



<h2 style="margin: 0;">Campus Police Committee</h2> <p style="margin: 0;"><i>Minutes</i></p>
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MEETING TYPE:	<input checked="" type="checkbox"/>	Staff	Date: October 18, 2007
		Product/Project	Starting Time: 3:30 p.m.
		Special	Ending Time: 4:30 p.m.
			Place: SSC 35

CHAIRS: Kevin Barrett for Tom Plotts	MEMBERS: ASG Rep Loscher, Barrett, Brockett, Cruz, Emerick, Naddi, SanAgustin, Titus
	Members Absent: Cummins, Plotts

RECORDER: Carol Naddi
Order of Agenda Items

- I. The meeting was called to order by Kevin Barrett, Acting Chair, at 3:35p.m.
- II. Approval of Minutes-September 20, 2007 - MSC (Titus-Loscher)
- III. Items for Discussion – 1st Reading
 - a. **Campus Key Access – Barrett**
 Lt. Cruz informed the committee on the elevator incident that happened on Sept. 27, 2007 at the new Natural Sciences building. Discussion was held regarding the need for Campus Police to have a set of keys to all buildings/classrooms on campus and at the Escondido Center so they are better able to respond to emergency situations. Currently Campus Police only has keys to unrestricted rooms. Lt. Cruz is working with facilities on getting a master key(s) to all rooms. The keys will be kept in a locked safe on the main campus in the Campus Police Building. It was also suggested that signage should be placed in the elevators at the new Sciences Bldg with Campus Police’s extension and also a sign above the door of the “Elevator Mechanical Room”. This item will be placed on the Nov. 15 agenda for second reading.
 - b. **Report from Goals and Objectives Work Group – Barrett**
 Mr. Barrett reported that the Work Group met last week and discussed the following:
 The need/desire to continue working with and supporting the Campus Police Dept.
 That first and foremost the Police Department needs updated technology
 That the Chief of Police should attend SPC and Governing Board meeting and give reports/The Police Dept. should be integrated into the college culture
 The Police Dept should continue to provide workshops for students, faculty and staff
 The need for more police officers – a handout was distributed to committee members that was prepared by Officer Brian Herritt. The initial proposal was for officers to work 3/12 hours shifts but the committee agreed that 4/10 hour shifts would be more appropriate.
 Officer Herritt will be asked to make a presentation to this committee at the next meeting.
 - c. **Report from ASG on permit increase – Loscher**
 ASG Rep/Stephanie Loscher informed the committee that she spoke to the ASG about the parking permit increase to \$40.00 for cars and \$20.00 for motorcycles. The ASG agreed to a one-time increase instead of splitting the increase over 2 semesters. ASG would like to be educated on the budget and is requesting that a representative from CPC go to one of their meetings to discuss this issue.

IV. Items for Information/Action – 2nd Reading

- a. **Report regarding committee membership request from Health Services - Barrett**
SSPC decided that they would not overturn the recommendation from CPC to not include a representative from Health Services to sit on the committee. Since the CPC meetings are open for anyone to attend, it was suggested that a representative from Health Services can attend the meetings as a visitor at anytime.
- b. **Report regarding change in one-time dismissal procedure - Barrett**
Discussion was held regarding the one-time dismissal procedure for parking tickets and whether or not the dismissal would be on an academic or calendar year. This item will be discussed at the next meeting.
- c. **Report from Escondido regarding signage improvements - Brockett**
Discussion was held regarding the signage at the Escondido Center. The curbs in front of the 800 bldg have been painted etc. It is hopeful that new signs will be included in the remodeling of the Escondido Center.
- d. **Report on new meter machine costs and locations in Escondido – Cruz**
Lt. Cruz reported on the costs to replace the meter machine at the Escondido Center. Currently there is one machine located in front of the Administration Building and is run by electricity. It was recommended that there be 2 machines at the Escondido Center. The costs would be:
\$12,466.73 – solar powered machine
\$9,789.75 – electric powered machine
If only one machine is approved to be placed at the Escondido Center, then the committee recommends that it would be the solar-powered machine.

IV. Other

There was no other business.

Meeting was adjourned at: 4:30 p.m.

Next Meeting: November 15, 2007