



APPROVED 09/08/2009

GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, AUGUST 11, 2009
3:30 TLC TOUR; 4:00 P.M. (CLOSED SESSION)
5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ESCONDIDO CENTER, ROOM ESC 506
1951 EAST VALLEY PARKWAY
ESCONDIDO, CALIFORNIA

A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ANDREW BISSELL, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services

B. PUBLIC COMMENTS – There were none.

C. TOUR TEACHING AND LEARNING CENTER – ESCONDIDO CENTER – The Board toured the Teaching and Learning Center funded by the HSI Grant and then recessed to closed session.

CC. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.

CCC. RECONVENED TO OPEN SESSION:

The meeting reconvened to Open Session at 5:18 p.m. There was no reportable action taken.

Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. Wayne Seward – HERS Training & Sustainability
2. Phillip Sheckler, San Diego Electrical Training Center – Green jobs; work force training
3. Patrick Knighton, San Diego Electrical Training Center – Career pathways
4. Chris Lawrence, Renewable Energy Leadership Institute – Home Energy Rating System (HERS) Program instruction

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Phill Cerda, President, Administrative Association; Manager, Broadcast Operations
Becky McCluskey, CCE/AFT; Accounting Technician, Fiscal Services
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

E. APPROVAL OF MINUTES

MSC Evilsizer/Nelson

1. The Governing Board approved the Minutes of the Regular Meeting of July 14, 2009.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

EE. PUBLIC HEARING

2. **OPEN PUBLIC HEARING** – Board President Chadwick opened the public hearing at 5:35 p.m.

1. **PRESENTATION OF MITIGATED NEGATIVE DECLARATION FOR PROPOSED INDUSTRIAL TECHNOLOGY CENTER AND HOWARD BRUBECK THEATER ADDITION/RENOVATION**

Vice President Bonnie Ann Dowd introduced Mr. Mike Gonzales, Senior Project Manager, PBS&J, a civil engineering and environmental consulting firm. Mr. Gonzales presented a draft of the Environmental Impact Report (EIR) for the Industrial Technology Center and Howard Brubeck Theater addition/renovation. The draft EIR is available for review until mid-September and comments are being accepted. The EIR is concurrent with the mitigated negative declaration for the two specific projects. The mitigated declaration identifies project design features and standard construction practices that are built into

both projects to mitigate environmental impacts to the surrounding neighborhoods and issues such as water quality, storm water, etc. This document has been prepared in compliance with CEQA and it has gone through the public review process. Also included is a mitigation monitoring recording program, which is another requirement of CEQA that identifies all of the design features so that the District can easily track the mitigation.

3. **CLOSE PUBLIC HEARING** – the hearing was closed at 5:50 p.m.
4. **MSC Nelson/Evilsizer** to postpone action until September 8, 2009, Governing Board meeting.

ACTION POSTPONED: AFTER HOLDING PUBLIC HEARING UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) ON MITIGATED NEGATIVE DECLARATION FOR THE FOLLOWING PROJECTS: INDUSTRIAL TECHNOLOGY CENTER AND HOWARD BRUBECK THEATER ADDITION/RENOVATION, ADOPT RESOLUTION OF FINAL DETERMINATION THEREOF

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

Correction to item under **NEW BUSINESS** as follows:

14. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(c) of the CA Education Code, the Governing Board finds that the absence of **Trustee Darrell McMullen** from the Regular meeting held ~~June 10, JULY 14, 2009~~, is **excused** due to personal necessity

G. ACKNOWLEDGEMENT OF RETIREMENTS

[An opportunity for the Board of Trustees to express appreciation to employees who will retire with **ten (10)** or more years of service to the District]

1. David A. Chase, Professor, Performing Arts - He has served Palomar College for 35 years from September 4, 1974, to July 31, 2009.

Dean Norma Miyamoto stated that Dr. Chase is a graduate of the Ohio State University; he received his doctorate at the University of Michigan. Conductor of the La Jolla Symphony Chorus since 1973, Dr. Chase serves as a Lecturer in the U.C.S.D. Music Department. Major projects have included the world premiere and CRI recording of Henry Brant's *Western Springs*; a KPBS-TV broadcast of Bach's *Mass in b minor*, and the American premiere of the musical-theatre piece, *Boojum!* by Australian composer Martin Wesley-Smith. Dr. Chase and members of the chorus traveled to Europe in 1988 where they gave performances in Germany, Austria, and Italy. In 1992 the ensemble was the only adult choir chosen to represent the United States in the International Choral Kathaumixw held in Canada. In July 1996, they presented *Musique des Ameriques* in concert throughout Southern France. Dr. Chase has been on the faculty of Palomar College, San Marcos, since 1974, serving as music department chair, conductor of choruses and conductor of the Palomar Community Orchestra, as well as teaching music literature and theory courses. In his last three semesters, Dr. Chase has mounted a staged opera, *Orpheus and Euridice* and a semi-stage Gershwin musical, *Of Thee I Sing*, with the Chamber Singers and conducted a farewell concert of Beethoven's *Mass In C* with the combined choirs and orchestra of the department.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported that the Foundation has been meeting regularly and working diligently on obtaining additional money to help students, such as the loan program for books, etc. She attended a meeting where there was a caucus of people in an Energy Management Program and is hopeful something will come of this meeting. She commented on the budget situation and stated Palomar College is in a much better place than sister institutions, and expressed optimism that the budget situation will get better with time.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson was optimistic with the beginning of a new semester. She suggested that everyone work together and build an exciting and stronger curriculum for something that will benefit and sustain the economy into the future.

