



RESOURCE ALLOCATION COMMITTEE MINUTES

December 3, 2002

A meeting of the Palomar College Resource Allocation Committee was held on December 3, 2002, in SU-18.

Members Present: Patton, Serrin(ASG), McCluskey, Doran, Lutz, Mendez, Barkley, Madrigal, Miyamoto, Galli, Davis, Jay, Kratoski

Members Absent: Key, Woods, Dimmick, Drinan

Guests: Taveuveu, Meyer

I. Approval of Minutes

The minutes of November 19, 2002 were approved. The minutes will be posted on the Palomar web site: www.palomar.edu/committees.

II. Action Items/Second Reading

A. Approve SPC Structure Form*

1. Role –
2. Products
3. Process –

*(see attached with changes as requested)

MSC – Lutz, Madrigal

Discussion continued about what items we would see now that our role is changing. Jerry stated that legally mandated items, contractual items, etc. should be reviewed by RAC.

B. Flexible Multiple Year Departmental Budget Planning

1. Postpone until FY04-05
2. Assign to a task force

It was requested that there be some insight from other colleges that are functioning under this plan. Jerry will research and provide to the task force once it is formed.

The make-up of the task force will consist of representatives from each employee group. Following SPC format the task force will be ad hoc. The task force will meet as soon as possible. We will complete the Governance Structure Group Request, bring back to RAC for review and forward to SPC.

MSC – Doran, Barkley

C. PFE Account

1. To balance PFE account, move positions out of PFE into Unrestricted General Fund vacant positions.

Our PFE funding has been \$4.7 million per year for the last three years. Rumors abound in Sacramento on how the Governor will balance the budget with a \$21.5 billion dollar deficit. He has expressed intent of going after the Prop 98 above minimum guarantee which is \$1.9 billion. The K – 12 districts have done an excellent job of legislative advocacy. They have been in discussions with the Governor's office staff, while, as far as we know, the Chancellor's Office has not met with his staff yet. This cut would mean \$3.1 million to Palomar College **this** year, if the Governor were to retract the full \$1.9 billion. There has been mention too that he is looking at PFE. This probably will not happen – the administration politically could not take the heat for cutting PFE since so many faculty and staff positions have been funded from that source.

Lois distributed a handout of all positions funded through PFE, as well as an NVision PFE report showing expenditures showing \$691,525 expenditures that were funded by the General Fund.

Motion: as stated above, but to look at entire PFE identified positions and split equally between faculty and classified staff and forward to SPC to look at all positions including the vacant positions in the general fund so we don't end up back in the same situation. Recommend freezing PFE positions until priorities have been identified.

MSC: Lutz, Madrigal

We will bring back the recommendation to SPC for review prior to forwarding.

There was a question as to whether currently there was a freeze on hiring. Jerry Patton stated there was not. Some positions are on hold until we hear from Sacramento after December 9th when the Governor is expected to announce his budget cuts.

III. Discussion/First Reading

A Development of Budget Process

Jerry Patton distributed a handout as he did in early fall for the budget process, guidelines, timelines. Additionally, Lois distributed a sample of a new budget development submission form. There was some concern that the new form did not show encumbrances. Lois will look at putting back in to the form.

Jerry requested that the committee review the handout, paying particular attention to the instructions, before the next meeting at which time it will come back as a "2nd Reading."

B. Possible Name Change of Committee

There was at one time discussion to change the name – it was agreed to change to "Revenue" Allocation Committee. When we submit the Governance Structure Group Request Form to SPC we will incorporate the name change.

IV. Other

Meeting concluded at 5:00 p.m.

Next meeting: December 17, 2002 from 4:00 – 5:00. in SU-18