



### Petition for Academic Renewal

In accordance with Board Policy, Palomar College supports Academic Renewal. A student may petition for up to thirty (30) units of previous course work attempted at Palomar College or any other institution to be disregarded when computing the grade point average (GPA). Academic Renewal is not allowed if course work to be disregarded has previously been used to fulfill degree, certificate, or transfer certification requirements.

Current and potential financial aid students are advised that all units attempted will count in the "total units attempted" limit for financial aid eligibility. Academic Renewal does not eliminate units for financial aid purposes.

**Conditions:**

- The majority of course work in the term(s) under consideration must be substandard (FW, F, D, NC, NP), the total GPA of which is less than 2.0, and must no longer reflect the student's current level of performance and capabilities.
- Two years must have passed since attempting the course work to be excluded from GPA calculation.
- The student must have successfully completed 24 semester units since the term(s) to be disregarded, either at Palomar or another regionally accredited college or university.
- The student must have a minimum 2.0 GPA since the time of attempting the course work to be disregarded.
- The petition will be reviewed by Records Office personnel for compliance with policy and procedures. The student will be notified by mail and/or email of the approval or denial of the request.

**Please Note:**

- Academic Renewal does not guarantee that other institutions will approve such action. This determination will be made by the respective transfer institution.
- Students who have attempted more than thirty units in the terms to be disregarded may submit a Student Petition to the Academic Review Committee for consideration.
- The student's permanent record (transcript) will be annotated in such a manner that all course work will remain legible, insuring a true and complete academic history.
- Academic Renewal actions are irreversible.

**Please complete the following information:**

_____	_____
Name	Palomar ID #
_____	_____
Address	Social Security #
_____	_____
City, State, and Zip Code	Telephone # w/ Area Code
_____	
Email Address	

Semester(s) to be disregarded (list semester/s and year/s) \_\_\_\_\_

College(s) where course work to be disregarded was attempted \_\_\_\_\_

**I have read the above and understand the conditions and notes.**

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Office Use Only**

Approved      Student record updated (Date & Initials): \_\_\_\_\_

Denied      Reason: \_\_\_\_\_

Records Assistant/Evaluator \_\_\_\_\_ Date \_\_\_\_\_