



Matriculation & Transfer Committee Minutes

11 December 2008

MEMBERS PRESENT: Lynda Halttunen, Glyn Bongolan, Richard Borden, Herman Lee, Carol Lowther, Diane McAllister, Jose L. Ramirez, Anne Stadler

MEMBERS ABSENT: Perri Brock, Berta Cuaron, Carrie Haddix, Ron Haines, Tim Hernandez, Karan Huskey, Gloria Kerkhoff, Stan Levy, Joseph Madrigal, Leanne Maunu, Scott McClure, Steve McDonald, Jorge Saavedra, Don Sullins and ASG Representative

Recorder: Dorothy Farrell

The meeting was called to order at 2:00 p.m.

1. **Approval of Minutes** - Minutes of the 18 September 2008 meeting were approved, by consensus.
2. **Additions to Agenda** – There were no additional items for the Agenda.
3. **Credit Matriculation Update** – Lynda reported that there has been no word yet regarding any cuts to the 2008-09 budgets for categorical programs. One suggestion has been that DRC, EOP&S, Cal WORKS, Care, Matriculation, BFAP and Basic Skills funds be combined in one block grant, giving the Districts the ability to allocate funds. There may be a \$336 million reduction state-wide in the general fund this year. Budget cuts may not take place until April. There has been discussion about raising the enrollment fees to \$30 per unit. The extra funds would go to the state.

Counseling has three faculty vacancies, and they were due to be filled this year. Because of the modified hiring freeze, it will probably be 2010-11 before those vacancies are filled.

The Palomar College Self-Study has been submitted, but no word has been received from Sacramento.

4. **2009 EAP Planning** – Last year the Palomar Foundation awarded EAP with \$60,000. \$26,000 of that grant was spent, along with approximately \$75,000 from other sources. The remainder of the Foundation funds will be spent on this year's EAP. Dick Borden and Lynda Halttunen will make a presentation to the Governing Board regarding the EAP research results. Diane McAllister, Lynda Halttunen and Dick Borden will make a similar presentation at a later time to the Foundation Board, and at that time will ask for additional funds to bring the amount awarded by the Foundation back to \$60,000.

The 2009 EAP will be co-chaired by Kim Word, Supervisor in Counseling, and Herman Lee. Some suggestions that have been made for next year include:

- Cut back on amount of snacks provided
- Cut staff lunches
- Cut number of staff at Dept. Information Tables
- Provide Financial Aid information for parents

The 2009 EAP Planning Committee may recommend to SSPC to institutionalize the EAP Program.

Herman Lee will send letters to approximately 3,000 students promoting EAP. Tere Egkan has been selected as the coordinator of the Title V First Year Experience Program.

5. **Non-Credit Matriculation Update**
 - The 2009 Non-Credit Matriculation budget is \$352,955, \$1,600 more than last year. This is mainly for contract salaries.
 - The ESL computer lab is constantly used by classes during the daytime and evenings, so no time is available for COMPASS assessment testing prior to finals week. Arrangements have been made for ESL students to use computers in the Assessment Center during times when regularly scheduled tests are not taking place.
6. **Transfer Center Update** – Karan Huskey, Director of the Transfer Center, was unable to attend this meeting, but she provided a folder of transfer information that was circulated during the meeting.
7. **PEERS Update** – none
8. **Other** – none
9. **Next Meeting** – March 12, 2009 – SU-30
Final meeting for the spring semester will be held on: May 14, 2009, 2:00 p.m. in SU-30.
10. The meeting was adjourned at 3:00pm.