



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, JULY 14, 2009
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or by clicking on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josie Silva, Executive Assistant, at (760) 744-1150, extension 2104, or at jsilva@palomar.edu. The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
B.	Public Comments	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.).....	2
D.	Comments from Other Individuals or Groups	3
E.	Approval of Minutes	3
F.	Call for Removal of Items from or Changes to Agenda	3
G.	Acknowledgement of Retirements	3
GG.	Reports/Presentations.....	3
H.	Report of the Governing Board President.....	3
HH.	Report of the Governing Board Trustees	3
I.	Report of the Superintendent/President.....	3
J.	Approval of Consent Calendar Items	4
K.	Action on Items Removed from Consent Calendar	11
L.	Reports from College Groups	11
M.	Unfinished Business.....	11
N.	New Business	11
O.	Board Requests for Reports	17
P.	Recess to Closed Session	17
Q.	Reconvene to Open Session	17
R.	Adjournment.....	17

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. PUBLIC COMMENTS

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.

CC. RECONVENE TO OPEN SESSION: 5 p.m.

Actions Taken In Closed Session
Pledge of Allegiance

D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. **INFORMATION: Comments from **Other** Individuals or Groups**

In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

1. The Governing Board hereby approves the Minutes of the Regular Meeting of June 10, 2009.
2. The Governing Board hereby approves the Minutes of the Special Meeting of June 23, 2009.
3. The Governing Board hereby approves the Minutes of the Special Meeting of June 29, 2009.

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. ACKNOWLEDGEMENT OF RETIREMENTS

(An opportunity for the Board of Trustees to express appreciation to employees who will retire with **ten (10)** or more years of service to the District)

1. **Jacqueline S. Wood**, Payroll Technician, Payroll, has served Palomar College for 12 years from April 9, 1997, to July 31, 2009.

GG. REPORTS/PRESENTATIONS

1. **Building Projects** – Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services
 - a. Industrial Technology (IT) Center Update – HMC Architects
 - b. Planetarium – tBP Architects

H. REPORT OF THE GOVERNING BOARD PRESIDENT

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Accreditation Update – Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

3. RECOMMENDATION: ACTION – RATIFY CORRECTION TO ACADEMIC CONTRACT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

- a. Name: **ALAN LECHUSZA AQUALLO**
Position: Assistant Professor
Department: American Indian Studies
Degrees: M.F.A., Music
B.A., Music – Performance
Minimum qualifications satisfied via equivalency
Position #: 6420 New?: Yes
Remarks: Increased step placement due to verification of related teaching and occupational experience.
Sal Rng/Stp: **F/6** Salary: **\$7,424.91/month**
% of Position: 100% # Mos.: 10
Effective: January 20, 2009
Account #: A-111000-362200-22010-0000000/100%

4. RECOMMENDATION: ACTION – RATIFY CHANGE TO ACADEMIC ASSIGNMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **assignment change** of the following **academic employee**:

- a. Name: **JAMES E. DUVAL**
Position: Professor, Upholstery
Department: Design and Consumer Education
Position #: 6439 New?: Yes
Remarks: New assignment as a result of memorandum of understanding approved 11/11/08 between the District and the Palomar Faculty Federation/AFT Local 6161 for ROP Faculty Transition.
Sal Grade/Stp: **B/28** Salary: **\$9,115.35/month**
% of Position: 100% # Mos.: 10
Effective: August 21, 2009
Account #: A-111000-335500-13020-0000000/100%

5. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Coddon, David L. Journalism
b. Fleming, Jonathan W. Golf

6. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer & Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SUMMER 2009

PHYSICAL EDUCATION

Fleming, Jonathan W.	Golf B.S., Social Sciences Eminence in the Field	\$51.64
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FALL 2009

COMMUNICATIONS

Coddon, David L.	Journalism B.A., Journalism Eminence in the Field	\$51.64
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DESIGN & CONSUMER EDUCATION

Brown, Edward A.	Interior Design M.A., Architecture B.F.A., Interior Design 2+ Years Experience	\$52.90
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Alsbach, Matthew J.	History M.S., History B.A., History	\$52.90
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Munteanu, Radu	Economics Ph.D., Economics	\$56.17
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FOREIGN LANGUAGES

