

# Verifications

## Palomar College

Learning for Success!

You can fax your request to the Records Office at (760) 744-2932. Please provide your credit card information below.

Credit Card Acct # \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please be aware that verification means that as of this date only, the student is enrolled as indicated. Students may add and drop classes through the 2nd week of the semester with no fees and transcript records. Students may drop through the 8th week of the semester without incurring a grade.

### Current Semester

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Palomar ID \_\_\_\_\_

SSN \_\_\_\_\_

Telephone \_\_\_\_\_

Birth Date \_\_\_\_\_

Semester \_\_\_\_\_ Year \_\_\_\_\_  Nursing Student

Signature \_\_\_\_\_

Office Use Only

#### Non-Fee Requests

- Federal Deferment
- Non-Enrollment

#### Fee Requests

- Verify Semester Units
- Verify Overall Units
- Military ID
- Pick-up
- Mail

Received by: \_\_\_\_\_

Cost:

Basic Fee	\$5/each
RUSH Fee (48 Hours)	\$10/each
FAX Service	\$13/each

NOTE: Verifications of enrollment will not be processed prior to the first day of the semester. Please allow 7 working days for processing your request. The student is responsible for providing a correct, legible mailing address. Palomar College does not retain copies of verifications of enrollment. Verifications not picked up within 30 days are destroyed.