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HUMAN RESOURCES

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AP 7340 LEAVES

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References:

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Education Code Sections 87763 et seq. and 88190 et seq.;

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Labor Code Section 234

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The District recognizes several different forms of leave for employees as delineated in the collective bargaining agreements and employee handbooks. Employees are responsible for completing and filing appropriate leave forms at the earliest possible date. Information relative to absences and leaves exclusive of medical information shall be made a matter of record included in the employee's personnel file.

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Also see AP 7344 titled Notifying District of Illness

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Also see AP 7343 titled Industrial Accidents and Illness

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Also see AP 7347 titled Family Medical Leave

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Office of Primary Responsibility: Human Resource Services

Date Approved: SPC 11/18/08

(Replaces current Palomar Policies 156, 156.1, 156.2, 156.22, 156.23, 156.3, 156.31, 156.32, 156.33, 156.35, 156.36, 156.37, 156.371, 170, 171, 172, 172.1, 172.2, 172.3, 172.4, 172.5, and 172.6 as well as Palomar Procedures 156, 156.1, 156.2, 156.3, 156.31, 156.36, 156.37, 156.371, and 172)