



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, NOVEMBER 10, 2009
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. In compliance with Government Code §54957.5. non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or by clicking on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josie Silva, Executive Assistant, at (760) 744-1150, extension 2104, or at jsilva@palomar.edu. The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	2
E.	Approval of Minutes	3
EE.	Public Hearing	3
F.	Call for Removal of Items from or Changes to Agenda	4
G.	Reports/Presentations.....	4
H.	Report of the Governing Board President.....	4
HH.	Report of the Governing Board Trustees	4
I.	Report of the Superintendent/President.....	5
J.	Approval of Consent Calendar Items	5
K.	Action on Items Removed from Consent Calendar	8
L.	Reports from College Groups	8
M.	Unfinished Business.....	8
N.	New Business	9
O.	Board Requests for Reports	13
P.	Recess to Closed Session	13
Q.	Reconvene to Open Session	13
R.	Adjournment.....	13

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Erickson vs. Palomar Community College District

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session
Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION:** Comments from **Other** Individuals or Groups

In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

1. The Governing Board hereby approves the Minutes of the Regular Meeting of October 13, 2009.

EE. PUBLIC HEARING – HOLD PUBLIC HEARING TO ACCEPT COMMENTS ON THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT (PEIR) FOR THE SAN MARCOS CAMPUS FACILITIES MASTER PLAN AND TO ADOPT A RESOLUTION TO CERTIFY THE FINAL PEIR THEREOF

1. **PRESENTATION**
2. **OPEN PUBLIC HEARING**
3. **CLOSE PUBLIC HEARING**
4. **RECOMMENDATION: ACTION – HOLD A PUBLIC HEARING TO ACCEPT COMMENTS ON THE FINAL PROGRAM ENVIRONMENTAL IMPACT REPORT (PEIR) FOR THE SAN MARCOS CAMPUS FACILITIES MASTER PLAN AND ADOPT A RESOLUTION TO CERTIFY THE FINAL PEIR THEREOF**

WHEREAS, the Palomar Community College District (District) has initiated new development and redevelopment activities on the San Marcos campus in accordance with the San Marcos Campus Facilities Master Plan (hereinafter “Master Plan”), and proposes to continue to implement the remaining Master Plan projects through the buildout year 2022; and,

WHEREAS, under the California Environmental Quality Act (CEQA), the District is required to evaluate the direct, indirect, short-term, long-term, and cumulative impacts (on the environment and on the surrounding community) of Master Plan implementation, and to adopt mitigation measures that will avoid or substantially lessen the identified impacts; and,

WHEREAS, the District has retained the services of PBS&J (hereinafter “Consultant”) to prepare a PEIR pursuant to CEQA requirements; and,

WHEREAS, the Consultant and the District prepared a Draft PEIR which was circulated through the State Clearinghouse for a 45-day public review period; and

WHEREAS, responses have been prepared for the comments received during the public review period, as part of the preparation of the Final PEIR, and the responses sent to the commenting agencies; and,

WHEREAS, revisions to the Draft PEIR resulting from the comments received during the public review period, a Mitigation Monitoring and Reporting Program, Findings of Fact, and a Statement of Overriding Considerations have been prepared as part of the Final PEIR, in accordance with CEQA requirements; and,

WHEREAS, notice of this public hearing of the Governing Board to accept public comments on the Final PEIR, and to certify the Final PEIR, was published in newspapers of local and regional circulation, and also sent to the commenting agencies; and,

NOW, THEREFORE, BE IT RESOLVED, that the public was invited to comment upon the Final PEIR prior to and at this public hearing of the Governing Board, and that the location, time and place of this public hearing has been duly noticed and published, in accordance with CEQA requirements; and,

BE IT FURTHER RESOLVED, that the Final PEIR for the Master Plan is hereby certified, and the Notice of Determination for the Final PEIR is hereby approved, and the District is hereby authorized and directed to file and record said Notice of Determination, in accordance with CEQA requirements.

