



**ADMINISTRATIVE SERVICES
PLANNING COUNCIL
MINUTES**

May 12, 2005

The Administrative Services Planning Council was held on May 12, 2005 in SU-18. The meeting was called to order at 3:30 p.m. by Joe Newmyer

Roll Call

Members Present: Akins, Brito (for Cruz), Crowe, Ellis, Flores, Jay, McCluskey, Metzger, Newmyer, Simonds, Sullins

Members Absent: Bishop, Dolan, Good

Guests: N/A

I. MINUTES

The minutes of March 31, 2005 were approved and will be posted on the Palomar web site:
www.palomar.edu/committees

II. ITEMS FOR DISCUSSION/INFORMATION:

√ **FY 2005-06 BUDGET:** Joe Newmyer reviewed the proposed FY 2005-06 budget for Administrative Services. Discussion followed.

√ **INSTITUTIONAL REVIEW PROCESS:** JoAnne Giese discussed the importance of the institutional review process and how it ties into the College's accreditation. It was noted that in Fall 2005 a representative from the Institutional Review Committee will discuss the process at the ASPC meeting. Discussion followed.

Meeting adjourned at 4:30