



FACILITIES REVIEW COMMITTEE

MINUTES

April 9, 2009

A meeting of the Facilities Review Committee was held on Thursday, April 9, 2009 at 3:00pm in room RS-5.

Call to Order

Dr. Bonnie Ann Dowd called the meeting to order at 3:07 upon establishment of a quorum.

Roll Call

Members Present: Campbell, Conway, Hudson-MacIsaac, Mifflin, Miller, Sanchez, Vargas, Vernoy

Members Absent: Ellis, Jonestein, Lesser, Marshall

Guest Present: Linda Mack, Theresa Lambert, Allison Tyra, Teri Safranek

Ex-Officio Member Present: Donna Renner

Ex-Officio Member Absent: Don Thompson

I. Approval of Minutes

The minutes of March 12, 2009 were unanimously approved as written (MSC:Vernoy/Conway) and will be posted on the Palomar web page as follows:
<http://www.palomar.edu/committees.htm>

II. Second Reading

No action items discussed

III. First Reading

No action items discussed

IV. Discussion/Information Items

A. Lot 15 - Additional Visitor parking

Linda Mack reported that there have been issues with insufficient visitor parking in Lot 1. The police department is requesting additional visitor parking and suggested that all visitor parking be moved to Lot 15 with a total of 30 spaces allocated. Lot 15 was chosen because it is in close proximity to the police department office and could provide space for all visitors parking to be centralized in one lot. Linda said the police would like a quote on how much it would cost to restripe the existing 10 spaces in Lot 1 and whatever are removed to Lot 15 to attain a total of 30 visitor spaces. Bonnie informed Linda that in order for the request to be considered and for the committee to act, a request would have to be submitted in writing. She also asked if Linda has spoke to Mike Ellis about the request and whether or not a

student spaces would be impacted. Clyde Campbell asked if there were already designated visitor spots in Lot 15. Linda answered that they did go and count, but after a month she doesn't remember the exact number, but feels it was about 13 or 14. Clyde reiterated that after adding the 10 spaces in Lot 1 that it appears the police are in fact really only asking for 5 additional spaces in Lot 15. Discussion followed including the fact that the police are asking for more spaced, that would take away from student parking in Lot 15 and the spaces in Lot 1, which do not allow student parking would be turned into staff parking.

The concern for students is that this change would reduce student parking. Discussion followed including whether or not some staff spaces in Lot 12 that are not fully used might be changed into student parking. Linda responded that this might be a problem given that visitor passes are distributed only at the front entrance and might create confusion for the visitors. Kelley Hudson-MacIsaac mentioned that Facilities regularly counts spaces being utilized and that it fluctuates. Kelley also said that it is her understanding that if you have a visitor's pass, you can park in any lot that is not designated only for Staff. Kelley's concern is that this request would take away student spaces. Theresa mentioned that in reality they are asking to have all visitors' parking in one location. Mark Vernoy stated that it would be better to have all visitor' parking in Lot 1 because having visitors park in Lot 15 puts them farther away from the services that they come to campus for. Kelley suggested that Campus Police Department meet with Mike Ellis on this matter so he can suggest what may work to accomplish the goal with the least impact on students or staff. After that meeting takes place, the Police Department should bring a written request to FRC.

B. Motorcycle Safety Program

Teri Safranek and Allison Tyra reported that there was a recent incident during the Motorcycle Safety training in which a student ran into a light pole, flew off the bike and hit a car outside of the buffer zone. There appears to be insurance issues between the two parties because the bike itself did not hit the car but the passenger of the bike. Teri spoke with Ken Jay, Contract Services, and he suggested she come to FRC for consideration of whether or not a bigger buffer zone she be designated. Teri spoke with Allison who runs the program and she feels it is unnecessary and wouldn't have avoided the incident. She also reported that for in the 10 years that Community Workforce and Development has been offering the program, an incident like this has not occurred. Allison stated again that the incident was an extremely rare occurrence and don't happen that often in these types of programs around the country. The reason it was brought up is that the owner of the damaged car is a student in the woodworking program and he wants the program to be responsible if the student's insurance doesn't pay for the repair. The student of the car admitted that he moved his car to the area because it was closer to the classroom knowing that the motorcycle program was held in this area. Discussion followed particularly as to what Teri would like the committee to do given that she and Allison do not believe enlarging the buffer zone would have avoided this accident. Alison reiterated that there is more than enough buffer area as is now and that the Highway Patrol determines how much of a buffer is required. Bonnie recommended that Teri discuss again with Ken to find out if he was making a suggestion, or recommendation to protect the District as Risk Manager. If the Risk Manager is recommending the change then something must be done to protect the District. Bonnie also reiterated that it wasn't clear what Teri was requested because she

doesn't believe the increased buffer zone is necessary. More information is needed and if there is action to be taken by FRC, Bonnie requested that Teri contact her office to have the item place on the April 23rd agenda.

V. Old Business

No update on old business.

VI. Other

It was reported that the HS building/S building project construction team will begin working on campus next Wednesday. The groundbreaking for the S building will be held on Friday, April 17th at 2:00pm.

Student Services has requested increased building signage due to difficulty students are having finding the building and various services. Kelley reported that she will be meeting with LPA next week to get suggestions and anticipates bringing a plan to the committee for its April 23rd meeting.

VII. Adjournment

Meeting was adjourned at 3:39pm.

Next Meeting, April 23, 2009

3:00 P.M. - RS-5