



REVENUE ALLOCATION COMMITTEE
MINUTES

November 27, 2007

The meeting of the Palomar College Revenue Allocation Committee (RAC) scheduled for November 27, 2007 was held in RS-5.

Roll Call

Members Present: Cerda, Faulkner, Gowen, Ivey, Kovrig, Dowd, Lienhart, Laughlin, Madrigal

Members Absent: Claypool, Cuaron, Dimmick, McCluskey, and Tortarolo

Guests: P. Laderman, H. Lee, P. Reyes, B. Taveuveu

Motion: Move Agenda item IV b. to the beginning of the agenda (MSC: Gowen/Kovrig)

FTES Report: At the request of the committee members, Herman Lee reported on the FTES Analysis he prepares each semester. He explained the "f-factor" as well as positive attendance, WSCH (weekly student contract hours, DSCH (daily student contact hours, and IS (independent study). It was suggested that perhaps next semester Herman could present an Attendance Accounting workshop for campus-wide information. The committee thanked Herman for attending the meeting.

Resume agenda:

I. Approval of Minutes. The minutes of November 13, 2007 were approved (MSC: Laughlin/Madrigal) and will be posted on the Palomar web page.

II. Action:

a. Review revised RAC Governance Structure Group Request

The committee made a few minor changes.

Motion: Accept the revised version to include committee name change of the "Budget Committee" Governance Structure (MSC: Laughlin/Gowen)

This item will be reported to SPC for information.

III. Budgets

a. Updates per LAO and Chancellor's Office for FY2007-08 & FY2008-09

Bonnie gave a brief update on the projected budget information for FY2008-09. She said she expects to have more information after attending the Governor's Budget Workshop on January 15, 2008. She asked the committee if they would like to meet in January and it was agreed to wait until the first scheduled meeting in February.

IV. Discussion/Information

- a. Fiscal Plan Update: The Budget Committee members agreed that the Fiscal Plan be on the forefront of their agenda next semester.
- b. FTES Report (H. Lee)

V. Other

The meeting adjourned at 3:05

Next Budget Committee Meeting
February 12, 2008
Room SU-18