

**HUMAN RESOURCES**

**AP 7370 USE OF DISTRICT RESOURCES FOR POLITICAL ACTIVITY**

**References:**

Education Code Sections 7050 et seq.

As the District encourages and promotes academic freedom and free speech, this procedure is not intended to limit free speech. The following policies/procedures address academic freedom and free speech: BP/AP 4030 titled Academic Freedom, BP/AP 5550 titled Speech: Time, Place, and Manner, and BP/AP 6700 titled Other Facilities Use (Civic Center Act).

No District funds, services, supplies, or equipment may be used to urge the support or defeat of any ballot measure or candidate, including but not limited to any candidate for election to the Governing Board.

District resources may be used to provide information to the public about the possible effects of a bond issue or other ballot measure if both the following conditions are met:

- The informational activities are otherwise authorized by the Constitution or laws of the State of California and
- The information provided constitutes a fair and impartial presentation of relevant facts to aid the electorate in reaching an informed judgment regarding the bond issue or ballot measure

Any administrator or member of the Governing Board may appear before a citizens' group that requests the appearance to discuss the reasons why the Governing Board called an election to submit to the voters a proposition for the issuance of bonds and to respond to inquiries from the citizens' group.

An officer or employee of the District may solicit or receive political funds or contributions to promote the support or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service, or other working conditions of officers or employees of the District. Such activities are prohibited during working hours. Entry into buildings and grounds of the District for the use of urging the support or defeat of any ballot during working hours is prohibited. Such activities are permitted during nonworking time. "Nonworking time" means time outside an employee's working hours, whether before or after the work day or during the employee's lunch period or other breaks during the day.

Disrupting the work of an employee or student during his/her work or class period for political activities is prohibited.

35 For other issues related to political activity, see BP/AP 4030 titled Academic Freedom,  
36 BP/AP 5550 titled Speech: Time, Place, and Manner, and BP/AP 6700 titled Other  
37 Facilities Use (Civic Center Act)

38 Office of Primary Responsibility: Human Resource Services