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Governing Board

3 **AP 2340 Agendas**

4 **Reference:**

5 Education Code Section 72121

6 Any member of the public who wishes to place a matter on the agenda of an open Board
7 meeting shall notify the Superintendent/President in writing at least ten calendar days before
8 any regular meeting. The signed written notification shall specify the matter and include any
9 relevant background information.

10 The Superintendent/President shall determine whether the specific matter is directly related to
11 the business of the District or is appropriate for an open Board meeting. Any decision by the
12 Superintendent/President not to place a requested matter on the agenda may be appealed in
13 writing to the Board.

14 The agenda will include regularly scheduled standing items from the Faculty Senate, the
15 Palomar Faculty Federation, the Associated Student Government, the CCE/AFT, the
16 Administrative Association, the Confidential and Supervisory Team, and the
17 Superintendent/President.

18 A statement will be included on Board Agendas requesting that individuals who desire the
19 agenda information in an accessible format and/or require other accommodations should
20 contact the President's Office.

21 Office of Primary Responsibility: Superintendent/President