



**Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069-1487**

**INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
Friday, December 18, 2009
MINUTES**

Call to Order

The meeting was called to order at 12:32 p.m., by Ginny MacDonald, Chair of committee.

Members Present: Richard Borevitz, Claudia Duran, Maurice Haight, Ginny MacDonald, Michael McDowell and George Weiner

Members Absent: John Nabors

District Representatives: Robert Deegan, Superintendent/President
Bonnie Ann Dowd, Asst. Superintendent/Vice President,
Finance & Administrative Services
Laura Gropen, Interim Director, Marketing
Phyllis Laderman, Director, Fiscal Services
Eileen Poole, Contracts Specialist

Guests: None.

Public Comments

Public comments were solicited. There were none.

Approval of Minutes – September 8, 2009

MSC: Weiner/Duran. Abstain: McDowell. The minutes were approved and will be posted on the ICOC website.

District Reports

Bonnie provided an update on construction progress to date for "Series A" projects. A handout outlining the current status of Prop M construction projects was reviewed with ICOC members.

Some highlights as of December 2009 report are as follows:

PC North Education Center – On October 21st, VP Dowd along with external project consultants of the District attended the San Diego County Board of Supervisor's meeting. The County Board of Supervisor considered and approved a recommendation for a General Plan Amendment required for Horse Ranch Creek Road as described in the EIR for the North Education Center.

The District is awaiting approval from various Agencies (e.g., Fish and Wildlife) regarding mitigation requirements. As soon as approval is received, currently anticipated for February or March 2010, the District will be able to begin the permitting process for road construction and grading at the site.

Mike McDowell asked whether Palomar will hold a groundbreaking ceremony for the North Education Center and Bonnie affirmed that the District would and as with all Prop M projects, the ICOC members will be invited to the groundbreaking ceremony.

Humanities Building – The Final Project Proposal (FPP) was submitted to the state chancellor's office. It was decided to move this project's design timeline up based on the fact that state funding for the Library/LRC project has been delayed due to the state's current economic situation. The construction portion of the Humanities Building project will be included in Series "B".

Health Sciences Building (formerly S-Bldg. Project) - This project is on schedule with a completion date on or before May 2010. Classes will be held in the building beginning with fall 2010 semester. The



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Health Sciences Building will house nursing and dental assisting programs. This is the first new building fully funded through Prop M funds.

Multimedia Lab & Planetarium – The District anticipates the project plans to be approved by Department of State Architect (DSA) by January 2010 and will proceed with the bidding process thereafter. The construction schedule for the project is 18 months.

San Marcos Campus CEQA/EIR Study – A public hearing was held at the District’s Governing Board meeting of November 10, 2009, to accept comments from the public on the final Program Environmental Impact Report (PEIR) for the San Marcos Campus Facilities Master Plan. The District received no public comments and the Governing Board of Palomar Community College certified and approved the final PEIR and authorized the District to file and record the Notice of Determination in accordance with CEQA requirements.

Parking Improvement Projects – Improvements to parking lot 12 and 9-F have been completed and will add 250 new parking spaces. In addition, plans are currently being worked on for parking Lot 3 and 5.

Industrial Technology Center – Bids were received for the new Industrial Technology Center on December 17, 2009 @ 2:00 pm. The District had a pool of 18 pre-qualified General Contractors (GCs) for the project and 13 responsive bids were received. The District is pleased to report that all bid submittals came in below the budgeted amount for the project of \$11.7M with the lowest bid being \$7.3M.

Information Services Technology Projects – The installation of new generators for Campus Police and Information Services was awarded and work is currently in progress. The project is on-schedule with the majority of the work to be completed during the holiday break. Expansion of wireless network coverage continues with the installation of additional equipment in existing buildings.

A bid to replace the telecommunications conduit/cable infrastructure with state-of-the-art materials at the Escondido Education Center was awarded the first week of December 2009. This project is also scheduled to be completed by January 2010. This project will increase bandwidth required for new technologies in the foreseeable future.

Infrastructure Improvements – Work has begun on the Infrastructure Upgrade – Electrical Design project which will upgrade the existing 4,160v distribution system to a 12v system. The first phase of this project is to be completed by January 3, 2010. A good portion of the work will be done over the holiday break when the college is closed, due to the fact that all power to the college will need to be turned off in order for SDG&E to complete the project.

Bonnie also reported that the District has been able to supplement Prop M funding with additional funding totaling \$739,391.48 as follows:

- Received \$450,000.00 from State CCC Scheduled Maintenance Program for HVAC Upgrade Replacement Projects included in the Facilities Implementation Plan.
- Received an incentive check in the amount of \$33,823.16 from SDG&E for energy efficient design and installation in relation to our HVAC Upgrade Replacement project.
- Received \$238,968.00 from State CCC Scheduled Maintenance Program for infrastructure improvements at the San Marcos campus.
- Received an incentive check in the amount of \$16,600.32 from SDG&E for Information Services Technology Projects “server virtualization”.

Bonnie asked Phyllis Laderman, Director, Fiscal Services, to provide a Prop M budget update. Phyllis distributed and reviewed the Financial Data Report for Prop M Bond-Series “A” Projects as of November 30, 2009. She noted that as of 11-30-09, the cumulative expenditures totaled \$66,715,099.94. Phyllis further informed the Committee that the annualized interest we are receiving on the money through the County is 1.6%.



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Bonnie reported that the external auditors completed the District's FY 2008-09 Annual Audit and the Financial and Performance Audits for Prop M funds. The auditors will report the results of the audit to the District's Governing Board at their January 12, 2010 meeting. Bonnie was pleased to announce that not only had the District received an unqualified audit for FY2008-09 but there are no findings noted by the auditors.

Copies of the Prop M audits will be mailed to ICOC members after the Governing Board meeting of January 12, 2010.

State Budget Crisis Impact

Bonnie provided an update regarding the current state budget crisis. She informed the members that she will be attending the State-wide Budget Workshop on January 15th. This workshop is jointly hosted by the Association of California Community College Administrators (ACCCA) and the Association of Chief Business Offices (ACBO) each year. The workshop event will provide an overview of the Governor's proposed FY2010-11 Budget and how it might impact California's community colleges.

President Deegan provided an overview as to how the budget crisis will impact the District in reference to expected cuts to our categorical programs, rising unfunded student enrollment, FTES impacts on apportionment and the District's increasing operating expenses.

Comments From Members Generated the Following

Ginny applauded how the staff of Palomar College does a phenomenal job on the District budget during these bad economic times. George seconded her comment.

Claudia thanked President Deegan, Bonnie, and all Palomar staff for their assistance in doing everything to help the students pursue their education. She added that students cannot benefit without the support of the Administration. Claudia further commented that Palomar College's Health Services program offers several services to the District's students that other colleges do not.

Adjournment

There being no further business, meeting adjourned at 2:06 p.m. The next meeting is scheduled for March 5, 2010. Agenda and minutes will be distributed prior to that meeting with a call for agenda items in advance of their distribution.