

STUDENT SERVICES

AP 5050 MATRICULATION

References:

Education Code Sections 78210 et seq.;
Title 5 Section 55500 et seq.

Matriculation brings students and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements. The agreement is implemented by means of a student educational plan.

Students, in entering into a student educational plan, will do all of the following:

- express at least a broad educational intent upon admission
- declare a specific goal no later than the term after which each student completes 15 semester units of degree applicable credit coursework
- diligently attend class and complete assigned coursework
- complete courses and maintain progress toward an educational goal and
- cooperate in the development of a student educational plan

Matriculation services include, but are not limited to, all of the following:

- Processing of the application for admission
- Orientation and pre-orientation services designed to provide to students, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and any other appropriate matters and
- Assessment and counseling upon enrollment, which shall include, but not be limited to, all of the following:
 - The use of multiple measures to assess students' academic skills and abilities
 - Administration of assessment instruments to determine student competency in computational and language skills
 - Assistance to students in the identification of aptitudes, interests, and educational objectives, including, but not limited to, associate of arts degrees, transfer for baccalaureate degrees, and career/technical certificates and licenses
 - Evaluation of study and learning skills
 - Referral to specialized support services as needed, including, but not limited to, federal, state, and local financial assistance; health services; campus employment placement services; extended opportunity programs

Date Approved: April 8, 2008

(Replaces current Palomar College Procedure 401)

- 35 and services; campus child care services programs that teach English as
36 a second language; and disabled student services
- 37 ○ Advisement concerning course selection
 - 38 ○ Ongoing institutional research program
 - 39 ○ Post-enrollment evaluation of students' progress and required advisement
40 or counseling for students who are enrolled in remedial courses, who have
41 not declared an educational objective as required, or who are on
42 academic probation
 - 43 ○ Faculty and staff training and
 - 44 ○ Prerequisite validation and enforcement

45 The District shall not use any assessment instrument except one specifically authorized
46 by the Board of Governors of the California Community Colleges.

47 Office of Primary Responsibility: Dean of Counseling Services