

# MICROSOFT® PROJECT BUS 187

## Offered Online Only



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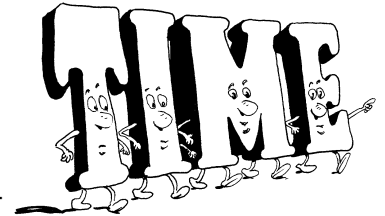
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The **Business Administration Department** offers a new course: **Project for Business**. Just what a project manager needs: a comprehensive software package to initiate, plan, execute, control, and close projects to meet defined goals.

### BUS 187—PROJECT FOR BUSINESS

- Boost your productivity and complete projects on **time** and within budget using scheduling defaults and project calendars
- Define project goals, and plan, organize, and track tasks and resources
- Assign resources and determine the costs of a project
- Format Gantt charts and track the progress of projects through a variety of project reports
- Share project information with other people and software applications



To register for **BUS 187**, first complete an online application to Palomar College. Navigate to the college homepage at [www.palomar.edu](http://www.palomar.edu), click on the "Apply" and "Register" links and submit your "eApp." Then, follow the steps to register for the course.

