



**GOVERNING BOARD AGENDA**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**DATE: TUESDAY, AUGUST 11, 2009**  
**3:30 TLC TOUR; 4:00 P.M. (CLOSED SESSION)**  
**5:00 P.M. (OPEN SESSION)**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**ESCONDIDO CENTER, ROOM ESC 506**  
**1951 EAST VALLEY PARKWAY**  
**ESCONDIDO, CALIFORNIA**

**NOTICE TO PUBLIC:** In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or by clicking on the Governing Board web site at [www.palomar.edu/gb](http://www.palomar.edu/gb). In addition, if you would like a copy of any record related to an item on the agenda, please contact Josie Silva, Executive Assistant, at (760) 744-1150, extension 2104, or at [jsilva@palomar.edu](mailto:jsilva@palomar.edu). The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

A.	Call to Order (3:30 p.m.) .....	2
AA.	Roll Call .....	2
B.	Public Comments .....	2
C.	Tour Teaching & Learning Center .....	2
CC.	Recess to Closed Session .....	2
CCC.	Reconvene to Open Session (5:00 p.m.) .....	2
D.	Comments from Other Individuals or Groups .....	2
E.	Approval of Minutes .....	3
EE.	Public Hearing .....	3
F.	Call for Removal of Items from or Changes to Agenda .....	3
G.	Acknowledgement of Retirement .....	4
H.	Report of the Governing Board President .....	4
HH.	Report of the Governing Board Trustees .....	4
I.	Report of the Superintendent/President .....	4
J.	Approval of Consent Calendar Items .....	5
K.	Action on Items Removed from Consent Calendar .....	11
L.	Reports from College Groups .....	11
M.	Unfinished Business .....	11
N.	New Business .....	11
O.	Board Requests for Reports .....	22
P.	Recess to Closed Session .....	22
Q.	Reconvene to Open Session .....	22
R.	Adjournment .....	22

**A. CALL MEETING TO ORDER: 3:30 p.m.**

**AA. ROLL CALL**

Establishment of a Quorum

**B. PUBLIC COMMENTS**

**In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**C. TOUR TEACHING AND LEARNING CENTER – ESCONDIDO CENTER**

**CC. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.

**CCC. RECONVENE TO OPEN SESSION: 5 p.m.**

Actions Taken In Closed Session  
Pledge of Allegiance

**D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION: Comments from Other Individuals or Groups**

**In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

1. The Governing Board hereby approves the Minutes of the Regular Meeting of July 14, 2009.

**EE. PUBLIC HEARING**

1. **PRESENTATION OF MITIGATED NEGATIVE DECLARATION FOR PROPOSED INDUSTRIAL TECHNOLOGY CENTER AND HOWARD BRUBECK THEATER ADDITION/RENOVATION**
2. **OPEN PUBLIC HEARING**
3. **CLOSE PUBLIC HEARING**
4. **RECOMMENDATION: ACTION – AFTER HOLDING PUBLIC HEARING UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE FOLLOWING PROJECTS: INDUSTRIAL TECHNOLOGY CENTER AND HOWARD BRUBECK THEATER ADDITION/RENOVATION, ADOPT RESOLUTION OF FINAL DETERMINATION THEREOF**

**WHEREAS**, the Palomar Community College District (District) proposes to construct the following projects: Industrial Technology Center and Howard Brubeck Theater Addition/Renovation (hereinafter “Projects”) on the San Marcos campus of the District; and,

**WHEREAS**, California law requires that the District study the Projects and determine the impact on the environment, both during construction and after the completion thereof; and,

**WHEREAS**, the District has retained the services of PBS&J (hereinafter “Consultant”) to conduct a study to determine the impact, if any, of the construction of these Projects on the campus environment and upon the environment of the surrounding community; and,

**WHEREAS**, the Consultant has completed the study and has concluded that the Projects will have some impact on the environment but that the impact may be mitigated by certain recommended measures or step; and,

**WHEREAS**, the Consultant’s reports (hereinafter “Mitigated Negative Declaration”) has been published as required by law, including Notice through the State Clearinghouse, and Notice published locally in the area in which the Projects will be constructed:

**NOW, THEREFORE, BE IT RESOLVED, That** the public was invited to comment upon the proposed negative declaration and initial study by the Consultant prior to and at the regular meeting of the Governing Board held on August 11, 2009, and the time and place of this public hearing has been duly noticed and published in accordance with law; and,

**BE IT FURTHER RESOLVED, That** the initial study and Mitigated Negative Declaration for the Projects known as the Industrial Technology Center and Howard Brubeck Theater Addition/Renovation are hereby approved and adopted, and the Notice of Determination for the Projects are hereby approved, and the District is hereby authorized and directed to file and record said Notice of Determination as required under the law.