Trustee Mark Evilsizer reported on his attendance at the National Gear-Up Conference as a partner of the Palomar College Gear-Up Program for the Encuentros non-profit organization, to talk about the importance of this collaboration. The program is expanding internationally which will include a large constituency from Mexico. He was elated to hear about opportunities to sustainable energy both in terms of providing new academic training for students-pathways for them to go onto other career fields, i.e., apprenticeship programs, established with other organizations in the area, employment opportunities to emanate from that. He encouraged today's public speakers to meet with Dean Owens to build something for the future of the students in sustainable energy.

Trustee Darrell McMullen: no report

Trustee Rose Marie Dishman reported that the Veterans' Administration benefits program offers many opportunities to veterans, and since Palomar has so many veterans attending, she feels it is very important. Trustee Chadwick commented that Palomar College is a leader in the number of veterans taking classes than any other institution in the state.

Student Trustee Andrew Bissell commented that looked forward to meeting the newly elected California Community College Student Trustee, Felipe Grimaldo, at the Student Trustee Workshop in San Francisco.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

President Robert Deegan expressed his sympathies to the family of Sue Doran, who suffered a medical emergency in her office and never regained consciousness. He thanked the staff members who were first responders and did everything they could to help Ms. Doran. President Deegan reported enrollment headcount is up 5.5% and FTES is up 8.5% compared to last year. He thanked members of the Strategic Planning Council task force who gave up large parts of their summer to meet regarding taking a good hard look at the budget and planning models for the college and responded back to Strategic Planning Council with a good start connecting the budget and planning with the goals of the college and master plan. President Deegan expressed concerns with the budget situation. He said the District is being cut 3.5 million dollars to the general apportionment budget, and the State Chancellor's Office has alerted the District to prepare for mid-year cuts. Although budget planning for next year will be challenging, students will still receive an excellent education at Palomar College.

1. Report of Vice President for Instruction

a. Accreditation Self-Study Progress Report – Berta Cuaron

Vice President Berta Cuaron reported that an Accreditation workgroup met this summer focusing on addressing recommendation #1, which is about planning and resource allocation. The Learning Outcomes Council steering committee leadership group had its planning retreat and built a timeline to move forward on the level that the Commission has indicated in their letter. Recommendation #3 on distance education – the Faculty Senate has workgroups addressing those three elements. The Faculty Senate is also working with Vice President Tortarolo in revising the practice for providing opportunity for faculty evaluation of senior administrators. Detailed information and data will be distributed to everyone in a newsletter highlighting much of the work that has been done during the summer.

At the request of Trustee Chadwick, Vice President Cuaron reported on the six academic programs with external accreditation at Palomar College: Alcohol and Other Drug Substance Program; Dental Assisting (Commission on Dental Accreditation-CODA and Committee on Dental Auxiliaries Dental Board of California-DBC); Emergency Medical Education (Committee on Accreditation of Education Programs for ES Professionals-CoEMSP); Fire Academy (CA State Fire Marshall); Police Academy (Police Officers Standards and Training-POST); Nursing Education (Board of Registered Nurses-BRN and National League for Nursing Accrediting Commission-NLNAC).

In response to a request to learn more about the prioritizing of full time faculty positions, a report was prepared identifying the process which the Instructional Planning Council (IPC) has used for the past four years. Vice President Cuaron reported that an IPC subcommittee convenes with two primary responsibilities: 1) continue to review and update the process to ensure data used is qualitative and quantitative on a regular basis. 2) prioritize all faculty position requests that come in annually from the departments. The subcommittee composition consists of the Vice President of Instruction; five instructional deans; seven faculty representing each of the instructional divisions as well as a faculty representing the library and one from Student Services; the Faculty Senate also appoints an additional faculty member who is on the Faculty Senate and two faculty members appointed at large by the Faculty Senate. She explained the timeline for the process, shared the guidelines, and the forms that are utilized. Hiring is done to maintain a baseline of 257 for teaching faculty, 23 counselors, and 7 librarians. Lastly, Vice President Cuaron presented the full time faculty position priority list and hiring status for the past five years.

2. Report of Vice President for Student Services

Interim Vice President Mark Vernoy reported on the untimely death of Sue Doran. He thanked all those first responders, e.g., Palomar Police and San Marcos Fire, on their efforts in resuscitating Ms. Doran. He reported on memorial services for Ms. Doran and acknowledged her contributions to Palomar. Vice President Vernoy said that Student Services has seen an incredible increase in the number of students enrolling at Palomar. The Student Services staff has been working very hard to help these students get their money and enroll at Palomar.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd expressed her sympathies on the loss of Sue Doran and said she will personally miss her tremendously. Vice President Dowd reported that a budget workshop will be held in conjunction with the Chancellor's Office staff. She reported that because of the uncertainty of a final budget, the adoption of the budget may be moved to October this year.

