

**Finance and Administrative Services**

**AP 6535 USE OF DISTRICT EQUIPMENT**

**Reference:**

Education Code Section 70902

The Superintendent/President shall delegate the authority and the supervision of the use of equipment to the Chief Business Officer.

The Chief Business Officer shall be responsible for creating, maintaining, and communicating information in the Finance and Administrative Services Handbook(s) regarding use of equipment.

Office of Primary Responsibility: Facilities Office

---

**Date Approved: 3/18/2008 SPC**

*(This is a new procedure recommended by the CC League and the League's legal counsel)*