especially with upcoming new construction and that Escondido campus needs better coverage. He noted that it takes 6 months to one year to hire and the same time period to train any new officer.

Discussion followed and touched on shifts and schedules to cover and allow for rotations, illness/vacations, training, etc. Barrett pointed out the current ratio of officer to student/employee population is not adequate. The college cannot shortchange safety and security by using CSO's and student employees and will pay a price being reactive. There was a motion (SanAgustin – Titus) to accept the recommendations of the group and it carried unanimously.

**b. Permit and Fine Increase Update from ASG Presentation – Loscher**

Loscher reported that ASG is backing all increases for fines and permits including daily parking permits. There was a motion (Loscher – Cummins) to carry these increases forward. SanAgustin will email the budget information from the Ed. Code regarding permit revenue. The vote carried and was unanimous.

**c. Change in One Time Dismissal Procedure – Cruz**

The committee discussed the issue of offering an additional citation dismissal for failure to display a valid permit but to include an administrative fee. A motion (Brockett – Barrett) to deny this and retain the status quo of one dismissal allowed per calendar year carried unanimously.

III. Other

There was no other business.

Meeting was adjourned at: 4:40 p.m.

Next Meeting: February 21, 2008