

### Fall 2006 ATRC Training Schedule

Each workshop will have a Blackboard component, which will contain the course outline, handouts, screen videos and illustrations, external resources, and assessment component.

<b>Date</b>	<b>Description</b>	<b>Time</b>	<b>Room</b>	<b>Facilitator</b>
Thursday 8/17 (Pre-plenary)	An Introduction to Blackboard & What's New in Academic Technology	2-5pm	LL-109	Haydn Davis, David Gray Terry Gray
Thursday 8/24	What's New This Fall in Academic Technology	1-3pm	LL-109	Haydn Davis Terry Gray
Wednesday, 8/30	Blackboard Essentials	2-4pm	LL-109	Haydn Davis David Gray
Thursday 8/31	Windows XP Essentials	2-4pm	LL-109	Terry Gray
Friday 9/1	Outlook Email Skills: The 10 Most Important Least Used Tools in MS Outlook 2003	10am-12pm	LL-109	Terry Gray
Monday 9/4	The Blackboard Certificate Program: Teaching Online with Blackboard – first in-person meeting (a second in person meeting will be held Monday, Nov. 20, the remainder of the workshop will be accomplished online)	2-4pm	LL-111	Haydn Davis David Gray
Wednesday 9/6	PowerPoint 1: Creating basic classroom presentations with PowerPoint	2-4pm	LL-109	Terry Gray
Thursday 9/7	Uploading PowerPoint Presentations to Blackboard (Limit 10)	10-11am	LL-111	Terry Gray
Monday 9/11	FrontPage 1: Creating your own web site	2-4pm	LL-109	Chris Norcross
Tuesday 9/12	Using the Horizon Wimba Live Classroom within Blackboard (Limit 10)	2-4pm	LL-111	Haydn Davis David Gray
Wednesday 9/13	PowerPoint 2: Creating advanced presentations with PowerPoint	2-4pm	LL-109	Terry Gray
Thursday 9/14	Using audio and video with PowerPoint (Limit 10)	10-11am	LL-111	Terry Gray
Friday 9/15	Calendar and Scheduling Skills in MS Outlook 2003	10am-12pm	LL-109	Terry Gray
Tuesday 9/19	Using the Horizon Wimba Voice Tools in Blackboard (limit 10)	2-4pm	LL-111	Haydn Davis David Gray
Wednesday 9/20	Delivering PowerPoint Presentations	2-4pm	LL-109	Terry Gray
Thursday 9/21	Using RF Polling Devices with PowerPoint (Limit 10)	10-11am	LL-111	Terry Gray
Monday 9/25	FrontPage 2: Advanced Web Page Concepts	2-4pm	LL-109	Chris Norcross
Tuesday 9/26	Using the Blackboard Discussion Board & Grader (Limit 10)	3-4pm	LL-111	Haydn Davis

Wednesday 9/27	Creating Flash-based Learning Objects with StudyMate	2-4pm	LL-109	Terry Gray
Thursday 9/28	Integrating web-based resources into teaching: Web Quests (Limit: 10)	10-11am	LL-111	Haydn Davis
Tuesday 10/3	Creating Web-based Crossword Puzzles with StudyMate (Limit 10)	10-11am	LL-111	Terry Gray
Thursday 10/5	Adobe Acrobat: Creating and Using PDF Documents	2-4pm	LL-109	Terry Gray
Monday 10/9	Photoshop 1: Working with photos	2-4pm	LL-109	Chris Norcross
Tuesday 10/10	Using the Blackboard Collaboration Tools (Limit 10)	3-4pm	LL-111	Haydn Davis
Wednesday 10/11	Placing Document Content in Blackboard	2-4pm	LL-109	Terry Gray
Friday 10/13	Using Personal RF Polling Devices	1-3pm	LL-109	Terry Gray
Monday 10/23	Photoshop 2: Working with line art and drawings	2-4pm	LL-109	Chris Norcross
Tuesday 10/24	Creating Assessments in Blackboard	2-4pm	LL-109	Haydn Davis David Gray
Wednesday 10/25	Using RSS, Blogs and Podcasts to communicate (Limit 10)	2-4pm	LL-111	Terry Gray
Wednesday 11/1	Creating Surveys in Blackboard (Limit 10)	2-4pm	LL-111	Haydn Davis
Tuesday 11/7	Advanced Assessment Concepts in Blackboard (Limit 10)	2-4pm	LL-111	Haydn Davis David Gray
Thursday 11/9	Using the Blackboard Assignment Feature (Limit 10)	2-4pm	LL-111	Haydn Davis
Friday 11/10	Research and Note Taking with MS OneNote (Limit 10)	1-3pm	LL-111	Terry Gray
Monday 11/13	Engaging the Online Learner (Limit 10)	2-3pm	LL-111	Haydn Davis
Monday 11/20	The Blackboard Certificate Program – second in-person meeting (Limit 10 participants)	2-4pm	LL-111	Haydn Davis David Gray
Tuesday 11/21	Using the Blackboard Adapted Learning Features	2-4pm	LL-109	Haydn Davis David Gray
Thursday 11/30	Using the Horizon Wimba Voice Board within Blackboard (Limit 10)	2-4pm	LL-111	Terry Gray
Friday 12/1	Catching Podcasts (Limit 10)	10-11am	LL-111	Terry Gray
Friday 12/8	All About Blogging (Limit 10)	10-11am	LL-111	Terry Gray
<b>Online Workshops</b>				
Internet	Copyright Essentials	2 hrs. PD credit	-----	Haydn Davis Terry Gray