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**G. ACKNOWLEDGEMENT OF RETIREMENTS**

(An opportunity for the Board of Trustees to express appreciation to employees who will retire with **ten (10)** or more years of service to the District)

1. David A. Chase, Professor, Performing Arts - He has served Palomar College for 35 years from September 4, 1974, to July 31, 2009.

**H. REPORT OF THE GOVERNING BOARD PRESIDENT**

**HH. REPORTS OF GOVERNING BOARD TRUSTEES**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**I. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
  - a. Accreditation Update – Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

## CONSENT CALENDAR

### J. APPROVAL OF CONSENT CALENDAR ITEMS

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

#### TRAVEL

##### 1. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves/ratifies travel expenses for the following persons:

- |                        |   |
|------------------------|---|
| <b>a. Board Member</b> | <b>ANDREW BISSELL</b>                                       |
| Advanced Funds?        | Yes   |
| For:                   | Transportation, mileage, meals, lodging, registration, etc. |
| To attend:             | CCLC Student Trustees Workshop                              |
| Location:              | San Francisco, California                                   |
| Date:                  | August 14-15, 2009  |
| Amount:                | \$727.94  |
| Budget No.:            | 575300-11-111100-66100-10-2010-0000000                      |

#### REPLACEMENT OF WARRANTS

##### 2. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #76-1680629, dated September 10, 2008, in the amount of \$618.00, to **Kazuma Ochiai**, 5480 Loganberry Way, Oceanside, CA 92057. Void due to stale date.
- b. Warrant #76-179970, dated August 21, 2008, in the amount of 173.00, to Jamie **Michelle McAllister**, P.O. Box 1088, Bonsal, CA 92003. Void due to stale date.

#### GIFTS

##### 3. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donor:

- a. Variety of flowering plants donated by **Altman Plants**, 3742 Blue Bird Canyon Road, Vista, CA. These plants are to be used for landscaping purposes on the San Marcos campus. Total cash value as estimated by donor is \$160.00.
- b. Cactus plants (6) donated by **Robert C. Becker**, 106 South Hayden Drive, Escondido, CA 92027. These plants are to be used for landscaping purposes around the pool and wellness center grounds. Total cash value as estimated by donor is \$900.00.

- c. Variety of flowering plants donated by **Color Spot Nurseries**, 2575 Olive Hill Road, Fallbrook, CA 92028. These plants are to be used for landscaping purposes on the San Marcos campus grounds. Total cash value as estimated by donor is \$160.00.
- d. Panasonic VHS Video Camera, serial #L99A11767, model AG-188U, donated by **Karen Fritts**, 45779 Corte Ricardo, Temecula, CA 92692. This donation is to be used by students in Speech and ASL programs. Total cash value as estimated by donor is \$200.00.

**PERSONNEL**

**4. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Bell, Kenneth F.	Music
Ehlert, Melvyn K.	Drafting Technology
Feinberg, Philip	Computer Science & Information Systems
Morton, Michele	Cabinet & Furniture Technology
Paulo, Jonathan R.	Library Technology
Plyler, Steven A.	Water Technology Education
Talarico, Ross J.	English
Vitale, Vincent	Italian

**5. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**FALL 2009**

**BEHAVIORAL SCIENCES**

Dooley, Kevin D.	Psychology M.A., Psychology	\$52.90
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**COMPUTER SCIENCE & INFORMATION SYSTEMS**

Erickson, Linda	CSIS M.S., Computer Science M.A., English	\$56.17
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Feinberg, Philip	CSIS - Information Technology B.S., Biomedical Engineering Eminence in the Field	\$51.64
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**DESIGN & CONSUMER EDUCATION**

Ehlert, Melvyn K.	Drafting Technology Eminence in the Field	\$51.64
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**EARTH, SPACE, & AVIATION SCIENCES**

Auad, Guillermo	Oceanography Ph.D., Oceanography	\$56.17
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**ECONOMICS, HISTORY & POLITICAL SCIENCE**

Stewart, Katherine A.	Political Science Ph.D., Political Science	\$56.17
Veloso, Ramon C.	History Ph.D., History M.A., History	\$56.17

**ENGLISH**

Davis, Erica (Classified)	English M.A., Literature & Writing B.A., Literature & Writing	\$52.90
Talarico, Ross J.	English M.A., Humanities B.A., English Eminence in the Field	\$52.90

