



Matriculation & Transfer Committee Minutes

18 September 2008

MEMBERS PRESENT: Lynda Halttunen, Richard Borden, Perri Brock, Carrie Haddix, Karan Huskey, Herman Lee, Stan Levy, Carol Lowther, Diane McAllister, Jose L. Ramirez, Jorge Saavedra, Anne Stadler

MEMBERS ABSENT: Berta Cuaron, Ron Haines, Tim Hernandez, Gloria Kerkhoff, Joseph Madrigal, Leanne Maunu, Scott McClure, Steve McDonald, Don Sullins and ASG Representative

Recorder: Carol Moore

The meeting was called to order at 2:00 p.m.

1. **Approval of Minutes** - Minutes of the 1 May 2008 meeting were approved, by consensus.
2. **Additions to Agenda – 2007 Early Acceptance Program Tracking Study** – A handout was distributed to the committee members and Dick Borden reviewed the results of the 2007 EAP Tracking Study conducted by the Office of Institutional Research and Planning. Overall the results of the Study were very positive and reflected among other data that 56% of students participating in the 2007 Early Acceptance Program used priority registration compared to 21 to 28% of students in previous years. It was suggested that the information from the Study should be presented to the Governing Board as well as the Foundation which provided funding for the Program. Lynda noted that the Program was successful due to the campus commitment and thanked Diane McAllister and Jose L. Ramirez for all of their work.
3. **Credit Matriculation Update** – Lynda reported that as of yesterday the word was that there may be level funding for the 2008-09 academic year for all categorical programs. We may not know what the budget is until after the Nov. 4 election or longer.
4. **2009 EAP Planning** - This item was postponed and will be placed on the agenda for the next meeting.
5. **Non-Credit Matriculation Update** – This item was postponed and will be placed on the agenda for the next meeting.
7. **Transfer Center Update** – Karan distributed handouts/flyers on the various workshops being offered by the Transfer Center. The Transfer Center is working with the English Department to help students prepare essays for transferring to Universities. No dates have been set yet but the assistance for students will probably be available in late November. The Transfer Center Transitions Newsletter was distributed to the committee in addition to a Transfer Center Survey. Karan encouraged the committee members to complete the survey and forward it to her via campus mail. Any suggestions on future Transfer Center Workshops are welcomed. Please email Karan with your suggestions.
8. **PEERS Update** – This item was postponed and will be placed on the agenda for the next meeting.
9. **Other** – none
10. **Next Meeting** – 11 December 2008, 2:00pm in SU-203.
Meetings for the spring semester will be held on: March 12, 2009 & May 14, 2009, 2:00 pm in SU-30.
11. The meeting was adjourned at 3:00pm.