



Matriculation & Transfer Committee Minutes

10 December 2009

MEMBERS PRESENT: Lynda Halttunen, Lorie Bale, Glyn Bongolan, Karan Huskey, Herman Lee, Nimoli Madan, Diane McAllister, Steve McDonald, Renee Roth, Jorge Saavedra, Tony Smith

MEMBERS ABSENT: Richard Borden, Berta Cuaron, Ron Haines, Tim Hernandez, Gloria Kerkhoff, Stan Levy, Leanne Maunu, Scott McClure, Mary Jane Najor, Jose L. Ramirez, Don Sullins, Mark Vernoy and ASG Representative

Guest:

Recorder: Carol Moore

The meeting was called to order at 2:05 p.m.

1. **Approval of Minutes** - Minutes of the 10 September 2009 meeting were approved, by consensus.
2. **Additions to Agenda** – There were no additional items for the Agenda.
3. **Credit Matriculation Update** – Lynda reported that the Matriculation allocation for 2008-09 was \$1,336,424.00 and that \$100,000.00 of this money was rolled over and used in the first 3 months of the 2009-10 year. Matriculation stopped spending money as of March 2009 in an effort to have money to roll over into the new year. Matriculation's budget for 2009-10 was half of what was received in 2008-09. The total budget for this year is \$721,666.00 which includes \$68,195.00 of ARRA (American Revitalization and Restoration Act) monies. There have not been any contract staff eliminations in the categorical programs. However all hourly staff positions had to be eliminated which has tremendously affected the Assessment Center. In addition, the Disability Resource Center (DRC) is operating with \$300,000.00 in the red. A considerable number of COMPASS units were bought with Matriculation funds out of last year's budget and some money has been set aside to purchase additional units with this year's Matriculation funds therefore we should have enough COMPASS units to last throughout the year. Palomar is participating in a pilot program (EAP/Early Assessment Program) with CSUSM that will allow our College to use CSUSM scores for students that test into college level math and English. This should help reduce the number of COMPASS units that are needed to test students.
4. **Non-Credit Matriculation Update** – Steve McDonald reported that the ESL Department is trying to get by without the help of hourly and student workers and only the minimal staff they have that get paid from Non-Credit Matriculation funds. In the past the Department relied on the help of the hourly and student workers. They will do what they can with what they have. The Department is operating with \$91,000.00 in the red which the District has had to pick up.
5. **Transfer Center Update** – Karan Huskey reported that she received positive results on the evaluations from the College Fair. The results will be sent out electronically to the committee members. Due to the state budget, Karan reported that the 4 year universities are being very particular about who they accept. There was a 42% increase in fall 2010 applications for CSUSM. Most likely students will apply to Private and out-of state universities.

Karan is considering the creation of a Transfer Center Facebook in spring.

- 6. PEERS Update** – Diane McAllister reported that there are no Peers this year due to the budget therefore the high school contacts know to call Diane if they need anything.

Palomar College hosted its annual High School Counselors Conference on November 18, 2009. 90 Counselors attended from various high schools; the Conference was very successful. The President's Office and Financial Aid paid for lunch for the event. The Tech Prep Program assisted with goodie bags for the attendees.

- 8. Other** – none

- 9. Next Meeting – 11 March 2010**

- 10.** The meeting was adjourned at 3:00 pm.