4. Report of Vice President for Human Resource Services - absent

Resumption of REGULAR AGENDA

J. APPROVAL OF CONSENT CALENDAR ITEMS

TRAVEL

1. APPROVED TRAVEL EXPENSES

MSC Nelson/Evilsizer

The Governing Board approved/ratified travel expenses for the following persons:

a. Board Member	ANDREW BISSELL
Advanced Funds?	Yes
For:	Transportation, mileage, meals, lodging, registration, etc.
To attend:	CCLC Student Trustees Workshop
Location:	San Francisco, California
Date:	August 14-15, 2009
Amount:	\$727.94
Budget No.:	575300-11-111100-66100-10-2010-0000000

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

REPLACEMENT OF WARRANTS

2. APPROVED DRAWING NEW WARRANTS

MSC Nelson/Evilsizer

The Governing Board authorized the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #76-1680629, dated September 10, 2008, in the amount of \$618.00, to **Kazuma Ochiai**, 5480 Loganberry Way, Oceanside, CA 92057. Void due to stale date.
- b. Warrant #76-179970, dated August 21, 2008, in the amount of 173.00, to Jamie **Michelle McAllister**, P.O. Box 1088, Bonsal, CA 92003. Void due to stale date.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

GIFTS

3. ACCEPTED GIFTS

MSC Nelson/Evilsizer

The Governing Board accepted the following **gifts** and directs that an appropriate letter of appreciation be sent to the donor:

- a. Variety of flowering plants donated by **Altman Plants**, 3742 Blue Bird Canyon Road, Vista, CA. These plants are to be used for landscaping purposes on the San Marcos campus. Total cash value as estimated by donor is \$160.00.
- b. Cactus plants (6) donated by **Robert C. Becker**, 106 South Hayden Drive, Escondido, CA 92027. These plants are to be used for landscaping purposes around the pool and wellness center grounds. Total cash value as estimated by donor is \$900.00.
- c. Variety of flowering plants donated by **Color Spot Nurseries**, 2575 Olive Hill Road, Fallbrook, CA 92028. These plants are to be used for landscaping purposes on the San Marcos campus grounds. Total cash value as estimated by donor is \$160.00.
- d. Panasonic VHS Video Camera, serial #L99A11767, model AG-188U, donated by **Karen Fritts**, 45779 Corte Ricardo, Temecula, CA 92692. This donation is to be used by students in Speech and ASL programs. Total cash value as estimated by donor is \$200.00.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

PERSONNEL

4. GRANTED EQUIVALENCY FOR DISCIPLINE

MSC Nelson/Evilsizer

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals **equivalency to minimum qualifications** for the disciplines listed:

Bell, Kenneth F.	Music
Ehlert, Melvyn K.	Drafting Technology
Feinberg, Philip	Computer Science & Information Systems
Morton, Michele	Cabinet & Furniture Technology
Paulo, Jonathan R.	Library Technology
Plyler, Steven A.	Water Technology Education
Talarico, Ross J.	English
Vitale, Vincent	Italian

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

FALL 2009

BEHAVIORAL SCIENCES

Dooley, Kevin D.	Psychology M.A., Psychology	\$52.90
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COMPUTER SCIENCE & INFORMATION SYSTEMS

Erickson, Linda	CSIS M.S., Computer Science M.A., English	\$56.17
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Feinberg, Philip	CSIS - Information Technology B.S., Biomedical Engineering Eminence in the Field	\$51.64
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DESIGN & CONSUMER EDUCATION

Ehlert, Melvyn K.	Drafting Technology Eminence in the Field	\$51.64
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EARTH, SPACE, & AVIATION SCIENCES

Auad, Guillermo	Oceanography Ph.D., Oceanography	\$56.17
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Stewart, Katherine A.	Political Science Ph.D., Political Science	\$56.17
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Veloso, Ramon C.	History Ph.D., History M.A., History	\$56.17
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ENGLISH

Davis, Erica (Classified)	English M.A., Literature & Writing B.A., Literature & Writing	\$52.90
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Talarico, Ross J.	English M.A., Humanities B.A., English Eminence in the Field	\$52.90
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FOREIGN LANGUAGES

Garcia-Navarro, Esperanza	Spanish M.A., Spanish	\$52.90
Vitale, Vincent	Italian M.A., Administrative Services B.A., Spanish Eminence in the Field	\$62.25

LIBRARY

Paulo, Jonathan R.	Reference Librarian B.A., English Eminence in the Field	\$51.64
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OCCUPATIONAL & NONCREDIT PROGRAMS

McCrary, Braden	Wastewater Technology A.A., General Studies 6+ Years Experience	\$51.64
Plyler, Steven A.	Water Technology Education Certificate of Achievement: Water Technology Education Eminence in the Field	\$51.64

PERFORMING ARTS

Bell, Kenneth F.	Music Eminence in the Field	\$51.64
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TRADE & INDUSTRY

Morton, Michele A.	Cabinet & Furniture Technology Eminence in the Field	\$51.64
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. RATIFIED APPRENTICESHIP INSTRUCTOR CERTIFICATION

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **certification of the following apprenticeship instructor** for Fall 2009 (day and/or evening); said instructor is employed by the respective Program Sponsor:

OCCUPATIONAL & NONCREDIT PROGRAMS

Whitcraft, John A.	Apprenticeship – Electrical B.S., Electrical Engineering 4+ Years Experience	Employed & Paid by sponsor: San Diego Electrical Training
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The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. RATIFIED ADMINISTRATIVE TRANSFER OF ACADEMIC EMPLOYEE

MSC Nelson/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/ President regarding the **administrative transfer** of the following academic employee:

- a. Name: **FRANK M. PUCHI**
 Position: Professor, Chicano Studies
 Department: Multicultural Studies
 Degrees: M.A., Counseling Psychology
 M.Ed., Education
 B.S., Psychology
 Minimum qualifications satisfied via equivalency
 Position #: 5524 New?: No
 Sal Grade/Stp: E/27 Salary: **\$9,857.20/month**
 % of Position: 100% # of Mos.: 10
 Effective: August 1, 2009
 Account #(s): A-111000-366300-22030-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RECOMMENDATION: ACTION – APPROVED PERSONNEL ACTIONS/HISTORY

MSC Nelson/Evilsizer

The Governing Board approved the Personnel Actions/History report, which includes hires for **student employees** for the month of July, 2009, and **temporary employees** for the month of August, 2009. **EXHIBIT J-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. RATIFIED LEAVES OF ABSENCE

MSC Nelson/Evilsizer

- a. The Governing Board ratified the recommendation of the Superintendent/President granting a 15% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 25, 2009, through December 14, 2009, to **Gregory C. Baker**, Instructional Support Assistant IV, Communications, to teach.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, through November 20, 2009, to **Valarie R. Carlomagno**, Administrative Assistant, Finance and Administrative Services.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 22, 2009, for a maximum of 480 hours, to **Melinda Finn**, Photographer/Communications Specialist, Communications/Marketing.

