

## Maria S. Miller

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1056 \_\_\_\_ St.  
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### Summary of Qualifications

- Strong background and experience teaching, counseling and providing clinical supervision.
- Licensed Marriage and Family Therapist and Professional Career Counselor.
- Effective in developing, implementing, and managing quality instructional programs.
- Completed 315 hours of alcohol and drug classes for the California Association of Alcohol and Drug Abuse Counselors Certification.
- Proficient in using PeopleSoft, Photoshop, Illustrator, Word, PowerPoint, Dreamweaver and BlackBoard.
- Proven ability to build strong working relationships with faculty, staff, students and employers.

*Teaching Philosophy: I seek to create a supportive and motivating environment that celebrates diversity and engages all students in the process of learning through participation in classroom discussion and activities. My aim is to facilitate learning with enthusiasm for the subject matter and a commitment to the academic standards outlined in the course outline.*

### Relevant Experience and Accomplishments

#### Teaching and Learning

- **Alcohol and Other Drug Study courses** taught:  
AODS 150 - Introduction to Alcohol and other Drugs, AODS 250 - Group Leadership, AODS 260 - Chemical Dependency Family Counseling and AODS 299 Directed Field Experience (*Spring 2008*).
- Designed and taught an online class, Career Search on the Web, Counseling 165.
- **Counseling** courses taught over the past twenty years:  
Counseling Skills, Quest for Identity, College Success Skills, and Career and Life Planning.
- Coordinated all learning activities of the Career Center Instructional Lab.
- Completed professional certificate in Instructional Design, San Diego State University.
- Instructional Skills Workshop (ISW) facilitator and trainer.

#### Counseling and Clinical Supervision

- Completed 3,000 of supervised training in Marriage and Family Therapy.
- Twenty-five years experience providing personal and career counseling to diverse clients.
- Utilize a variety of techniques to help individuals cope with emotional and interpersonal problems.
- Served as faculty mentor/supervisor to graduate student interns for 5 years.
- Proficient in use of cognitive therapy techniques for individual and group counseling.
- Seven years experience providing individual and family counseling for mentally ill clients.

#### Innovation

- Initiated the Instructor Skills Workshop and Program at Palomar College.
- Originated the Palomar College Teaching Resource Center.
- Co-developed the Palomar College Internship Model and Program.
- Engineered the Palomar College Career Center into a comprehensive career guidance program.
- Designed 25 multimedia learning tools including orientation programs and Web tutorials.
- Lead experiential adventure programs for students and faculty.
- Co-leader of the Toys for Thailand tsunami relief project fundraising over \$30,000 in 2007.

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### Leadership

- Ten years program management experience: Professional Development Coordinator, Career Center Director, and Director of Housing.
- Supervised, trained and evaluated personnel including three classified and eight faculty.
- Served as Faculty Senator, Faculty President and chaired numerous campus committees.
- Served on Statewide Academic Senate Career Advisory and Vocational and Career Education Advisory.
- Developed annual implementation plans and conducted program review.

### Web Design/Publications

- Instructor Designer: “Virtual Orientation CD”; “MBTI and Career Choice”; “Online Probation Workshop”; “Career Search on the Web”; and “Resume Writing Workshop.”
- Website Design/Maintenance: Palomar College Counseling Center, Toys for Thailand, and Carlsbad Paddle Sports.
- Innovation Abstracts, Vol X No. 5 “Health 21/Counseling 10: A Participatory Adventure.”
- Innovation Abstracts, Vol XI No. 28, “Wilderness Classroom: A New Resource for Staff Development.”

### Awards

- Palomar College *Gift of Time and Faculty Service Award*.
- National Institute for Staff and Organizational Development *Excellence Award*.
- California Association of Career Development Award for *Career Center Excellence*.
- Statewide Academic Senate – *Exemplary Program Award*.

### Professional Memberships

- California Association of Alcohol and Drug Abuse Counselors.
- California Association of Alcohol and Drug Educators.
- Faculty Association of California Community Colleges.
- Palomar Faculty Federation (PFF).

## Education

M.A., Marital and Family Therapy

M.Ed., Student Personnel

B.A., Psychology

Certificate, Alcohol & Drug Abuse Counseling

Certificate, Professional Career Counseling

Certificate, Instructional Design

United States International University

Kent State University

Kent State University

UCSD (*In Progress*)

UCSD Extension

San Diego State University

## Work History

2008-Present

**Professor/AODS Program Coordinator**

Behavioral Sciences, Palomar College

2007-2008

**Alcohol and Drug Intern**

MHS – North County Center for Change

1986-Present

**Professor/Counselor**

Counseling Services - Palomar College

1994-2004

**Career Services Director**

Palomar College

1981-1986

**Mental Health Counselor**

Sharp Mesa Vista Hospital

1981-1987

**Therapist**

Hanbleceya Therapeutic Community

1982-1983

**Director of Student Housing**

United States International University

1981

**Shipboard Counselor**

Semester at Sea, University of Pittsburgh

1978-1980

**Resident Counselor**

Cal Poly University, Pomona