**FOREIGN LANGUAGES**

Garcia-Navarro, Esperanza	Spanish M.A., Spanish	\$52.90
Vitale, Vincent	Italian M.A., Administrative Services B.A., Spanish Eminence in the Field	\$62.25

**LIBRARY**

Paulo, Jonathan R.	Reference Librarian B.A., English Eminence in the Field	\$51.64
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

McCrary, Braden	Wastewater Technology A.A., General Studies 6+ Years Experience	\$51.64
Plyler, Steven A.	Water Technology Education Certificate of Achievement: Water Technology Education Eminence in the Field	\$51.64

**PERFORMING ARTS**

Bell, Kenneth F.	Music Eminence in the Field	\$51.64
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**TRADE & INDUSTRY**

Morton, Michele A.	Cabinet & Furniture Technology Eminence in the Field	\$51.64
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**6. RECOMMENDATION: ACTION – RATIFY APPRENTICESHIP INSTRUCTOR CERTIFICATION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **certification of the following apprenticeship instructor** for Fall 2009 (day and/or evening); said instructor is employed by the respective Program Sponsor:

**OCCUPATIONAL & NONCREDIT PROGRAMS**

Whitcraft, John A.	Apprenticeship – Electrical B.S., Electrical Engineering 4+ Years Experience	Employed & Paid by sponsor: San Diego Electrical Training
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**7. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE TRANSFER OF ACADEMIC EMPLOYEE**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **administrative transfer** of the following academic employee:

a. Name: **FRANK M. PUCHI**  
Position: Professor, Chicano Studies  
Department: Multicultural Studies  
Degrees: M.A., Counseling Psychology  
M.Ed., Education  
B.S., Psychology  
Minimum qualifications satisfied via equivalency

Position #:	5524	New?:	No
Sal Grade/Stp:	E/27	Salary:	<b>\$9,857.20/month</b>
% of Position:	100%	# of Mos.:	10
Effective:	August 1, 2009		
Account #(s):	A-111000-366300-22030-0000000/100%		

**8. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the Personnel Actions/History report, which includes hires for **student employees** for the month of July, 2009, and **temporary employees** for the month of August, 2009. **EXHIBIT J-8**

**9. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 15% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 25, 2009, through December 14, 2009, to **Gregory C. Baker**, Instructional Support Assistant IV, Communications, to teach.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% **Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, through November 20, 2009, to **Valarie R. Carlomagno**, Administrative Assistant, Finance and Administrative Services.

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 22, 2009, for a maximum of 480 hours, to **Melinda Finn**, Photographer/Communications Specialist, Communications/Marketing.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 7.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective September 5, 2009, through September 26, 2009, to **Monika A. Forest**, Police Officer I, Palomar College Police Department, to teach.
- e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to **Lisa S. Galbreath**, Counseling Services Specialist, Transfer Center.
- f. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 40% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 3, 2009, through January 29, 2010, to **Mirla Garcia**, Database Technician, Educational Television.
- g. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 12.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 24, 2009, through December 15, 2009, to **Marcela Gomez**, English as a Second Language Student Specialist, English as a Second Language, to teach.
- h. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 6, 2009 for a maximum of 480 hours, to **Aaron Hudson**, Instructional Support Assistant I, Computer Science and Information Systems.
- i. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% **Family Medical Leave of Absence with no effect on benefits**, effective August 25, 2009, through September 30, 2009, to **Melissa E. Kloz**, Senior Administrative Secretary, Tenure Review and Evaluations.
- j. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% **Personal Leave of Absence without pay and with no effect on benefits**, effective June 15, 2009, through July 10, 2009, to **Srisuda Luettringhaus**, Site Supervisor, Child Development Center.
- k. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% **Personal Leave of Absence without pay and without benefits**, effective July 1, 2009, through August 14, 2009, to **Molly L. Nelson**, Teacher I, Child Development Center.
- l. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to **Peggy J. Richardson**, Library Public Services Supervisor, Library.

**10. RECOMMENDATION: ACTION - RATIFY RESIGNATIONS**

The Governing Board hereby ratifies the **resignations**, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. **JoAnn K. Ellis**, Information Services Support Specialist, Information Services, effective August 1, 2009 (last day of employment was July 31, 2009).
- b. **Shiela S. Musser**, American Sign Language/English Interpreter, Disability Resource Center, effective May 16, 2009 (last day of employment was May 15, 2009).
- c. **Thomas B. Plotts**, Director, Public Safety Programs/Chief of Police, Public Safety Programs/Palomar College Police Department, effective August 1, 2009 (last day of employment was July 31, 2009).
- d. **Geoffrey L. Schroder**, Assistant Professor, Nursing Education (Gerontology and Medical-Surgical Nursing), effective July 17, 2009 (last day of employment was July 16, 2009).

