

1 **Finance and Administrative Services**

2 **BP 6925 EXPENDITURES FOR MEETINGS, EVENTS, AND ACTIVITIES**

3 **References:**

4 Education Code Sections 72233 and 87032

5 The Governing Board of Palomar Community College District recognizes the need to  
6 promote understanding of District programs through personal contact with individuals  
7 and groups and, at times, requires officers and employees to meet during meal periods.  
8 Therefore, the Board authorizes the purchase of food, refreshments, and other items  
9 related to these meetings or events for employees and non-employees at District-  
10 sponsored events, pursuant to Education Codes 87032 and 72233.

11 Approved activities include: Recognition functions for volunteers and employees;  
12 activities honoring individuals in education; educational events; seminars and  
13 workshops; committee meetings, including advisory and accreditation team visits; group  
14 planning and operational meetings.

15 Approved related expenditures are: Service of non-alcoholic beverages, food, and  
16 other refreshments; speakers' fees; rental of space and equipment; framed certificates  
17 and plaques.

18 Such expenses for non-alcoholic beverages and other refreshments which are served at  
19 duly authorized activities may be paid from District funds.

20 The Superintendent/President delegates the approval of expenditures to the appropriate  
21 Vice President.

22 Also see BP/AP 3560 titled Alcoholic Beverages.