- d. The Governing Board ratified the recommendation of the Superintendent/President granting a 7.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective September 5, 2009, through September 26, 2009, to **Monika A. Forest**, Police Officer I, Palomar College Police Department, to teach.
- e. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to **Lisa S. Galbreath**, Counseling Services Specialist, Transfer Center.
- f. The Governing Board ratified the recommendation of the Superintendent/President granting a 40% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 3, 2009, through January 29, 2010, to **Mirla Garcia**, Database Technician, Educational Television.
- g. The Governing Board ratified the recommendation of the Superintendent/President granting a 12.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective August 24, 2009, through December 15, 2009, to **Marcela Gomez**, English as a Second Language Student Specialist, English as a Second Language, to teach.
- h. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 6, 2009 for a maximum of 480 hours, to **Aaron Hudson**, Instructional Support Assistant I, Computer Science and Information Systems.
- i. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Family Medical Leave of Absence with no effect on benefits**, effective August 25, 2009, through September 30, 2009, to **Melissa E. Kloz**, Senior Administrative Secretary, Tenure Review and Evaluations.
- j. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Personal Leave of Absence without pay and with no effect on benefits**, effective June 15, 2009, through July 10, 2009, to **Srisuda Luettringhaus**, Site Supervisor, Child Development Center.
- k. The Governing Board ratified the recommendation of the Superintendent/President granting a 100% **Personal Leave of Absence without pay and without benefits**, effective July 1, 2009, through August 14, 2009, to **Molly L. Nelson**, Teacher I, Child Development Center.
- l. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to **Peggy J. Richardson**, Library Public Services Supervisor, Library.

10. **RATIFIED RESIGNATIONS**

MSC Nelson/Evilsizer

The Governing Board ratified the **resignations**, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. **JoAnn K. Ellis**, Information Services Support Specialist, Information Services, effective August 1, 2009 (last day of employment was July 31, 2009).
- b. **Shiela S. Musser**, American Sign Language/English Interpreter, Disability Resource Center, effective May 16, 2009 (last day of employment was May 15, 2009).
- c. **Thomas B. Plotts**, Director, Public Safety Programs/Chief of Police, Public Safety Programs/Palomar College Police Department, effective August 1, 2009 (last day of employment was July 31, 2009).
- d. **Geoffrey L. Schroder**, Assistant Professor, Nursing Education (Gerontology and Medical-Surgical Nursing), effective July 17, 2009 (last day of employment was July 16, 2009).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

11. **INFORMATION - RETIREMENTS**

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the **Retirement Health and Dental Plan** approved by the Governing Board December 8, 1987:

- a. **David A. Chase**, Professor, Performing Arts, effective August 1, 2009. He has served Palomar College for 35 years from September 4, 1974, to July 31, 2009.

On Behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the **Retirement Health and Dental Plan** approved by the Governing Board December 8, 1987:

- a. **Teresa E. Safranek**, Director, Workforce and Community Development, effective December 31, 2009. She has served Palomar College for 12 years from September 8, 1997 to December 30, 2009.

12. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump sum stipend of \$2,000 effective July 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

- a. Employee Name: Christopher Brown
Position: Production Coordinator
Department: Educational Television
Course of Study: Job Related

- b. Employee Name: Juan Gonzalez
Position: ESL Program Assistant
Department: English as a Second Language
Course of Study: B.A. Degree

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President, Monika Brannick, reported that faculty representatives have been busy over the summer dealing with the recommendations from the ACCJC.

2. INFORMATION

Report of the Palomar Faculty Federation

PFF Co-President, Shannon Lienhart, commented on the passing of Sue Doran. She reported that PFF has been busy working with other constituent groups in developing a new planning budget model. Ms. Lienhart made reference to New Business items #12 and #13, where funds were coming from a Federal stimulus grant funding specific contractors with specific ratings. She encouraged the District to use staff from in-house as much as possible.

3. INFORMATION

Report of the Administrative Association

Administrative Association President, Phill Cerda, expressed his sympathies to the family of Sue Doran.

4. INFORMATION

Report of the Confidential and Supervisory Team - absent

Leigh Hoffman gave the following report:

5. **INFORMATION**

Report of the CCE/AFT

Representing the CCE/AFT, Becky McCluskey expressed her sympathies at the passing of her dear friend, Sue Doran. She thanked Herman Lee, Director of Enrollment Services, and Vice President Vernoy for allowing the staff to attend the services. Ms. McCluskey reported that the CCE and the District have been trying to meet regarding the sunshining process and hopes to get this accomplished before the deadline for the September Governing Board meeting.

