



**APPROVED 09/08/2009**

**GOVERNING BOARD MINUTES  
SPECIAL MEETING OF THE GOVERNING BOARD  
DATE: TUESDAY, AUGUST 25, 2009  
TIME: 4:00 P.M. CLOSED SESSION/4:15 P.M. OPEN SESSION  
PALOMAR COMMUNITY COLLEGE DISTRICT  
1140 WEST MISSION ROAD  
PRESIDENT'S CONFERENCE ROOM, LL-204  
SAN MARCOS, CALIFORNIA**

**I. CALL MEETING TO ORDER**

Board President Nancy Chadwick called the meeting to order at 4:00 p.m.

**II. ROLL CALL**

**TRUSTEES PRESENT:**

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT  
MICHELE T. NELSON, PH.D., VICE PRESIDENT  
MARK R. EVILSIZER, M.A., SECRETARY  
DARRELL L. MC MULLEN, M.B.A., TRUSTEE

**TRUSTEE ABSENT:**

ROSE MARIE DISHMAN, PH.D., TRUSTEE

**EXECUTIVE ADMINISTRATORS PRESENT:**

Robert P. Deegan, Superintendent/President  
Berta Cuaron, Assistant Superintendent/Vice President, Instruction  
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services  
Dr. Mark Vernoy, Interim Assistant Superintendent/Vice President, Student Services

**STAFF PRESENT:**

Michelle Barton, Director, Institutional Research & Planning  
Josie Silva, Executive Assistant to the Superintendent and Governing Board

Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

**III. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957.6.
- B. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
- C. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
- D. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
- E. Public Employment, pursuant to Government Code §54957.
- F. Conference with Legal Counsel - Existing Litigation, pursuant to Government Code §54956.9a.
  1. Tom Plotts and West Coast Consulting Group, Inc., vs. Palomar Community College District.

- G. Public Employee Performance Evaluation, pursuant to Government Code §54957.  
Position Title: Superintendent/President

**IV. RECONVENE TO OPEN SESSION – 5:08 p.m.**

Board President Nancy Chadwick reported the following: The Governing Board voted unanimously (of those Trustees present) in closed session to approve an agreement and release between the District and employee #000058987.

**V. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS – There were none.**

**VI. NEW BUSINESS**

**A. RATIFIED ADMINISTRATIVE EMPLOYMENT**

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

- a. Name: **JUDY J. CATER**  
Position: Interim Instructional Dean  
Department: Social and Behavioral Sciences  
Position #: 5694 New?: No  
Remarks: Interim replacement for Mark Vernoy  
Sal Grade/Step: **75/5** Salary: **\$11,463.42/month**  
% of Position: 100% # Mos: 12  
Effective: August 26, 2009  
Account #: A-123100-361100-60110-0000000/100%

The Vote was unanimous of those present.

**VII. BOARD WORKSHOP**

**A. Review and Discuss Board Year-End Performance Report 2008-2009**

Acting as facilitator, Ms. Michelle Barton, Director, Research & Planning, explained to the Board that the Trustees Review Cycle begins and ends with the establishment of their goals. Throughout the cycle the board is informed and aware of progress on their goals through a series of workshops. These workshops include progress reports on the status of their goals, review and discussion of their annual self-evaluation, and review and discussion of the college's institutional effectiveness metrics. After discussion of the review cycle, the Trustees reviewed their 2008-09 Year-End Performance Report on their goals.

**B. Formulate 2009-2010 Board Goals**

The Board reviewed the four Accreditation Recommendations from the Accreditation Commission on Community and Junior Colleges (ACCJC) and the College planning agendas. Ms. Barton explained that a sub-group of the Strategic Planning Council (SPC) met during the summer and came up with an integrated planning model that links resources to planning. A handout of the draft of the *Integrated Planning, Budget Development, and Resource Allocation Model* was reviewed. Considering the information that was reviewed and discussed during their Trustee's Review Cycle, the college's accreditation recommendations, and the college's self-study planning agendas, the Trustees formulated their 2009-2010 goals and will adopt these goals at the September Board meeting.

VIII. **RECONVENE TO CLOSED SESSION** – no additional session needed.

X. **ADJOURNMENT**

Board President Chadwick adjourned the meeting at 6:58 p.m.

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**Nancy Chadwick**  
President of the Board

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**Mark Evilsizer**  
Secretary of the Board