



## Petition for Academic Renewal

In accordance with policy as outlined in the Catalog, Palomar College supports Academic Renewal. A student may petition for up to thirty (30) units of previous course work attempted at Palomar College or any other institution to be disregarded when computing the grade point average (GPA). Academic Renewal is not allowed if course work to be disregarded has previously been used to fulfill degree, certificate, or transfer certification requirements.

Current and potential financial aid students are advised that all units attempted will count in the total units attempted limit for financial aid eligibility. Academic Renewal does not eliminate units for financial aid purposes.

If the following conditions are met, Palomar College may disregard from all consideration associated with requirements for the AA degree, certificates, and transfer certification up to a maximum of 30 semester units of course work attempted at any college.

1. The majority (more than 50%) of the course work in the term(s) under consideration must be substandard (FW, F, D, NC, NP), the total GPA of which is less than 2.0, and must no longer reflect the student's current level of performance and capabilities.
2. Three years must have passed since attempting the course work to be excluded from GPA calculation.
3. The student must have completed 24 semester units since the term(s) to be disregarded, of which at least 15 units must have been earned at Palomar College. The remaining 9 units may be completed at another regionally accredited college or university.
4. The student must have a minimum 2.0 GPA since the time of attempting the course work to be disregarded.
5. The Records Office will review the petition to ensure compliance with policy. The student will be notified by mail of approval or denial of the petition.
6. Academic Renewal granted by Palomar College does not guarantee that other institutions will approve such action. This determination will be made by the respective transfer institution.

**NOTE:** It is important to understand that ALL COURSE WORK WILL REMAIN LEGIBLE on the student's permanent record (transcript), ensuring a true and complete academic history. However, the student's permanent record will be annotated so that it is readily evident to all users of the record that the units are to be disregarded and may not apply to certificate, degree, or general education requirements.

### Please complete the following information:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Palomar ID #

\_\_\_\_\_  
Address

\_\_\_\_\_  
Social Security #

\_\_\_\_\_  
City, State, and Zip Code

\_\_\_\_\_  
Telephone # w/ area code

Semester(s) to be disregarded (list semester/s and year/s) \_\_\_\_\_

College(s) where course work to be disregarded was attempted \_\_\_\_\_

**I have read the above and understand the conditions.**

**Student Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

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### Office Use Only

Approved      Student record updated (Date & Initials): \_\_\_\_\_

Denied      Reason: \_\_\_\_\_

Records Assistant/Evaluator \_\_\_\_\_

Date \_\_\_\_\_