

GENERAL INSTITUTION

AP 3280 GRANTS

Reference:

Education Code Section 70902(b)(10)

Applications for grants will be made with state, federal, and private agencies when the content of these applications extends the resources available to the District in support of the purposes and long-range plans of the District, its divisions, or departments. Funds sought may be utilized for staffing needs, equipment, materials, in-service education, travel, research and development, facilities, instructional innovations, financial aid, or other provisions as authorized in the grant.

The Superintendent/President or designee shall create, maintain, and communicate procedures for the preparation, submission, and implementation of all applications for grant funding. Grant applications which require matching funds will be submitted insofar as matching funds are identified and available within the budgeted resources of the District for the duration of the grant award.

New, continuing, or renewing grant applications shall be scrutinized by the appropriate Vice President(s) and require approval of the Superintendent/President. All grant awards shall be sent to the Governing Board for review and acceptance. When notification of a grant award is received, the appropriate Vice President(s) shall prepare an agenda item for the Governing Board requesting acceptance of funding. Upon award notification, the responsible Vice President(s) shall ensure that the appropriate staff are assigned to manage and monitor the grant.

Office of Primary Responsibility: Office of the Superintendent/President