**11. INFORMATION - RETIREMENTS**

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the **Retirement Health and Dental Plan** approved by the Governing Board December 8, 1987:

- a. **David A. Chase**, Professor, Performing Arts, effective August 1, 2009. He has served Palomar College for 35 years from September 4, 1974, to July 31, 2009.

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the **Retirement Health and Dental Plan** approved by the Governing Board December 8, 1987:

- a. **Teresa E. Safranek**, Director, Workforce and Community Development, effective December 31, 2009. She has served Palomar College for 12 years from September 8, 1997 to December 30, 2009.

**12. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump sum stipend of \$2,000 effective July 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

- a. Employee Name: Christopher Brown  
Position: Production Coordinator  
Department: Educational Television  
Course of Study: Job Related
  
- b. Employee Name: Juan Gonzalez  
Position: ESL Program Assistant  
Department: English as a Second Language  
Course of Study: B.A. Degree

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

- 1. INFORMATION: Report of the Faculty Senate
- 2. INFORMATION: Report of the Palomar Faculty Federation
- 3. INFORMATION: Report of the Administrative Association
- 4. INFORMATION: Report of the Confidential and Supervisory Team
- 5. INFORMATION: Report of the CCE/AFT
- 6. INFORMATION: Report of the Associated Student Government

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES**

The Governing Board hereby reviews and approves **all purchase transactions** and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget:

Purchase Orders      Time Period: 06/25/09 – 07/30/09      \$7,958,170.78

**Total: \$7,958,170.78**

**EXHIBIT N-1**

**2. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

The Governing Board hereby approves the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of June 30, 2009. **EXHIBIT N-2**

**3. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

The Governing Board hereby approves the California **Community Colleges Quarterly Financial Status Report (CCFS-311Q)** for the quarter ending June 30, 2009. **EXHIBIT N-3**

**4. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR VIDEO CONTROL UNIT AND SERVER**

The Governing Board hereby authorizes Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Key Jay, Director, Business and Contract Services, to **execute a contract with one of the three lowest responsive bidders** for a contract to supply hardware and software to comprise video control unit and server. Since the goal is to have the equipment operational by mid-November 2009, a contract must be awarded promptly. The contract award will be brought back to the Governing Board for ratification at a future Board meeting. **EXHIBIT N-4**

**5. RECOMMENDATION: ACTION – RATIFY CONTRACTS WITH NINE VENDORS FOR AWARD OF BID # B-9003 FOR LEARNING CENTER (TLC) FURNITURE AND EQUIPMENT**

The Governing Board hereby ratifies contracts between the District and the following nine **vendors as the lowest responsive bidder** for each of the applicable Bid Items and for the amounts all as follows:

<b>BIDDER / VENDOR</b>	<b>Awarded Bid Item #</b>	<b>Purchase Order Total, with Tax</b>	<b>Contract Award Date</b>
WMK Office San Diego LLC dba BKM OFFICEWORKS 9201 Spectrum Center Blvd. Ste. 100 San Diego, CA 92123	11, 20, 22, & 23	\$11,574.11	June 4, 2009
BUSINESS OFFICE OUTFITTERS 1805 John Towers Ave. El Cajon, CA 92020	2, 3, 9, 14, & 15	\$15,003.43	June 4, 2009
COMPLETE OFFICE OF CALIFORNIA 13465 Gregg St. Poway, CA 92064	7, 8, 12, & 21	\$3,370.73	June 4, 2009
GARY POLSTER INC. 4358 Tuolumne Pl. Carlsbad, CA 92010	17	\$6,514.13	June 4, 2009
G/M BUSINESS INTERIORS OF SAN DIEGO LLC 110 West A St. Ste. 140 San Diego, CA 92101	16	\$2,945.22	June 4, 2009

BIDDER / VENDOR	Awarded Bid Item #	Purchase Order Total, with Tax	Contract Award Date
HERTZ FURNITURE SYSTEMS LLC 1887 Montgomery Ave. Cardiff, CA 92007	10	\$287.76	June 4, 2009
Officemax Incorporated dba OM WORKSPACE 9389 Dowdy Dr. Ste. A San Diego, CA 92126	4	\$4,407.64	June 4, 2009
TROXELL COMMUNICATIONS INC. PMB 220 10606 Camino Ruiz Ste. 8 San Diego, CA 92126	26, 27, & 28	\$1,706.34	June 4, 2009
Lisa L. Thor dba WEST COAST ERGONOMIC DESIGN 2236 Vista Grande Dr. Vista, CA 92084	1, 5, 6, 18, & 19	\$43,594.06	June 4, 2009