PASSED AND ADOPTED by the **GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT**, this **10th day of November, 2009**, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Robert P. Deegan, Secretary to the Governing Board of the Palomar Community College District of San Diego County, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote stated, which resolution is on file in the office of the Board and that the matter of adopting this resolution duly appeared on the agenda of said Board as required by law.

Robert P. Deegan
Superintendent/President

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. REPORTS/PRESENTATIONS

1. Brubeck Theatre Presentation - Vice President Bonnie Ann Dowd; Kevin Carpenter and Don Leonard, MDWF Architects

H. REPORT OF THE GOVERNING BOARD PRESIDENT

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Accreditation Update – Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

REPLACEMENT OF WARRANTS

1. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to draw new warrants as follows:

- a. Warrant #76-166501, dated June 14, 2007, in the amount of \$50.00, to **Tom Plotts**, 2512 Camino Avena, Alpine, CA 91901. Void due to stale date.
- b. Warrant #76-181533, dated October 2, 2008, in the amount of \$100.00, to **Tom Plotts**, 2512 Camino Avena, Alpine, CA 91901. Void due to stale date.

GIFTS

2. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following gifts and directs that an appropriate letter of appreciation be sent to the donors:

- a. Fujitsu Duplex B&W Scanner, serial #1720, model #M4097D, donated by **Eric Freedus**, 5008 Nighthawk Way, Oceanside, CA 92086. Total cash value as estimated by donor is \$1,000.00
- b. Six cylinder diesel engine, serial #RHX00531, model #C-18, donated by **Hawthorne Machinery Company**, 16945 Camino San Bernardo, San Diego, CA 92127. Total cash value as estimated by donor is \$26,843.00.
- c. Thermo-Kind Transport Refrigeration Unit, serial #04564C5516, model SB III ST+, donated by **Hollandia Dairy**, 622 East Mission Road, San Marcos, CA 92069. Total cash value as estimated by donor is \$2,500.00.
- d. Smoke Check 1667, serial #9293730M, model #1020 cpc, donated by **Red Mountain, Inc.**, 17905 Sky Park Circle, Building 25, Suite K, Irvine, CA 92614. Total cash value as estimated by donor is \$5,350.00.

PERSONNEL

3. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2009 and Spring 2010 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

FALL 2009

LIBRARY

Delson, Cheryl A.	Librarian M.L.S., Library & Information Science M.A., Art	\$54.80
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SPRING 2010

COMPUTER SCIENCE AND INFORMATION SYSTEMS

Bagherian, Shana L.	CSIS M.B.A., Business Administration B.A., Mathematics	\$51.53
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4. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following Child Development Center Teacher**, at the hourly rate indicated for Fall 2009:

Fender, Dawn M.	B.S., Child Development Child Development Teacher Permit	\$18.51
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5. RECOMMENDATION: ACTION - RATIFY INVOLUNTARY TRANSFER

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **involuntary transfer** of the following **classified employees**:

a. Name: **JOHN H. GOLDSWORTHY**
Position: Instructional Computer Lab Technician
Department: Information Services
Position #: 5726 New?: No
Remarks: Involuntary transfer for Mr. Goldsworthy due to District operational needs.
Sal Grade/Step: **28/15** Salary: **\$5,587.08/month**
% of Position: 100% # Mos: 12
Effective: October 1, 2009
Account #s: A-212200-561100-67800-0000000/20%
A-221000-561100-15010-0000000/80%