6. **INFORMATION**

Report of the Associated Student Government

ASG President, Andrew Bissell, reported that ASG interviewed two candidates for ASG senators. He also reported on the "Discover Palomar" event for students during the first week of school.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. **REVIEWED AND APPROVED PURCHASES**

MSC McMullen/Evilsizer

The Governing Board reviewed and approved **all purchase transactions** and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget:

Purchase Orders Time Period: 06/25/09 – 07/30/09 \$7,958,170.78

Total: \$7,958,170.78

EXHIBIT N-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVED QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

MSC Evilsizer/McMullen

The Governing Board approved the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of June 30, 2009. **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVED CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

MSC McMullen/Evilsizer

The Governing Board approved the California **Community Colleges Quarterly Financial Status Report (CCFS-311Q)** for the quarter ending June 30, 2009. **EXHIBIT N-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

4. **AUTHORIZATION TO EXECUTE CONTRACT FOR UPCOMING BID FOR VIDEO CONTROL UNIT AND SERVER**

MSC Evilsizer/Nelson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance and Administrative Services, or Key Jay, Director, Business and Contract Services, to **execute a contract with one of the three lowest responsive bidders** for a contract to supply hardware and software to comprise video control unit and server. Since the goal is to have the equipment operational by mid-November 2009, a contract must be awarded promptly. The contract award will be brought back to the Governing Board for ratification at a future Board meeting. **EXHIBIT N-4**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

5. RATIFIED CONTRACTS WITH NINE VENDORS FOR AWARD OF BID # B-9003 FOR LEARNING CENTER (TLC) FURNITURE AND EQUIPMENT

MSC Nelson/Evilsizer

The Governing Board ratified contracts between the District and the following nine vendors as the lowest responsive bidder for each of the applicable Bid Items and for the amounts all as follows:

BIDDER / VENDOR	Awarded Bid Item #	Purchase Order Total, with Tax	Contract Award Date
WMK Office San Diego LLC dba BKM OFFICEWORKS 9201 Spectrum Center Blvd. Ste. 100 San Diego, CA 92123	11, 20, 22, & 23	\$11,574.11	June 4, 2009
BUSINESS OFFICE OUTFITTERS 1805 John Towers Ave. El Cajon, CA 92020	2, 3, 9, 14, & 15	\$15,003.43	June 4, 2009
COMPLETE OFFICE OF CALIFORNIA 13465 Gregg St. Poway, CA 92064	7, 8, 12, & 21	\$3,370.73	June 4, 2009
GARY POLSTER INC. 4358 Tuolumne Pl. Carlsbad, CA 92010	17	\$6,514.13	June 4, 2009
G/M BUSINESS INTERIORS OF SAN DIEGO LLC 110 West A St. Ste. 140 San Diego, CA 92101	16	\$2,945.22	June 4, 2009
HERTZ FURNITURE SYSTEMS LLC 1887 Montgomery Ave. Cardiff, CA 92007	10	\$287.76	June 4, 2009
Officemax Incorporated dba OM WORKSPACE 9389 Dowdy Dr. Ste. A San Diego, CA 92126	4	\$4,407.64	June 4, 2009
TROXELL COMMUNICATIONS INC. PMB 220 10606 Camino Ruiz Ste. 8 San Diego, CA 92126	26, 27, & 28	\$1,706.34	June 4, 2009
Lisa L. Thor dba WEST COAST ERGONOMIC DESIGN 2236 Vista Grande Dr. Vista, CA 92084	1, 5, 6, 18, & 19	\$43,594.06	June 4, 2009

The total amount of the awarded contracts is \$89,403.42. The **above vendors responded to a request for bids for furniture and equipment for the Teaching & Learning Center (TLC)** at the Escondido Center. The Governing Board ratified the rejection of the bid from Krueger International (KI) which was deemed as non-responsive in its entirety, and ratifies the rejection of those specific bids for Bid Items #2, 3, 4, 5, 13, 14, 15, 16, 19, 20, 22, & 23. **EXHIBIT N-5**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

6. **APPROVED AGREEMENT WITH UNIVERSITY OF SAN DIEGO HAHN SCHOOL OF NURSING & HEALTH SERVICES FOR PRECEPTORSHIP WITH PALOMAR COLLEGE HEALTH SERVICES**

MSC Nelson/Evilsizer

The Governing Board approved an agreement between Palomar Community College District (District) and the **University of San Diego Hahn School of Nursing & Health Services** (University) for the District's Health Services' Department's Nurse Practitioner to provide **preceptorship to University students as part of completing their B.S.N, M.S.N., or Ph.D. program**. This agreement shall be in effect upon execution and continue until terminated by either party after giving the other party 6 months advance notice. **EXHIBIT N-6**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

7. **APPROVED END USER LICENSE AGREEMENT WITH FINANCIAL AID TV TO PROVIDE ON-LINE STUDENT ORIENTATION**

MSC Nelson/Evilsizer

The Governing Board approved an agreement with **Financial Aid TV to provide software and maintenance of online videos** to assist financial aid students in understanding their financial aid rights and responsibilities. This is part of the Financial Aid Student Learning Outcomes. Total cost due for services is \$34,232.88, effective July 13, 2009. Services will be provided for 36 months. **EXHIBIT N-7**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

8. **APPROVED CONSULTANT AGREEMENT WITH CLM FINANCIAL CONSULTANTS, INC., FOR STATE MANDATED COST REIMBURSEMENT CLAIMS**

MSC McMullen/Nelson

The Governing Board approved a consultant agreement with **CLM Financial Consultants, Inc., for the purpose of preparing and filing state mandated cost reimbursement claims**. Consultant shall be compensated for services provided at \$100.00 per hour, plus IRS standard mileage rate. The term of the agreement is effective July 1, 2009, through June 30, 2010. **EXHIBIT N-8**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

9. **AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS FOR COMMISSIONING AGENT SERVICES AND AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR COMMISSIONING AGENT SERVICES FOR THE MULTI-DISCIPLINARY BUILDING (MIB) AND HEALTH SCIENCES (HS) BUILDINGS**

MSC Evilsizer/Nelson

The Governing Board authorized the District to **enter into contract negotiations with the following three (3) firms for commissioning agent services** in the ranking order as described below. If the District and ranking firm #1 cannot agree upon a contract price, the Governing Board authorizes the District to **enter into contract negotiations with the #2 firm and so on** until a agreed upon contract price is met with one of the three (3) selected firms.