The total amount of the awarded contracts is \$89,403.42. The **above vendors responded to a request for bids for furniture and equipment for the Teaching & Learning Center (TLC)** at the Escondido Center. The Governing Board hereby ratifies the rejection of the bid from Krueger International (KI) which was deemed as non-responsive in its entirety, and ratifies the rejection of those specific bids for Bid Items #2, 3, 4, 5, 13, 14, 15, 16, 19, 20, 22, & 23. **EXHIBIT N-5**

**6. RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH UNIVERSITY OF SAN DIEGO HAHN SCHOOL OF NURSING & HEALTH SERVICES FOR PRECEPTORSHIP WITH PALOMAR COLLEGE HEALTH SERVICES**

The Governing Board hereby approves an agreement between Palomar Community College District (District) and the **University of San Diego Hahn School of Nursing & Health Services** (University) for the District's Health Services' Department's Nurse Practitioner to provide **preceptorship to University students as part of completing their B.S.N, M.S.N., or Ph.D. program**. This agreement shall be in effect upon execution and continue until terminated by either party after giving the other party 6 months advance notice. **EXHIBIT N-6**

**7. RECOMMENDATION: ACTION – APPROVE END USER LICENSE AGREEMENT WITH FINANCIAL AID TV TO PROVIDE ON-LINE STUDENT ORIENTATION**

The Governing Board hereby approves an agreement with **Financial Aid TV to provide software and maintenance of online videos** to assist financial aid students in understanding their financial aid rights and responsibilities. This is part of the Financial Aid Student Learning Outcomes. Total cost due for services is \$34,232.88, effective July 13, 2009. Services will be provided for 36 months. **EXHIBIT N-7**

8. **RECOMMENDATION: ACTION – APPROVE CONSULTANT AGREEMENT WITH CLM FINANCIAL CONSULTANTS, INC., FOR STATE MANDATED COST REIMBURSEMENT CLAIMS**

The Governing Board hereby approves a consultant agreement with **CLM Financial Consultants, Inc., for the purpose of preparing and filing state mandated cost reimbursement claims.** Consultant shall be compensated for services provided at \$100.00 per hour, plus IRS standard mileage rate. The term of the agreement is effective July 1, 2009, through June 30, 2010. **EXHIBIT N-8**

9. **RECOMMENDATION: ACTION – AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS FOR COMMISSIONING AGENT SERVICES AND AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR COMMISSIONING AGENT SERVICES FOR THE MULTI-DISCIPLINARY BUILDING (MIB) AND HEALTH SCIENCES (HS) BUILDINGS**

The Governing Board hereby authorizes the District to **enter into contract negotiations with the following three (3) firms for commissioning agent services** in the ranking order as described below. If the District and ranking firm #1 cannot agree upon a contract price, the Governing Board authorizes the District to **enter into contract negotiations with the #2 firm and so on** until a agreed upon contract price is met with one of the three (3) selected firms.

Number 1: Arup North America Ltd., /Arup Commissioning  
Los Angeles, CA

Number 2: Engineering Economics, Inc.  
Los Angeles, CA

Number 3: WCS/CA Building Commissioning  
Citrus Heights, CA

Furthermore, the Governing Board authorizes the District to **enter into a contract with one of the three (3) firms listed above for commissioning agent services.** Estimated cost range for the commissioning services for both the Multi-Disciplinary Building (MIB) and Health Sciences (HS) Building shall be between \$101,480 and \$140,058. **EXHIBIT N-9**

10. **RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR BID #113-09 SAN MARCOS CAMPUS HIGH-VOLTAGE UPGRADE PHASE 1**

The Governing Board hereby authorizes Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to **execute a contract to the lowest responsive bidder** for Bid #113-09 San Marcos Campus High-Voltage Upgrade, phase 1.

In order for the project to be completed by the end of fall semester, it is necessary to award a contract as soon as possible after the bid opening of August 10, 2009. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. This project will be paid from Prop M funds.

