

Governing Board

BP 2315 CLOSED SESSIONS**References:**

Education Code Section 72122;

Government Code Sections 11125.4, 54956.8, 54956.9, 54957, and 54957.6

Closed sessions of the Governing Board shall be held only as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code, and California Education Code. Matters discussed in closed session may include:

- the appointment, employment, evaluation of performance, discipline or dismissal of a public employee
- charges or complaints brought against a public employee by another person or employee, unless the accused public employee requests that the complaints or charges be heard in an open session. The employee shall be given at least twenty-four (24) hours written notice of the closed session
- advice of counsel on pending litigation, as defined by law
- consideration of tort liability claims as part of the District's membership in any joint powers agency formed for purposes of insurance pooling
- real property transactions
- threats to public security
- review of the District's position regarding labor negotiations and giving instructions to the District's designated negotiator
- discussion of student disciplinary action, with final action taken in public
- conferring of honorary degrees
- consideration of gifts from a donor who wishes to remain anonymous
- to consider its response to a confidential final draft audit report from the Bureau of State Audits

Date Adopted: November 13, 2007

(Replaces former Palomar College Policies 6.1 and 12.6)

27 The agenda for each regular or special meeting shall contain information regarding
28 whether a closed session will be held and shall identify the topics to be discussed in any
29 closed session in the manner required by law.

30 After any closed session, the Governing Board shall reconvene in open session before
31 adjourning and shall announce any actions taken in closed session and the vote of
32 every member present.

33 All matters discussed or disclosed during a lawfully held closed session and all notes,
34 minutes, records, or recordings made of such a closed session are confidential and
35 shall remain confidential unless and until required to be disclosed by action of the
36 Governing Board or by law.

37 If any person requests an opportunity to present formal complaints to the Governing
38 Board about a specific employee, such complaints shall first be presented to the
39 Superintendent/President. Notice shall be given to the employee against whom the
40 charges or complaints are directed. If the complaint is not resolved at the administrative
41 level, the matter shall be scheduled for a closed session of the Governing Board. The
42 employee shall be given at least twenty-four (24) hours written notice of the closed
43 session, and shall be given the opportunity to request that the complaints be heard in an
44 open meeting of the Governing Board.