- Number 1: Arup North America Ltd., /Arup Commissioning
Los Angeles, CA
- Number 2: Engineering Economics, Inc.
Los Angeles, CA
- Number 3: WCS/CA Building Commissioning
Citrus Heights, CA

Furthermore, the Governing Board authorizes the District to **enter into a contract with one of the three (3) firms listed above for commissioning agent services**. Estimated cost range for the commissioning services for both the Multi-Disciplinary Building (MIB) and Health Sciences (HS) Building shall be between \$101,480 and \$140,058. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **AUTHORIZATION TO EXECUTE CONTRACT FOR BID #113-09 SAN MARCOS CAMPUS HIGH-VOLTAGE UPGRADE PHASE 1**

MSC Evilsizer/Nelson

The Governing Board authorized Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to **execute a contract to the lowest responsive bidder** for Bid #113-09 San Marcos Campus High-Voltage Upgrade, phase 1.

In order for the project to be completed by the end of fall semester, it is necessary to award a contract as soon as possible after the bid opening of August 10, 2009. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. This project will be paid from Prop M funds.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Nelson/McMullen

The Governing Board approved the following **new and/or continuing classes, agreements, and personnel** for providing training classes through Workforce & Community Development:

Fall 2009 - Workforce & Community Development Venture Program

Class and Independent Contractor

- a. Name: Adney, Curtis
Name of Class: Natural "A's" in All of Your Classes
Effective: 10/17/2009
Instructor Rate: 30% of registration fees
Fees to Student: \$50.00

Class and Independent Contractor

- b. Name: Adney, Curtis
Name of Class: What Were You Born To Do?
Effective: 10/17/2009
Instructor Rate: 30% of registration fees
Fees to Student: \$60.00

Class and Independent Contractor

- c. Name: Bertran, Yara
Name of Class: Cake Design 1, 2 & 3 - En Espanol
Effective: 9/12/09 - 12/12/09
Instructor Rate: 30% of registration fees
Fees to Student: \$125.00 (classes 1 & 2), \$100.00 (class 3)

Class and Service Provider

- d. Name: Boice, Tim
Name of Class: Driver's Education
Effective: 10/3/09 - 10/24/09
Instructor Rate: \$32.00/hour
Fees to Student: \$85.00

Class and Independent Contractor

- e. Name: Andi Burgess, Challenge U
Name of Class: Horse Wisdom in Leadership, Communication
Effective: 10/1/2009
Instructor Rate: 60% of fees collected for students instructed
Fees to Student: \$225.00

Class and Service Provider

f. Name: Canfield, Brian
Name of Class: Glass Fusing: Introduction
Effective: 11/21/09 - 12/19/09
Instructor Rate: \$51.30/hour
Fees to Student: \$110.00

Class and Service Provider

g. Name: Canfield, Brian
Name of Class: Stained Glass: Beginning
Effective: 10/10/09 - 11/7/09
Instructor Rate: \$51.30/hour
Fees to Student: \$125.00

Class and Independent Contractor

h. Name: Wendy Chaffin
Name of Class: Meditation for Relaxation & Healing
Effective: 9/15/09 - 10/6/09 & 10/13/09 - 11/3/09
Instructor Rate: 40% of fees collected for students instructed
Fees to Student: \$49.00

Class and Independent Contractor

i. Name: Kim Clark
Name of Class: SAT Preparation
Effective: 9/12/09 - 10/3/09 & 10/10/09 - 10/31/09
Instructor Rate: 25% of fees collected for students instructed
Fees to Student: \$189.00

Class and Independent Contractor

j. Name: Deriso, Vicki
Name of Class: Country Line Dancing
Effective: 9/13/09 - 11/1/09
Instructor Rate: 40% of registration fees
Fees to Student: \$79.00

Class and Service Provider

k. Name: Doran, Wanda
Name of Class: Microsoft Word 2007
Effective: 9/12/2009
Instructor Rate: \$60.33/hour
Fees to Student: \$49.00

Class and Service Provider

l. Name: Doran, Wanda
Name of Class: Microsoft Excel 2007 (Intro & Intermediate)
Effective: 9/19/09 - 9/26/09 & 10/3/09 - 10/10/09
Instructor Rate: \$60.33/hour
Fees to Student: \$90.00

Class and Independent Contractor

m. Name: Garlejo, Joel
Name of Class: Seasonal Floral Design Series: Harvest Time,
Thanksgiving & Holiday Design
Effective: 9/15/09 - 10/1/09, 10/6/09 - 10/22/09, 10/27/09 - 11/12/09
Instructor Rate: \$45.00/hour
Fees to Student: \$125.00

Class and Service Provider

n. Name: Handelsman, Sohaila
Name of Class: Belly Dancing for Every"Body"
Effective: 9/8/09 - 10/13/09
Instructor Rate: 40% of registration fees or \$51.30/hour (whichever is
greater)
Fees to Student: \$65.00