**11. RECOMMENDATION: ACTION - APPROVE NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

The Governing Board hereby approves the following **new and/or continuing classes, agreements, and personnel** for providing training classes through Workforce & Community Development:

**Fall 2009 - Workforce & Community Development Venture Program**

Class and Independent Contractor

- a. Name: Adney, Curtis  
Name of Class: Natural "A's" in All of Your Classes  
Effective: 10/17/2009  
Instructor Rate: 30% of registration fees  
Fees to Student: \$50.00

Class and Independent Contractor

- b. Name: Adney, Curtis  
Name of Class: What Were You Born To Do?  
Effective: 10/17/2009  
Instructor Rate: 30% of registration fees  
Fees to Student: \$60.00

Class and Independent Contractor

- c. Name: Bertran, Yara  
Name of Class: Cake Design 1, 2 & 3 - En Espanol  
Effective: 9/12/09 - 12/12/09  
Instructor Rate: 30% of registration fees  
Fees to Student: \$125.00 (classes 1 & 2), \$100.00 (class 3)

Class and Service Provider

- d. Name: Boice, Tim  
Name of Class: Driver's Education  
Effective: 10/3/09 - 10/24/09  
Instructor Rate: \$32.00/hour  
Fees to Student: \$85.00

Class and Independent Contractor

- e. Name: Andi Burgess, Challenge U  
Name of Class: Horse Wisdom in Leadership, Communication  
Effective: 10/1/2009  
Instructor Rate: 60% of fees collected for students instructed  
Fees to Student: \$225.00

Class and Service Provider

- f. Name: Canfield, Brian  
Name of Class: Glass Fusing: Introduction  
Effective: 11/21/09 - 12/19/09  
Instructor Rate: \$51.30/hour  
Fees to Student: \$110.00

Class and Service Provider

- g. Name: Canfield, Brian  
Name of Class: Stained Glass: Beginning  
Effective: 10/10/09 - 11/7/09  
Instructor Rate: \$51.30/hour  
Fees to Student: \$125.00

Class and Independent Contractor

h. Name: Wendy Chaffin  
Name of Class: Meditation for Relaxation & Healing  
Effective: 9/15/09 - 10/6/09 & 10/13/09 - 11/3/09  
Instructor Rate: 40% of fees collected for students instructed  
Fees to Student: \$49.00

Class and Independent Contractor

i. Name: Kim Clark  
Name of Class: SAT Preparation  
Effective: 9/12/09 - 10/3/09 & 10/10/09 - 10/31/09  
Instructor Rate: 25% of fees collected for students instructed  
Fees to Student: \$189.00

Class and Independent Contractor

j. Name: Deriso, Vicki  
Name of Class: Country Line Dancing  
Effective: 9/13/09 - 11/1/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$79.00

Class and Service Provider

k. Name: Doran, Wanda  
Name of Class: Microsoft Word 2007  
Effective: 9/12/2009  
Instructor Rate: \$60.33/hour  
Fees to Student: \$49.00

Class and Service Provider

l. Name: Doran, Wanda  
Name of Class: Microsoft Excel 2007 (Intro & Intermediate)  
Effective: 9/19/09 - 9/26/09 & 10/3/09 - 10/10/09  
Instructor Rate: \$60.33/hour  
Fees to Student: \$90.00

Class and Independent Contractor

m. Name: Garlejo, Joel  
Name of Class: Seasonal Floral Design Series: Harvest Time,  
Thanksgiving & Holiday Design  
Effective: 9/15/09 - 10/1/09, 10/6/09 - 10/22/09, 10/27/09 - 11/12/09  
Instructor Rate: \$45.00/hour  
Fees to Student: \$125.00

Class and Service Provider

n. Name: Handelsman, Sohaila  
Name of Class: Belly Dancing for Every"Body"  
Effective: 9/8/09 - 10/13/09  
Instructor Rate: 40% of registration fees or \$51.30/hour (whichever is  
greater)  
Fees to Student: \$65.00

Class and Independent Contractor

o. Name: Harper, Debbi  
Name of Class: The 5 Most Dangerous Threats To Your Brain's Health  
Effective: 9/15/2009  
Instructor Rate: 40% of registration fees  
Fees to Student: \$39.00

Class and Independent Contractor

p. Name: Haupt, Sheryl  
Name of Class: Pour It On Painting  
Effective: 10/17/2009  
Instructor Rate: 30% of registration fees  
Fees to Student: \$45.00

Class and Independent Contractor

q. Name: Haupt, Sheryl  
Name of Class: Wire Wrap Jewelry  
Effective: 10/17/2009  
Instructor Rate: 30% of registration fees  
Fees to Student: \$45.00

Class and Service Provider

r. Name: Erin Haytasingh  
Name of Class: Driver's Education  
Effective: 10/3/09 - 10/24/09  
Instructor Rate: \$32.00/hour  
Fees to Student: \$85.00