- b. Name: **DAVID J. CLAYTON**
Position: Information Services Technician
Department: Information Services
Position #: 6110 New?: No
Remarks: Involuntary transfer for Mr. Clayton due to District operational needs.
Sal Grade/Stp: **30/11** Salary: **\$5,638.79/month**
% of Position: 100% # Mos: 12
Effective: October 1, 2009
Account #: A-212200-561100-67800-0000000/100%
- c. Name: **DEAN A. PETERSON**
Position: Academic Technology Support Specialist
Department: Information Services
Position #: 5763 New?: No
Remarks: Involuntary transfer for Mr. Peterson due to District operational needs.
Sal Grade/Stp: **32/13** Salary: **\$6,038.19/month**
% of Position: 100% # Mos: 12
Effective: October 1, 2009
Account #: A-212200-561100-67800-0000000/100%
- d. Name: **RUSSELL THOMAS**
Position: Instructional Computer Lab Technician
Department: Information Services
Position #: 5687 New?: No
Remarks: Involuntary transfer for Mr. Thomas due to District operational needs.
Sal Grade/Stp: **25/10** Salary: **\$4,952.74/month**
% of Position: 100% # Mos: 12
Effective: October 1, 2009
Account #: A-212200-561100-67800-0000000/100%

6. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

- a. Name: **TRACIE D. SAYRE**
Position: Systems Module Functional Specialist
Department: Enrollment Services
Position #: 5465 New?: No
Remarks: Replacement for Susan Doran
Sal Grade/Stp: **39/1** Salary: **\$5,419.51/month**
% of Position: 100% # Mos.: 12
Effective: November 11, 2009
Account #: A-212200-422200-62100-0000000/100%

7. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **October, 2009**, and **temporary employees** for the month of **November, 2009**. **EXHIBIT J-8**

8. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective October 12, 2009, for a maximum of 480 hours, to **Patricia C. Frady**, Systems Module Functional Specialist, Fiscal Accounting.

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective October 22, 2009, for a maximum of 480 hours, to **Cynthia Hamada**, Senior Administrative Secretary, Occupational & Noncredit Programs.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective August 18, 2009, through October 5, 2009, to **Gordana M. High**, Accountant, Fiscal Accounting.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective June 4, 2009, for a maximum of 480 hours, to **Pamela J. Keinath**, Coordinator, Child Development Center.
- e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective October 15, 2009, for a maximum of 480 hours, to **Paul W. Stachelek**, Associate Professor, Communications.

10. INFORMATION - RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

- a. **Stephanie B. Zimmerman**, Administrative Coordinator, 3C Media Solutions/CCC Confer, effective December 31, 2009. She has served Palomar College for 9 years from July 17, 2000 to December 30, 2009.

Resumption of REGULAR AGENDA

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

- 1. **INFORMATION: Report of the Faculty Senate**
- 2. **INFORMATION: Report of the Palomar Faculty Federation**
- 3. **INFORMATION: Report of the Administrative Association**
- 4. **INFORMATION: Report of the Confidential and Supervisory Team**
- 5. **INFORMATION: Report of the CCE/AFT**
- 6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board hereby reviews and approves all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2009-2010 fiscal year **budget: EXHIBIT N-1**

Purchase Orders	Time Period: 10/02/09 – 10/29/09	\$ 1,517,450.18
Procurement Card	Time Period: 08/23/09 – 09/22/09	\$ 129,786.53
		<u>\$ 1,647,236.71</u>

2. RECOMMENDATION: ACTION – RATIFY AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all **contracts and agreements** for the period August 16, 2009, through October 15, 2009, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

3. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board hereby approves the California Community Colleges **Quarterly Financial Status Report (CCFS-311Q)** for quarter ending September 30, 2009. **EXHIBIT N-3**

4. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board hereby approves the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of September 30, 2009. **EXHIBIT N-4**

5. RECOMMENDATION: ACTION - APPROVE AGREEMENT 09-10-D 4489 WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM

The Governing Board hereby approves **agreement #09-10-D4489 between the Palomar Community College District (hereinafter “District”) and the Yosemite Community College District, Child Development Training Consortium (hereinafter “YCCD-CDTC”)**, effective September 1, 2009, through June 30, 2010. Furthermore, the Governing Board approves Diane Studinka, Associate Professor, Child Development, to act as District Campus Coordinator for FY 2009-10 for the aforesaid program offered to students obtaining or renewing a child development permit and YCCD-CDTC shall pay to District an amount not to exceed \$7,900.00 for these services. **EXHIBIT N-5**

