



Accreditation Steering Committee
September 11, 2008 Minutes

APPROVED

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| MEETING TYPE: | <input type="checkbox"/> Staff | Date: | 9/11/2008 |
| | <input checked="" type="checkbox"/> Product/Project | Starting Time: | 2:00 p.m. |
| | <input type="checkbox"/> Special | Ending Time: | 3:30 p.m. |
| | | Place: | AA-109 |

CHAIR: Berta Cuaron, ALO

ATTENDANCE: Michelle Barton, Norma Bean, Monika Brannick, Rob Frederick ,Brent Gowen, Shawna Hearn, Ken Jay, Shannon Lienhart, Tom Medel, Linda Morrow, Mary SanAgustin, Diane Veach

ABSENT: Bruce Gan, Katherine Gannett, Terry Gray, Kelley Hudson MacIsaac , Ken Jay, Jackie Martin-Klement, Linda Morrow, Mollie Smith

RECORDER: Glynda Knighten

Chair Berta Cuaron called the meeting to order at 2:05 p.m.

Minutes: Minutes of the August 4 – 7 and September 5 meetings were approved as presented.

Review/Respond to Standard II.A: Brent Gowen led the review of and response to Standard II.A. Michelle Barton encouraged the committee to use Standard II.A.2.a. to describe the robust process for curriculum review at Palomar. Brent will update and expand on sections of the standard as noted in the discussions, paying special attention to the diamonds in the *Guide to Evaluating Institutions*. The updated version will be distributed electronically for the committee’s review.

A flow chart of the curriculum review process was suggested as useful visual evidence to include in the standard.

Additional Documents: Copies of the updated draft of planning agendas, organization charts, governance flow charts, additional components, and Standard IV.A. were distributed.

Berta noted that a special meeting may be needed before the next scheduled meeting.

The meeting adjourned at 3:30 p.m.

Next Meeting:
Thursday, October 9, 2008
2:00 – 3:30 p.m.
AA-109