Class and Independent Contractor

s. Name: Hertig, Holly  
Name of Class: Oils Alive!  
Effective: 9/16/09- 10/14/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$89.00

Class and Independent Contractor

t. Name: Jones, Jill Lesly  
Name of Class: 33 Ways to Make \$\$ with Your Voice  
Effective: 6/1/09 - 8/23/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$160.00

Class and Independent Contractor

u. Name: Krusemark, Leeanne  
Name of Class: Beginner's Guide To Getting Published & Cash In With a Home-Based Business  
Effective: 12/1/09 - 12/2/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$50.00

Class and Independent Contractor

v. Name: Krusemark, Leeanne  
Name of Class: Meet The Publisher & Make Money With a Typing/Word Processing Business  
Effective: 12/1/09 - 12/2/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$25.00

Class and Service Provider

w. Name: Lasley, Tony  
Name of Class: Guitar - Beginning  
Effective: 9/8/09 - 10/27/09  
Instructor Rate: \$54.30/hour  
Fees to Student: \$110.00

Class and Service Provider

x. Name: Lasley, Tony  
Name of Class: Adobe InDesign  
Effective: 10/1/09 - 10/22/09  
Instructor Rate: \$54.30/hour  
Fees to Student: \$90.00

Class and Independent Contractor

y. Name: Robert Lewis  
Name of Class: NASM Personal Trainer Certification  
Effective: 9/14/09 - 11/18/09  
Instructor Rate: \$200.00 per student instructed  
Fees to Student: \$849.00

Class and Service Provider

z. Name: Mansfield, William  
Name of Class: Investing In & Managing Small Residential Properties  
Effective: 9/14/2009  
Instructor Rate: 40% of registration fees  
Fees to Student: \$49.00

Class and Independent Contractor

aa. Name: Nicholson, Kellie  
Name of Class: Online Bartending Course  
Effective: 9/8/09 - 12/20/09  
Instructor Rate: \$65.40/student  
Fees to Student: \$119.00

Class and Independent Contractor

bb. Name: Nicholson, Kellie  
Name of Class: Online Bartending Management Course  
Effective: 9/8/09 - 12/20/09  
Instructor Rate: \$129.60/student  
Fees to Student: \$249.00

Class and Independent Contractor

cc. Name: Otsubo, Lee  
Name of Class: Digital SLR for New dSLR Owners - Webcast  
Effective: 9/15/09 - 9/17/09 & 11/3/09 - 11/5/09  
Instructor Rate: 35% of registration fees  
Fees to Student: \$69.00

Class and Independent Contractor

dd. Name: Patterson, Kris  
Name of Class: Medical Insurance Billing - Intro  
Effective: 10/31/09 - 11/1/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$105.00

Class and Independent Contractor

ee. Name: Patterson, Kris  
Name of Class: Medical Insurance Billing - Advanced  
Effective: 11/2/09 - 11/3/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$85.00

Class and Independent Contractor

ff. Name: Patterson, Kris  
Name of Class: Medical Billing Service, Start a Home  
Effective: 11/8/2009  
Instructor Rate: 40% of registration fees  
Fees to Student: \$65.00

Class and Independent Contractor

gg. Name: Patterson, Kris  
Name of Class: Medical Insurance Billing Computerized at Home  
Effective: 11/4/2009  
Instructor Rate: 40% of registration fees  
Fees to Student: \$25.00

Class and Independent Contractor

hh. Name: Patterson, Kris  
Name of Class: Worker's Compensation & Personal Injury Billing  
Effective: 11/4/09 - 11/5/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$85.00

Class and Service Provider

ii. Name: Pourroy, John  
Name of Class: Glass Fusing: Introduction  
Effective: 11/21/09 - 12/19/09  
Instructor Rate: \$20.00/hour  
Fees to Student: \$110.00

Class and Independent Contractor

jj. Name: Seminars, Notary Public  
Name of Class: California State Notary, In One Day  
Effective: 11/4/2009  
Instructor Rate: 43% of registration fees  
Fees to Student: \$99.00

Class and Independent Contractor

kk. Name: Seminars, Notary Public  
Name of Class: California Notary Refresher  
Effective: 11/14/2009  
Instructor Rate: 43% of registration fees  
Fees to Student: \$50.00

Class and Independent Contractor

ll. Name: Seminars, Notary Public  
Name of Class: Notary Loan Signing Agent  
Effective: 12/5/2009  
Instructor Rate: 40% of registration fees  
Fees to Student: \$100.00

