



**ADMINISTRATIVE SERVICES
PLANNING COUNCIL
MINUTES**

February 10, 2005

The regular meeting of the Administrative Services Planning Council was held on February 10, 2005 in RS-5. The meeting was called to order at 3:30 p.m. by Mike Ellis (Joe Newmyer arrived at 3:45).

Roll Call

Members Present: Akins, Bishop, Crowe, Cruz, Dolan, Ellis, Flores, Jay, McCluskey, Metzger, Newmyer, Simonds, Sullins,

Members Absent: Good

Guests: Calvin One-Deer Gavin, Kelley Hudson-Mac Isaac, Mike Vafeados, Mark Vernoy

I. MINUTES

The minutes of December 9, 2004, were approved and will be posted on the Palomar web site:
www.palomar.edu/committees

II. ITEMS FOR DISCUSSION/INFORMATION:

- a. Calvin One-Deer Gavin gave a report on the Title V grant which has the potential of being a \$6M grant.
- b. Technology Master Plan Focus Group – Mark Vernoy addressed the council members and asked them to identify non-instructional technology, electronics or associated software within the Administrative Services areas. This discussion was taped by Judy Dolan for the Technology Planning Committee.
- c. High Priority Requests: Joe explained that FSTF has identified \$1M to be used for high priority items campus wide. Each planning council is to submit their lists to SPC. A letter will be forthcoming from President Deegan.
- d. ASPC rep on Campus Police Task Force – Joe asked for volunteers – Jenny Akins volunteered.

III. 1st READING

- a. Request for permit increase (from Campus Police Advisory Committee). It was suggested that this item be postponed due to the fact of the formation of the Police Review Task Force which will be looking at all aspects of the police department operation. This item will come back to action at the next meeting

IV. 2nd READING

- a. Fund Raising Working Group: SPC has tasked ASPC to develop a procedure relating to innovative fundraising. A working group was formed (Newmyer, Good, Jay, McCluskey). A procedure will be developed and brought back to SPC

V. COMMITTEE REPORTS

- a. Facilities Review Committee:

They are studying the issue of carpet versus hard surface flooring in classrooms. Also discussed was the safety netting for the baseball fields versus moving the baseball fields. Consensus is to move the fields. Safety netting costs is \$200K.

b. Campus Police Advisory Committee: No report

c. Safety & Security Committee:

Kelley Mac Isaac and Mike Vafeados gave an update on the Active Shooter Training exercise scheduled for March 24, 2005 from 8:00 to 4:00 in Redwood City.

VI. OTHER

Campus-wide power system: Mike reported that SDG&E would be presenting to Facilities Review because they are considering installing, as a test, a 100 KW co-generation plant at a select location for free

Meeting adjourned at 5:05

The next ASPC meeting will be held on March 10, 2005 at 3:30 in SU-18