Macdonald, Bruce R.	German Ph.D., Comparative Literature M.A., German	\$56.17
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GRAPHIC COMMUNICATIONS

Brown, Cameron S.	Graphic Communication- Multimedia & Web B.A., Interdisciplinary Computing & the Arts 2+ Years Experience	\$51.64
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NURSING EDUCATION

Benjamin, Alice	Nursing M.S.N., Nursing B.S., Nursing/Psychology	\$52.90
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OCCUPATIONAL & NONCREDIT PROGRAMS

Perry, Thomas	Public Works Management J.D., Law B.S., Engineering 2+ Years Experience	\$56.17
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7. RECOMMENDATION: ACTION – RATIFY APPRENTICESHIP INSTRUCTOR CERTIFICATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **Certification of the following apprenticeship instructor**, for Summer, 2009 (day and/or evening); said instructor is employed by the respective Program Sponsor:

OCCUPATIONAL & NONCREDIT PROGRAMS

Wallace, David E.	Apprenticeship – Electrical	Paid by sponsor:
	Eminence in the Field	San Diego
	3+ Years Experience	Electrical Training
	Coursework	

8. RECOMMENDATION: ACTION – RATIFY NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new Confidential and Supervisory Team position**:

a. Position: **TITLE V/HISPANIC SERVING INSTITUTION
PROJECT SUPERVISOR**

Name: Vacant

Department: Instructional Services

Position #: 6437 New?: Yes

Remarks: New classification; funded – Title V grant. Continuation of position is dependent on continuation of funding.

Sal Grade/Stp: **45/1** Salary: **\$4,488.96/month**

% of Position: 100% # Mos.: 12

Effective: July 15, 2009

Account #: K-212100-311100-60910-1112980/100%

9. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified position**:

a. Position: **TITLE V/HISPANIC SERVING INSTITUTION
TEACHING LEARNING CENTER
TUTORIAL SPECIALIST**

Name: Vacant

Department: Instructional Services

Position #: 6438 New?: Yes

Remarks: New classification; funded – Title V grant. Continuation of position is dependent on continuation of funding.

Sal Grade/Stp: **22/1** Salary: **\$3,580.62/month**

% of Position: 100% # Mos.: 11

Effective: July 15, 2009

Account #: K-212200-311100-61110-1112980/100%

10. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

- a. Name: **TERRI L. WALLACE**
 Position: Title V/Hispanic Serving Institution Specialist
 Department: Instructional Services
 Position #: 6433 New?: Yes
 Remarks: Position approved 4/14/09; promotion for Ms. Wallace; funded –
 Title V grant; continuation of position is dependent on
 continuation of funding.
 Sal Grade/Step: **28/5** Salary: **\$5,037.32/month**
 % of Position: 100% # Mos.: 12
 Effective: July 15, 2009
 Account #: K-212200-311100-60910-1112980/100%

11. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **June, 2009, and temporary employees** for the month of **July, 2009. EXHIBIT J-11**

12. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009 for a maximum of 480 hours, to **Julie A. Anguiano**, Instructional Support Assistant II, Reading Services.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009 for a maximum of 480 hours, to **Jeffery P. Bennett**, Masonry and Concrete Skilled Maintenance Mechanic, Facilities/Grounds Services.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective June 30, 2009 for a maximum of 480 hours, to **Lerina Chmura**, Proposition M Construction Accountant, Facilities.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **17.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 24, 2009, through December 19, 2009, to **James E. Cooper**, Instructional Support Assistant III, Performing Arts, to teach.
- e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to **Janeen Y. Johnson-Foster**, GEAR UP Program Research Specialist, Grant Funded Student Support Programs/GEAR UP.

- f. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective June 9, 2009, through June 14, 2009, to **Peggy J. Richardson**, Library Public Services Supervisor, Library.
- g. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, through September 22, 2009; and an additional **100% Medical Leave of Absence with no effect on benefits**, effective September 23, 2009, through October 1, 2009, to **Anne K. Stadler**, Director, Extended Opportunity Programs & Services/Cooperative Agencies Resources for Education.
- h. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective June 29, 2009, through July 10, 2009, to **Suzanne A. Szames**, Lead Programmer Analyst, Information Services.

