

# Facilities Planning Committee

April 25, 2000

Minutes

**Members Present:** Russ Filbeck, Jo Anne Giese, Jerry Patton, Wendy Metzger (2:45), Gene Jackson, Letty Brewster, Kelley Hudson-MacIsaac

**Members Absent:** Jean Landmesser, Mark Walker, Mike Ellis, Jennifer Lebedeff, Richard Borevitz, Sal Rosco (ASG Rep)

**Guests:** Judy Fish, Joe Schaeffer

## Agenda Items:

### 1. **Announcements:**

Russ reminded everyone of Arboretum Day, Saturday, April 29

### 2. **Minutes (April 11, 2000)** Approved

### 3. **Project Updates:**

Mike Ellis was unable to attend FPC meeting to provide updates. Kelley did say that the infrastructure project was in its final stages.

### 4. **Capital Outlay Request – Process:**

Judy Fish and Joe Schaeffer address the committee with concerns of the Capital Outlay Request process. Judy stated that T-14 was taken from her program (ROP) without her knowledge. Jerry stated that our direction was taken from the Vice President of Instruction. Facilities Planning Committee needs clarification from EMPC.

The committee further discussed the possible need for additional signatures on the Capital Outlay Request form so all parties are aware of what is being requested by departments. Jerry will advise EMPC of this discussion.

Joe shared a copy of an e-mail he sent to Diane Michael addressing his concerns of losing T-9. (copies will be made available at the next FPC meeting on May 9<sup>th</sup>).

### 5. **Bond Project Update:** We are going ahead with the full list. Kelley is working with Marlene Imirzian and Mark Kelly (cost estimator) to develop costs for the projects. Gene asked Kelley about the remodel in Escondido, Kelley will check with Mike.

### 6. **High Tech Lab Building:** Preliminary Plans are completed. Working Drawings will not be funded until 2001-2002.

**7. Other:**

Kelley informed the committee that she and Mike had met with Darrell Gentry (development company) that they were in discussions with the City of San Marcos about additional development to the East of Campus. The planned road will be developed and the campus entrance/exit at Borden will need to be reconfigured.

Apparently the Vietnam plaque in need of repair due to a mishap by the contractor. Kelley will check with Mike as to its status.

Meeting Adjourned at 3:10 p.m.

c: Dr. Boggs, Mr. Madrigal, Ms. Michael, Dr. Miyamoto, Mr. Carson, Dr. Vernoy, Ms. Bean