6. **RECOMMENDATION: ACTION – ACCEPT FUNDS FROM CALIFORNIA DEPARTMENT OF EDUCATION AND APPROVE AGREEMENT WITH GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT AUXILIARY ORGANIZATION FOR PARTICIPATION IN THE TECH PREP REGIONAL CONSORTIA GRANT**

The Governing Board hereby **accepts funding in the amount of \$41,000.00** from the **California State Department of Education** and approves an agreement between Palomar Community College District (District) and Grossmont-Cuyamaca Community College District Auxiliary Organization for the District **to provide services in support of the Tech Prep Regional Consortia Grant** with focus on the Fashion and Interior Design industry cluster. **EXHIBIT N-6**

7. **RECOMMENDATION: ACTION – APPROVE MEMORANDUM OF UNDERSTANDING FOR FISCAL YEAR 2009-2010 WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR R.O.P. PROGRAMS AND SERVICES FUNDED BY THE CARL D. PERKINS CAREER & TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006**

The Governing Board hereby approves the **Memorandum of Understanding (MOU) between the San Diego County Superintendent of Schools (County) and the Palomar Community College District (District)** for Fiscal Year 2009-2010, pursuant to which ROP programs and services will be provided by the District and funded through the County under the Carl D. Perkins Career & Technical Education Improvement Act of 2006; funding to be paid to the District shall be \$63,003.00. **EXHIBIT N-7**

8. **RECOMMENDATION: ACTION – RATIFY CONTRACT WITH WHILLOCK CONTRACTING, INC., FOR BID 102-10 PRE-WORK INDUSTRIAL TECHNOLOGY CENTER**

The Governing Board hereby ratifies a **contract between Palomar Community College District (“District”) and Whillock Contracting, Inc., (“Contractor”)** in the amount of \$272,055.00. Contractor responded to the District’s notice calling for bids on Bid #102-10: Pre-Work Industrial Technology Center and was found to be the lowest responsive pre-qualified bidder. **EXHIBIT N-8**

9. **RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR BID #103-10 DATA CABLE & TELECOMMUNICATION PROJECT – ESCONDIDO EDUCATION CENTER**

The Governing Board hereby authorizes Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business & Contract Services, **to execute a contract to the lowest responsive Contractor** for Bid #103-10 Data Cable & Telecommunication Project – Escondido Education Center.

In order for the project to be completed by December 31, 2009, it is necessary to award a contract as soon as possible after the bid opening of November 19, 2009. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting.

10. RECOMMENDATION: ACTION – ACCEPT AND APPROVE DSA CHANGE ORDER #4 – MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB) PROJECT

The Governing Board hereby approves **DSA Change Order #4** in the credit amount of **\$283.00** for the construction of the **Multi-Disciplinary Instructional Building (MIB)**. The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-10**

Standard Drywall, Inc. Bid # CM-09-09-MIB: Metal Studs, Drywall, Fireproofing, Doors & Hardware, Plaster, Painting & Final Cleaning	\$ 0.00
Edge Development Bid # CM-06-09-MIB Concrete, Paving & Site Enclosures	<\$283.00>

11. RECOMMENDATION: ACTION – ACCEPT AND APPROVE DSA CHANGE ORDER #3 – HEALTH SCIENCES BUILDING PROJECT

The Governing Board hereby approves **DSA Change Order #3** in the amount of **\$36,647.50** for the **Health Sciences Building** project. The change order is comprised of Contract Change Directives (CCD) received from the following awarded prime contractors for the project, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-11**

Richardson Steel, Inc. Bid #CM-25-09 (Structural Steel & Misc. Metals)	\$ 14,189.00
Stolo Cabinets, Inc. Bid #CM-26-09 (Casework)	\$ 453.00
Richard & Richard Construction Company Bid #CM-27-09 (Interior/Exterior Assemblies)	\$ 20,372.33
RVH Constructors, Inc. Bid # CM-32-09 (Misc. Specialties)	\$ 1,633.17

12. RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #1 FOR SAN MARCOS CAMPUS HIGH VOLTAGE UPGRADE – PHASE 1 PROJECT – BID #113-09

The Governing Board hereby accepts and approves **Change Order #1**, in the total amount of **\$9,673.00**, pertaining to Bid # 113-09: **San Marcos Campus High Voltage Upgrade – Phase 1**; original contract awarded to Baker Electric Inc., and approved by the Governing Board on September 8, 2009, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-12**

13. RECOMMENDATION: ACTION - ACCEPT AND APPROVE CHANGE ORDER #2 FOR NATURAL SCIENCES (NS) BUILDING MISCELLANEOUS MODIFICATIONS PROJECT – BID # CM-37-09-NS

The Governing Board hereby accepts and approves **Change Order #2** in the amount of **\$7876.21** pertaining to Bid #CM-37-09 NS: **Natural Sciences (NS) Building Miscellaneous Modifications**; original contract awarded to Richard & Richard Construction Company and approved by the Governing Board on June 10, 2009, as detailed on the accompanying memorandum in support hereof. **EXHIBIT N-13**

14. RECOMMENDATION: ACTION – APPROVE FASHION MERCHANDISING AND DESIGN FIELD STUDY TRIP TO NEW YORK CITY, NY AND AUTHORIZATION TO CONTRACT WITH MRC MARKETING/CITI-STYLES

The Governing Board hereby approves a **not-for-credit field study trip to New York City, NY**, administered through Workforce & Community Development, January 11, 2010 – January 17, 2010. Total cost for the field study trip is \$1,950.00.

Furthermore, the Governing Board hereby **approves contracts** with tour organizer, MRC Marketing/Citi-Style, Nancy Galli, Professor, Design & Consumer Education, and Rita-Campo Griggs, Tech Prep Coordinator, in order to carry out the field study trip.

EXHIBIT N-14

15. RECOMMENDATION: ACTION – APPROVE STUDY ABROAD PROGRAM TO ARGENTINA AND AUTHORIZATION TO CONTRACT FOR SERVICES

The Governing Board hereby approves a **not-for-credit study abroad trip to Argentina**, administered through Workforce & Community Development, December 27, 2009 – January 17, 2010. Total cost for the study abroad program is \$2,996.00, plus airfare.

Furthermore, the Governing Board hereby **approves contracts** with Amauta Language School, Buenos Aires, Argentina, to provide activities for the study abroad program and Martha Evans, Associate Professor, Foreign Languages Department, in order to carry out the field study trip. **EXHIBIT N-15**

16. RECOMMENDATION: ACTION - DESIGNATE DECEMBER 8, 2009, MEETING AS “ANNUAL ORGANIZATIONAL MEETING”

The Governing Board of the Palomar Community College District hereby designates the Regular Meeting scheduled for **December 8, 2009, 5:00 p.m.**, as the “**Annual Organizational Meeting.**” The meeting is to be held in the Governing Board room on the San Marcos campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

17. RECOMMENDATION: ACTION – ADOPT THE FOLLOWING REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 3 - GENERAL INSTITUTION AND CHAPTER 4 - INSTRUCTIONAL SERVICES

The Governing Board hereby adopts the following revised **Board Policies** included in **Chapter 3 – General Institution** and **Chapter 4 – Instructional Services**:

BP 3260	Legal Opinions/Assistance
BP 3300	Public Records
BP 3530	Weapons on Campus
BP 4010	Academic Calendar
BP 4060	Agreements with School Districts for Noncredit Adult Education
BP 4070	Auditing and Auditing Fees
BP 4102	Career and Technical Programs Advisory Committees
BP 4110	Honorary Degrees
BP 4226	Multiple and Overlapping Enrollments
BP 4400	Community Services
BP 4675	Class Size

EXHIBIT N-17

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting: _____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
7. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a. Erickson vs. Palomar Community College District

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 7:30 a.m. to 5:00 p.m., Monday – Friday.