Class and Independent Contractor

o. Name: Harper, Debbi
Name of Class: The 5 Most Dangerous Threats To Your Brain's Health
Effective: 9/15/2009
Instructor Rate: 40% of registration fees
Fees to Student: \$39.00
Class and Independent Contractor

p. Name: Haupt, Sheryl
Name of Class: Pour It On Painting
Effective: 10/17/2009
Instructor Rate: 30% of registration fees
Fees to Student: \$45.00

Class and Independent Contractor

q. Name: Haupt, Sheryl
Name of Class: Wire Wrap Jewelry
Effective: 10/17/2009
Instructor Rate: 30% of registration fees
Fees to Student: \$45.00

Class and Service Provider

r. Name: Erin Haytasingh
Name of Class: Driver's Education
Effective: 10/3/09 - 10/24/09
Instructor Rate: \$32.00/hour
Fees to Student: \$85.00

Class and Independent Contractor

s. Name: Hertig, Holly
Name of Class: Oils Alive!
Effective: 9/16/09- 10/14/09
Instructor Rate: 40% of registration fees
Fees to Student: \$89.00

Class and Independent Contractor

t. Name: Jones, Jill Lesly
Name of Class: 33 Ways to Make \$\$ with Your Voice
Effective: 6/1/09 - 8/23/09
Instructor Rate: 40% of registration fees
Fees to Student: \$160.00

Class and Independent Contractor

u. Name: Krusemark, Leeanne
Name of Class: Beginner's Guide To Getting Published & Cash In With a Home-Based Business
Effective: 12/1/09 - 12/2/09
Instructor Rate: 40% of registration fees
Fees to Student: \$50.00

Class and Independent Contractor

v. Name: Krusemark, Leeanne
Name of Class: Meet The Publisher & Make Money With a Typing/Word Processing Business
Effective: 12/1/09 - 12/2/09
Instructor Rate: 40% of registration fees
Fees to Student: \$25.00

Class and Service Provider

w. Name: Lasley, Tony
Name of Class: Guitar - Beginning
Effective: 9/8/09 - 10/27/09
Instructor Rate: \$54.30/hour
Fees to Student: \$110.00

Class and Service Provider

x. Name: Lasley, Tony
Name of Class: Adobe InDesign
Effective: 10/1/09 - 10/22/09
Instructor Rate: \$54.30/hour
Fees to Student: \$90.00

Class and Independent Contractor

y. Name: Robert Lewis
Name of Class: NASM Personal Trainer Certification
Effective: 9/14/09 - 11/18/09
Instructor Rate: \$200.00 per student instructed
Fees to Student: \$849.00

Class and Service Provider

z. Name: Mansfield, William
Name of Class: Investing In & Managing Small Residential Properties
Effective: 9/14/2009
Instructor Rate: 40% of registration fees
Fees to Student: \$49.00

Class and Independent Contractor

aa. Name: Nicholson, Kellie
Name of Class: Online Bartending Course
Effective: 9/8/09 - 12/20/09
Instructor Rate: \$65.40/student
Fees to Student: \$119.00

Class and Independent Contractor

bb. Name: Nicholson, Kellie
Name of Class: Online Bartending Management Course
Effective: 9/8/09 - 12/20/09
Instructor Rate: \$129.60/student
Fees to Student: \$249.00

Class and Independent Contractor

cc. Name: Otsubo, Lee
Name of Class: Digital SLR for New dSLR Owners - Webcast
Effective: 9/15/09 - 9/17/09 & 11/3/09 - 11/5/09
Instructor Rate: 35% of registration fees
Fees to Student: \$69.00

Class and Independent Contractor

dd. Name: Patterson, Kris
Name of Class: Medical Insurance Billing - Intro
Effective: 10/31/09 - 11/1/09
Instructor Rate: 40% of registration fees
Fees to Student: \$105.00

Class and Independent Contractor

ee. Name: Patterson, Kris
Name of Class: Medical Insurance Billing - Advanced
Effective: 11/2/09 - 11/3/09
Instructor Rate: 40% of registration fees
Fees to Student: \$85.00

Class and Independent Contractor

ff. Name: Patterson, Kris
Name of Class: Medical Billing Service, Start a Home
Effective: 11/8/2009
Instructor Rate: 40% of registration fees
Fees to Student: \$65.00

Class and Independent Contractor

gg. Name: Patterson, Kris
Name of Class: Medical Insurance Billing Computerized at Home
Effective: 11/4/2009
Instructor Rate: 40% of registration fees
Fees to Student: \$25.00

Class and Independent Contractor

hh. Name: Patterson, Kris
Name of Class: Worker's Compensation & Personal Injury Billing
Effective: 11/4/09 - 11/5/09
Instructor Rate: 40% of registration fees
Fees to Student: \$85.00

Class and Service Provider

ii. Name: Pourroy, John
Name of Class: Glass Fusing: Introduction
Effective: 11/21/09 - 12/19/09
Instructor Rate: \$20.00/hour
Fees to Student: \$110.00

Class and Independent Contractor

jj. Name: Seminars, Notary Public
Name of Class: California State Notary, In One Day
Effective: 11/4/2009
Instructor Rate: 43% of registration fees
Fees to Student: \$99.00

Class and Independent Contractor

kk. Name: Seminars, Notary Public
Name of Class: California Notary Refresher
Effective: 11/14/2009
Instructor Rate: 43% of registration fees
Fees to Student: \$50.00