13. RECOMMENDATION: ACTION – RATIFY RESIGNATIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the **resignations** of the following **employees**:

- b. **Rene V. Muscarella**, Master Teacher I, Child Development Center, effective July 1, 2009 (last day of employment was June 30, 2009).
- c. **Matthew S. Wettlaufer**, Instructional Support Assistant I, Computer Science and Information Systems, effective June 10, 2009 (last day of employment was June 9, 2009).

14. RECOMMENDATION: ACTION – APPROVE AMENDMENTS TO CCE/AFT AGREEMENT B.P. CCE/AFT – 14 LEAVES OF ABSENCE

The Governing Board hereby approves the amendments to the CCE/AFT Agreement section **B.P. CCE/AFT - 14 Leaves of Absence. EXHIBIT J-14**

15. INFORMATION: RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Jacqueline S. Wood**, Payroll Technician, Payroll, effective August 1, 2009. She has served Palomar College for 12 years from April 9, 1997 to July 31, 2009.

16. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2008:

Employee Name: **Melinda Finn**
Position: Photographer/Communications Specialist
Department: Communications/Marketing
Course of Study: Job Related

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2009:

Employee Name: **Mihail Cuibus**
Position: Library Media Technician III
Department: Library
Course of Study: Job Related

Employee Name: **Cheryl D. DeLoatch-Lane**
Position: Administrative Technician - Curriculum
Department: Instruction Office
Course of Study: A.A. Degree

Employee Name: **Anne G. Stephan**
Position: Library Media Technician III
Department: Library
Course of Study: M.A. Degree

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective July 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Eillen D. Waller**
Position: Payroll Technician
Department: Payroll
Course of Study: Job Related

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION:** Report of the **Faculty Senate**
2. **INFORMATION:** Report of the **Palomar Faculty Federation**
3. **INFORMATION:** Report of the **Administrative Association**
4. **INFORMATION:** Report of the **Confidential and Supervisory Team**
5. **INFORMATION:** Report of the **CCE/AFT**
6. **INFORMATION:** Report of the **Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board hereby reviews and approves all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget: **EXHIBIT N-1**

Purchase Orders	Time Period: 05/28/09 – 06/25/09	\$ 3,328,576.06
Procurement Card	Time Period: 04/23/09 – 05/22/09	\$ 206,365.89
		<u>\$ 3,534,941.95</u>

2. RECOMMENDATION: ACTION – RATIFY AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all contracts and agreements for the period April 16, 2009, through June 15, 2009, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2 .**

3. RECOMMENDATION: ACTION – RATIFY TEMPORARY EMPLOYMENT

The Governing Board hereby ratifies the **Temporary Employment** for Joe Newmyer, to provide support for District negotiations from July 1, 2009, through June 30, 2010, at the rate of \$107.72 per hour.

4. RECOMMENDATION: ACTION – APPROVE COURSE FOR INCLUSION IN CURRICULUM – EFFECTIVE FALL 2009

The Governing Board hereby approves the following course which has been examined by the Curriculum Committee and is being recommended for inclusion in the Palomar College Curriculum, effective Fall 2009.

NEW CREDIT COURSE

- a. Course Number and Title: BUS 105L Bookkeeping Electronic Spreadsheet Lab
Short Title: Bookkeeping Spreadsheet Lab
Discipline: Business Education (BUS)
Course included in the following programs:
- i. Business Administration: Advertising, Marketing, and Merchandising - A.A. Degree Major,
 - ii. Business Administration: Business-General - A.A. Degree Major
 - iii. Bookkeeping/Accounting Clerk Entrepreneurship – Certificate of Proficiency
- Co-requisites: BUS 105
Distance Learning Offering(s): Online

5. RECOMMENDATION: ACTION – RATIFY FOURTH AMENDMENT TO FULL-TIME TRANSPONDER CAPACITY AGREEMENT WITH INTELSAT CORPORATION

