



Campus Police Advisory Committee *MINUTES*

February 03, 2005

A meeting of the Palomar College Police Advisory Committee was held on February 03, 2005, at 3:30 p.m., in room A4C.

Members Present: Newmyer, Cruz, Vafeados, Maher, Bean, Medel, Roberts, Cummins, Naddi, Ward.

Members Absent: Bishop, Cataline (ASG Rep)

I. Call to Order

The meeting was called to order by Joe Newmyer at 3:30 p.m. New member representing CAST, Diane Cummins was introduced and welcomed.

II. Review of Minutes

The minutes of the December 03, 2005 meeting were approved. (Bean-Maher)

Roberts commented without correcting: Re: 1)Pursuit policy-department should have made a report and a request was made for VP to direct Chief to make a report. Newmyer and Cruz will review pursuit policy. 2) Roberts stated that the officers cannot be disciplined twice for the same offense.

III. Items for Discussion - 1st Reading

- a. Report from SPC on CPAC as core group for Police Review Task Force (Joe)
Newmyer had wanted a broad based group to review P.D. SPC proposed that CPAC would be utilized to represent the constituents as listed in the larger group with additional representatives totaling about 22 people. The group will meet at 3:30 p.m. on 1st and 3rd Thursdays. Committee member asked the purpose of group. Newmyer stated that budget and concerns of others asking about P.D. staffing requirements prompted the request for the review committee. It will be looking at how much do we need POST certified police officers, CSO's, and will review security needs of campus.
- b. Additional Disabled Space(s) in Lot 8 (Newmyer)
This issue has been resolved. There have been additional spaces provided in Lot 10 and the instructor needing a disabled space has also been utilizing spaces in Lots 11 and 12 so there is no need for any changes in Lot 8.
- c. Review P.D. Officer's training outline (Vafeados)
Officer Vafeados gave a summary of all training required by POST including basic, FTO (recently updated to meet current laws), perishable skills training, ROT, Campus Law Enforcement, Basic Supervisory and various non-mandated classes. A compliance inspection of the Palomar P.D. was done 8/04 and the department passed. In addition to training and compliance for police officers, the department has a manual for a 4 week in-depth training required of all student CSO's.
- d. P.D. cite report and current budget (Cruz)
Cruz provided a handout showing citation totals for 5 years. Newmyer asked why there was a drop in citations between 2003 and 2004. Reduced staffing was the general explanation. The question was presented to committee if the purpose of writing citations has been defined. The following was offered:
 1. Revenue
 2. Control of parking lots and spaces
 3. Security of campus (verifying vehicles on campus)
 4. Fairness to those who have purchased permits
 5. Enforcing college board policies and California vehicle and penal laws.
 6. Indirect – there is more visibility of staff while out in lots enforcing

Roberts questioned staffing in Escondido at 6:20 a.m. Discussion followed including that current service at Escondido is better and that staff with emotional needs have appreciated the police presence during the current hours now covered. Cruz stated the P.D. strives to meet the needs and requests of the college. Bean stated she is satisfied with the service provided and asked if the police presence has perhaps affected the lessened crime rates at the campus. Newmyer stated the larger task force will look at scheduling needs and requirements during their review.

Budget handout of P.D.'s current budget was provided. Committee requested explanation of the budget and the portions of P.D. budget paid out to Facilities and Fiscal was questioned. Discussion followed and Newmyer states the budget will be a major issue covered in the task force.

e. Clery Act I.S. integration (Cruz)

Crime stats provided to the campus monthly have been revised and easier to read. Handout was provided. Roberts states this report goes to general public and slang needs to be eliminated, i.e. the term "Clery". Committee discussed the requirement of using the word Clery. The committee will look over this report and provide feedback if warranted.

The Telescope will be doing an article on the Clery Act and requirements. The department's daily crime log will be sent out weekly in general distribution via E-mail. Roberts requested that the time the report is taken be included. (Dispatch contact time). Website construction is ongoing but nothing has been finalized for presentation to committee.

IV. **Items for Discussion – 2nd Reading**

a. Survey (Bean)

A handout of an e-mail from Michelle Barton was provided. An institution wide survey will not be done this semester. There are two concerns: 1) The larger task force may want to do a survey or at least have some input into a survey and 2) over surveying the student population. There is a possibility of piggy backing onto a Marketing survey. Committee decided the timing is not right. Motion to table this until a later date was MSC (Roberts-Cruz)

V. Other

- a. Request for the \$5 permit increase effective in the fall will go to ASPC on Feb. 10, 2005.
- b. A request was submitted for staffing and pay levels be provided to committee for next meeting.
- c. The governance structure of the Police Review Task Force will be provided to committee members via e-mail.

Meeting was adjourned at 4:35 p.m.