Class and Independent Contractor

ll. Name: Seminars, Notary Public
Name of Class: Notary Loan Signing Agent
Effective: 12/5/2009
Instructor Rate: 40% of registration fees
Fees to Student: \$100.00

Class and Independent Contractor

mm. Name: Seminars, Notary Public
Name of Class: Become A Child Visitation Monitor
Effective: 10/3/09 - 10/4/09
Instructor Rate: 40% of registration fees
Fees to Student: \$199.00

Class and Independent Contractor

nn. Name: Tiedeman, Tom
Name of Class: Watercolor Fundamentals
Effective: 11/7/09 - 11/21/09
Instructor Rate: 40% of registration fees
Fees to Student: \$70.00

Class and Independent Contractor

oo. Name: James Ungricht
Name of Class: Ballroom Dance
Effective: 9/12/09 - 10/17/09
Instructor Rate: 40% of registration fees
Fees to Student: \$59.00

Class and Independent Contractor

pp. Name: James Ungricht
Name of Class: Latin Dance
Effective: 9/12/09 - 10/17/09
Instructor Rate: 40% of registration fees
Fees to Student: \$59.00

Class and Independent Contractor

qq. Name: Unoura, Susan
Name of Class: Picture Framing (Beginning & Advanced)
Effective: 10/10/09 & 10/17/09
Instructor Rate: 30% of registration fees
Fees to Student: \$55.00

Class and Service Provider

rr. Name: Velasco, Martha
Name of Class: Community Conversational Spanish (Levels I & II)
Effective: 9/14/09 - 10/19/09 & 10/26/09 - 11/30/09
Instructor Rate: \$61.83/hour
Fees to Student: \$90.00

Class and Service Provider

ss. Name: Ventimiglia, Tom
Name of Class: Emotional Freedom Technique
Effective: 10/1/2009
Instructor Rate: 40% of registration fees or \$56.49/hour (whichever is greater)
Fees to Student: \$49.00

Class and Independent Contractor

tt. Name: Sue Weaver
Name of Class: SAT Preparation
Effective: 9/12/09 - 10/3/09 & 10/10/09 - 10/31/09
Instructor Rate: 25% of fees collected for students instructed
Fees to Student: \$189.00

Class and Service Provider

uu. Name: Williams, Bill
Name of Class: Digital Photography Beginning
Effective: 9/26/2009
Instructor Rate: \$40.00/hour
Fees to Student: \$69.00

Class and Service Provider

vv. Name: Williams, Bill
Name of Class: Borrego Springs Photo Expedition
Effective: 10/23/09 - 10/25/09
Instructor Rate: 50% of fees collected for students instructed
Fees to Student: \$159.00

Class and Independent Contractor

ww. Name: Zinniger, Rosanne
Name of Class: Cake Design Series (1-4)
Effective: 9/8/09 - 12/15/09
Instructor Rate: 50% of registration fees
Fees to Student: \$125.00

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

12. **APPROVED INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH STEVE BEYER – INTEGRATED TRAINING SERVICES ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Nelson

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter “District”) and **Steve Beyer**, (hereinafter “Contractor”) **to teach business skills training services for Home Energy Rater System (HERS) certification** through Workforce & Community Development. Term of the contract shall be August 25, 2009, through June 30, 2010. District shall pay Contractor \$1,670.00 per student enrolled – minimum of 6 students per 3 week class cohorts (including textbooks and assessment materials) for a total amount of \$120,240.00. Funding paid for with stimulus funding from the San Diego Workforce Partnership. **EXHIBIT N-12**

Mr. Chris Lawrence, Renewable Energy Leadership Institute, asked the Board to table the motion because he hopes to bring forth a proposal to the Board that would fully explain the training of the home energy raters by the Energy Commission. He would include suggestions for beginning a program for training students in this field. A lengthy discussion ensued and Dean Wilma Owens explained that the Board officially accepted stimulus funds at its July meeting with specific directions, and the agenda item tonight is to implement the contract which was approved. The Board urged the appropriate personnel to meet with tonight’s commentators to explore the program and to build the curriculum going through the process.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

13. **APPROVED INDEPENDENT CONTRACTOR SERVICES AGREEMENT WITH CALIFORNIA HOME ENERGY EFFICIENCY RATING SERVICES (CHEERS) ADMINISTERED THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC McMullen/Nelson

The Governing Board approved an Independent Contractor Agreement between Palomar Community College District (hereinafter "District") and **California Home Energy Efficiency Rating Services, (hereinafter "CHEERS") to provide instructional classes for certification training in Home Energy Rater System (HERS)**. Term of the contract shall be August 25, 2009, through June 30, 2010. District shall pay CHEERS \$2,000.00 per student enrolled – minimum of 6 students per 3 week class cohort, for a total amount of \$145,000.00. Funding paid for with stimulus funding from the San Diego Workforce Partnership. **EXHIBIT N-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **EXCUSED ABSENCE OF TRUSTEE**

MSC Nelson/Evilsizer

In accordance with Section 72425(c) of the CA Education Code, the Governing Board found that the absence of **Trustee Darrell McMullen** from the Regular meeting held **July 14, 2009**, is **excused** due to personal necessity.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

O. **BOARD REQUESTS FOR REPORTS** – There were none requested.

P. **RECESS TO CLOSED SESSION** – No additional session needed.

R. **ADJOURNMENT**

The meeting was adjourned at 7:06 p.m.

Nancy Chadwick
President of the Board

Mark Evilsizer
Secretary of the Board