Class and Independent Contractor

mm. Name: Seminars, Notary Public  
Name of Class: Become A Child Visitation Monitor  
Effective: 10/3/09 - 10/4/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$199.00

Class and Independent Contractor

nn. Name: Tiedeman, Tom  
Name of Class: Watercolor Fundamentals  
Effective: 11/7/09 - 11/21/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$70.00

Class and Independent Contractor

oo. Name: James Ungricht  
Name of Class: Ballroom Dance  
Effective: 9/12/09 - 10/17/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$59.00

Class and Independent Contractor

pp. Name: James Ungricht  
Name of Class: Latin Dance  
Effective: 9/12/09 - 10/17/09  
Instructor Rate: 40% of registration fees  
Fees to Student: \$59.00

Class and Independent Contractor

qq. Name: Unoura, Susan  
Name of Class: Picture Framing (Beginning & Advanced)  
Effective: 10/10/09 & 10/17/09  
Instructor Rate: 30% of registration fees  
Fees to Student: \$55.00

Class and Service Provider

rr. Name: Velasco, Martha  
Name of Class: Community Conversational Spanish (Levels I & II)  
Effective: 9/14/09 - 10/19/09 & 10/26/09 - 11/30/09  
Instructor Rate: \$61.83/hour  
Fees to Student: \$90.00

Class and Service Provider

ss. Name: Ventimiglia, Tom  
Name of Class: Emotional Freedom Technique  
Effective: 10/1/2009  
Instructor Rate: 40% of registration fees or \$56.49/hour (whichever is greater)  
Fees to Student: \$49.00

Class and Independent Contractor

tt. Name: Sue Weaver  
Name of Class: SAT Preparation  
Effective: 9/12/09 - 10/3/09 & 10/10/09 - 10/31/09  
Instructor Rate: 25% of fees collected for students instructed  
Fees to Student: \$189.00

Class and Service Provider

uu. Name: Williams, Bill  
Name of Class: Digital Photography Beginning  
Effective: 9/26/2009  
Instructor Rate: \$40.00/hour  
Fees to Student: \$69.00

Class and Service Provider

vv. Name: Williams, Bill  
Name of Class: Borrego Springs Photo Expedition  
Effective: 10/23/09 - 10/25/09  
Instructor Rate: 50% of fees collected for students instructed  
Fees to Student: \$159.00

Class and Independent Contractor

ww. Name: Zinniger, Rosanne  
Name of Class: Cake Design Series (1-4)  
Effective: 9/8/09 - 12/15/09  
Instructor Rate: 50% of registration fees  
Fees to Student: \$125.00

**12. RECOMMENDATION: ACTION – APPROVE INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH STEVE BEYER – INTEGRATED TRAINING SERVICES ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

The Governing Board hereby approves an Independent Contractor Agreement between Palomar Community College District (hereinafter “District”) and **Steve Beyer**, (hereinafter “Contractor”) **to teach business skills training services for Home Energy Rater System (HERS) certification** through Workforce & Community Development. Term of the contract shall be August 25, 2009, through June 30, 2010. District shall pay Contractor \$1,670.00 per student enrolled – minimum of 6 students per 3 week class cohorts (including textbooks and assessment materials) for a total amount of \$120,240.00. Funding paid for with stimulus funding from the San Diego Workforce Partnership. **EXHIBIT N-12**

**13. RECOMMENDATION: ACTION – APPROVE INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH CALIFORNIA HOME ENERGY EFFICIENCY RATING SERVICES (CHEERS) ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

The Governing Board hereby approves an Independent Contractor Agreement between Palomar Community College District (hereinafter “District”) and **California Home Energy Efficiency Rating Services**, (hereinafter “CHEERS”) **to provide instructional classes for certification training in Home Energy Rater System (HERS)**. Term of the contract shall be August 25, 2009, through June 30, 2010. District shall pay CHEERS \$2,000.00 per student enrolled – minimum of 6 students per 3 week class cohort, for a total amount of \$145,000.00. Funding paid for with stimulus funding from the San Diego Workforce Partnership. **EXHIBIT N-13**

**14. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE**

In accordance with Section 72425(c) of the CA Education Code, the Governing Board finds that the absence of **Trustee Darrell McMullen** from the Regular meeting held **June 10, 2009**, is **excused** due to personal necessity.

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at the next meeting: \_\_\_\_\_

**P. RECESS TO CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.

**Q. RECONVENE TO OPEN SESSION**

**R. ADJOURNMENT**

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