



**ADMINISTRATIVE SERVICES
PLANNING COUNCIL**

AGENDA (revised)

MEETING TYPE:	x	Staff	Date:	January 22, 2004
			Starting Time:	3:30 p.m.
		Product/Project	Ending Time:	5:00 p.m.
		Special	Place:	SU-18

CHAIR : Jerry Patton **MEMBERS:** , Bishop, Akins, Ellis, Flores, Good, Houser
Jay, Soto (ASG), McCluskey, Dolan, Metzger,
Stoney, Sullins, Simonds

RECORDER: Jo Anne Giese

Order of Agenda Items	Desired Outcome	Resources Used	Time Allotted
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- I. Approval of Minutes** – December 11, 2003
- II. Items for Discussion – 1st Reading**
 - a. Budget Development (documents already sent via e-mail)
 - b. Equipment Replacement Task Force – recommendation (handout to be distributed at mtg)
- III. 2nd Reading (bring handouts from December 11, 2003 meeting)**
 - a. Proposed Board Policy – Risk Management (Hudson-MacIsaac)
 - b. Proposed Board policy – Injury/Illness Prevention (Hudson-MacIsaac)
 - c. Board Policy 105 – Smoking (Hudson-MacIsaac)
- IV Institutional Review** –
Office of Administrative Services – results of survey
- V. Committee Reports**
 - a. Facilities Review Committee
 - b. Campus Police Advisory Committee
 - c. Safety & Security Committee
- VI. Other**

Next Meeting: February 12, 2004
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