



**Registration Committee
MINUTES**

Date: **October 26, 2006**
Starting Time: **3 p.m.**
Ending Time: **4 p.m.**
Place: **SU-203**

CHAIR: Herman Lee **VOTING MEMBERS PRESENT:** Eduardo Peixoto, Mark Hopkins for Don Sullins, Kara Garavito, Lynda Halttunen, Jose Fernandez, Karen Spooner
VOTING MEMBERS ABSENT: Norma Bean, Katheryn Garlow

RECORDER: Ellie Masiello **NON-VOTING MEMBERS PRESENT:** Rick Gommel, Mea Daum, Susan Rogers, Cheryl Deloatch, Alison Beckett, Jamie Moss, Ralph Baker

Order of Agenda Items	Desired Outcome	Resources Used
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A. **ORDER OF BUSINESS** – MINUTES, SEPTEMBER 26, 2006 - Approved with corrections, MSC: LH/JF

B. **OLD BUSINESS** – REGISTRATION TIMETABLE, SUMMER/FALL 2007 - Approved, MSC: LH/KG
 Concerns were raised about the impact that the early acceptance program would have on student financials. Herman Lee reported for Tricia Frady that priorities would have to be set for student payments, but that she could work with the early acceptance program. The summer 2007 timetable was reviewed and the dates approved by the committee. The fall 2007 timetable was reviewed and changes were made to include the early acceptance program dates for orientation and registration. Lynda Halttunen thanked all those in attendance for their willingness to accommodate the Early Acceptance Program in the registration timetable.

There was further discussion about the logistics involved in notifying early acceptance students and TED students about their registration appointments and the manner in which payments would be received for this student group.

The committee looked at BP 402.1, Registration Priority System. After some discussion, it was agreed that no changes were needed to accommodate the Early Acceptance Program. Herman Lee would contact Josie Silva about removing the text “phone-in” in the first line of the policy since Palomar no longer offers phone-in registration.

The meeting was adjourned at 3:50 p.m.