



## **CAST Executive Council Special Meeting Minutes**

**May 26, 2009**

A special meeting of the Confidential and Supervisory Executive Council was held on Tuesday, May 26, 2009 in room AA-147. The meeting was called to order at 2:30 p.m.

### **Roll Call**

Members Present: Lee Hoffmann, President; Rick Kratcoski, Vice President; Shawna Hearn, Secretary/Treasurer

Members Absent: None

Recorder: Shawna Hearn

Attachment: Confidential and Supervisory Team Statement of Ethics (Proposed)

### **I. CAST Statement of Ethics**

The Executive Council discussed the outcome of the special election to approve the CAST Statement of Ethics. The Statement was originally sent to all CAST employees electronically for input on Tuesday, May 5, 2009, and two CAST employees gave positive input. The special election was held from Tuesday, May 12, 2009 through Wednesday, May 20, 2009. Fourteen CAST employees voted, and all voters approved of the Statement as written. The Executive Council voted unanimously to ratify the Statement (MSC Kratcoski/Hoffmann). The motion carried.

### **II. CAST Retreat 2009**

The Council briefly discussed the CAST retreat, which will be held in mid-June. Cheryl Ashour and all three members of the Executive Council have reviewed a list of local restaurants and their costs to determine which would be the least expensive option. Due to the College's fiscal situation, Shawna will check with Cheryl to see if funding is still available to hold the retreat off-campus.

### **III. Adjournment**

The meeting was adjourned at 3:00 p.m.