The Governing Board hereby ratifies the fourth amendment to Full-time Transponder Capacity Agreement with Intelsat, formerly known as PanAm Sat Corporation, for the 3C Media Solutions Project. This amendment shall be in effect June 30, 2009, through June 29, 2010, with a monthly fee of \$18,762.50. **EXHIBIT N-5**

6. RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO SCHOOL OF NURSING FOR PRECEPTORSHIP WITH PALOMAR COLLEGE NURSING FACULTY

The Governing Board hereby approves an agreement between Palomar Community College District (District) and the University of North Carolina at Greensboro School of Nursing (University) for the District's Nursing Department's Faculty to provide preceptorship to University students as part of completing their Master's Program. This agreement shall be in effect upon execution and continue until terminated by either party after giving the other party 90 days advance notice. **EXHIBIT N-6**

7. RECOMMENDATION: ACTION – APPROVE MEMORANDUM OF UNDERSTANDING (MOU) FOR EMERGENCY MEDICAL TECHNICIAN TRAINING – CAMP PENDLETON

The Governing Board hereby authorizes Palomar Community College District (District) to enter into a Memorandum of Understanding (MOU) in order for the District's Workforce & Community Development department and the District's Emergency Medical Education department to coordinate and provide on-site Emergency Medical Technician Training at Camp Pendleton for active duty military on an as-needed basis. **EXHIBIT N-7**

8. RECOMMENDATION: ACTION – APPROVE MEMORANDUM OF UNDERSTANDING (MOU) FOR SERVICE-LEARNING COMMUNITY PARTNER AGENCIES

The Governing Board hereby approves a Memorandum of Understanding (MOU) between Palomar College's Service-Learning Program and non-profit agencies seeking service learning/volunteer students. The MOU shall facilitate service placement for student enrolled in service-learning courses in order for students to gain experiential learning related to course content. **EXHIBIT N-8**

9. RECOMMENDATION: ACTION – APPROVE STATE OF CALIFORNIA, DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, AGENCY ANNUAL REPORT FOR CHILD DEVELOPMENT CENTERS, AND AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT

The Governing Board of the Palomar Community College District hereby approves the annual Agency Self-Evaluation Report for the Child Development Center and authorizes the Secretary to the Board to sign all documents evidencing said approval by the Board. **EXHIBIT N-9**

10. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT SERVICES CONTRACT CSPP-9484 CALIFORNIA STATE PRESCHOOL PROGRAM PROJECT #37-6827-00-9; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION; AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

The Governing Board hereby approves Child Development Services Contract # CSPP-9484 California State Preschool Program Project #37-6827-00-09, between California Department of Education and Palomar Community College District, effective July 1, 2009, through June 30, 2010. The Governing Board hereby accepts funding in the amount of \$585,697.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-10**

11. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT SERVICES CONTRACT CCTR-9259 GENERAL CHILD CARE & DEVELOPMENT PROGRAMS PROJECT # 37-6827-00-9; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

The Governing Board hereby approves Child Development Services Contract # CCTR-9259 General Child Care & Development Programs #37-6827-00-09, between California Department of Education and Palomar Community College District, effective July 1, 2009, through June 30, 2010. The Governing Board hereby accepts funding in the amount of \$37,794.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-11**

12. RECOMMENDATION: ACTION – AUTHORIZATION TO CONTRACT WITH SAN DIEGO WORKFORCE PARTNERSHIP AND ACCEPT FUNDING FROM THE SAN DIEGO WORKFORCE PARTNERSHIP – AMERICAN RECOVERY & REINVESTMENT ACT (ARRA) TRAINING PROGRAMS FUNDING

The Governing Board hereby authorizes Palomar Community College District (District) to enter into an agreement with San Diego Workforce Partnership in order for the District's Workforce & Community Development department to offer training and certification in Home Energy Rater System (HERS).

