



Accreditation Steering Committee
May 8, 2008 Minutes

TO BE APPROVED

MEETING TYPE:	<input type="checkbox"/> Staff	Date:	5/8//2008
	<input checked="" type="checkbox"/> Product/Project	Starting Time:	2:30 p.m.
	<input type="checkbox"/> Special	Ending Time:	3:50 p.m.
		Place:	AA-140

CHAIR: Berta Cuaron, ALO

ATTENDANCE: Michelle Barton, Norma Bean, Monika Brannick, Terry Gray, Brent Gowen, Ken Jay, Teresa Laughlin, Shannon Lienhart, Jesse Lyn, Tom Medel, Linda Morrow, Mary SanAgustin, Diane Veach

ABSENT: Bruce Gan, Katherine Gannett, Shawna Hearn, Kelley Hudson MacIsaac, Jackie Martin-Klement, Linda Morrow

RECORDER: Glynda Knighten

Chair Berta Cuaron called the meeting to order at 2:30 p.m.

Minutes: The April 20, 2008, minutes were accepted as written.

Reading Circles: Berta reported that participation in the second round of "Reading Circles" has increased. The circles will continue through May 16.

Draft # 2: The goal for draft # 2 is to receive comments by the end of the semester or May 30. Glynda will incorporate the comments into the draft and return them to the writing team leaders. The writing teams will meet during the month of June to review the comments and incorporate as appropriate.

Timeline updates:

- Draft # 3 is due on June 25.
- Berta and the co-chairs will spend the month of July aligning, editing, and polishing the draft.
- Evidence will be cross-referenced and cataloged in June and July.
- ASC will review the entire document the first week of August, one standard per day.
 - August 4, 5, 6, 7
 - 10:00 a.m. – 3:00 p.m.
 - Location to be announced

The meeting adjourned at 2:50 p.m.

Next Meetings:
Monday – Thursday, August 4 - 7
10:00 a.m. – 3:00 p.m.
Location to be announced