

INSTRUCTIONAL SERVICES

AP 4102 CAREER AND TECHNICAL PROGRAMS ADVISORY COMMITTEES

References:

Title 5 Sections 55600 et seq.

Each career and technical program shall establish an advisory committee of industry experts. The committee shall meet at least once each academic year and shall review and validate the following:

- That there is a need for the program
- That job opportunities with livable wages exist for graduates of the program
- That the program does not unnecessarily duplicate, reduce or supplant offerings available in the District or the Region

The responsible faculty member or Department Chair/Director of the program shall be responsible for ongoing recruitment of advisory committee members, scheduling meetings, taking minutes, and performing other duties necessary to ensure proper functioning of the committee.

Minutes of each meeting shall be held in an office designated by the Assistant Superintendent/Vice President of Instruction.

Office of Primary Responsibility: Instructional Services