Furthermore, the Governing Board hereby accepts ARRA stimulus funding from the San Diego Workforce Partnership for a total of \$399,066, for the HERS training program administered through the District's Workforce & Community Development Programs. **EXHIBIT N-12**

13. RECOMMENDATION: ACTION – APPROVE AGREEMENT FOR PARTICIPATION WITH SAN DIEGO COUNTY REGIONAL OCCUPATIONAL PROGRAM (ROP) FY 2009-10

The Governing Board hereby approves an Agreement for Participation between the Palomar Community College District and the San Diego County Superintendent of Schools for the operation of the Regional Occupational Program courses and services for fiscal year 2009-2010 (effective July 1, 2009, and terminating June 30, 2010), in the amount of \$878,850, and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to execute the agreement on behalf of the District. **EXHIBIT N-13**

14. RECOMMENDATION: ACTION – APPROVE CONSULTANT AGREEMENT WITH WILLIAM C. WATTS, POSTAGE CONSULTING SERVICES

The Governing Board hereby approves an agreement with William C. Watts, Postage Consulting Services (hereby "Consultant"), to review the District's overall postal procedures and identify where the District could reduce their postage and/or postage related expenses.

Consultant will be compensated only if the District accepts and institutes any recommendations made by Consultant. If the District elects to accept a recommendation, compensation shall be based upon a percentage share of the actual future net savings of each separate recommendation with its own 24 month compensation period. **EXHIBIT N-14**

15. RECOMMENDATION: ACTION – APPROVE AMENDMENT TO CONTRACT WITH CONSTRUCTION ELECTRIC, INC., FOR BID CM-36-09-ELECTRICAL, LOW VOLTAGE & DRY UTILITIES – NEW HEALTH SERVICES (HS) BUILDING

The Governing Board hereby authorizes the District to issue an amendment to the original contract for Bid #CM-36-09-Electrical, Low Voltage, and Dry Utilities to Construction Electric, Inc., in the amount of \$53,900 in order for District to exercise its option and accept "Alternate #2 – Provide an Access Control System" as specified in Section 16722 of the plans and specifications for the Health Services (HS) Building. The original contract with Construction Electric, Inc. was approved on March 24, 2009, by the Governing Board in the amount of \$1,100,400. **EXHIBIT N-15**

16. RECOMMENDATION: ACTION – APPROVE AMENDMENT TO CONTRACT WITH RICHARD & RICHARD CONSTRUCTION COMPANY, INC., FOR BID CM-27-09, INTERIOR & EXTERIOR ASSEMBLIES NEW HEALTH SERVICES (HS) BUILDING

The Governing Board hereby authorizes the District to issue an amendment to the original contract for Bid #CM-27-09 Interior & Exterior Assemblies, to Richard & Richard Construction Company, Inc., (Contractor) in the amount of \$17,000 in order for District to exercise its option and accept "Alternate #2 – Provide an Access Control System" as specified in Section 16722 of the plans and specifications for the Health Services (HS) Building. The original contract with Contractor was approved on March 24, 2009 by the Governing Board in the amount of \$836,711.00. **EXHIBIT N-16**

17. RECOMMENDATION: ACTION – ACCEPT AS FINAL & COMPLETE, BID NO. 110-09 GYMNASIUM FLOOR RESURFACING: SAN MARCOS CAMPUS; AUTHORIZE RELEASE OF RETENTION TO GEARY FLOORS IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts Bid #110-09: Gymnasium Floor Resurfacing as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contracted amount being \$18,920.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Geary Floors, 1060 Rippey Street, El Cajon, CA 92020, provided no liens are filed within this period.

18. RECOMMENDATION: ACTION – APPROVE NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT

The Governing Board hereby approves the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

SUMMER 2009 – Venture Program

Class & Independent Contractor

Name: Adelina Acevedo
Name of Class: Registered Dental Assisting Practical Review Workshop
Effective: 08-14-09 to 08-15-09
Instructor Rate: \$60.78 per hour
Fees to Student: \$225.00

SUMMER PROGRAM – COLLEGE FOR KIDS

Class & Independent Contractor

Name: Susan Taylor
Name of Class: Video Game Making – College for Kids
Effective: July 20-24, 2009
Instructor Rate: \$65.00 per enrolled student
Fees to Student: \$165.00, includes all materials

CONTRACT TRAINING

- a. **Company Name:** Escondido Humane Society
3450 E. Valley Pkwy.
Escondido CA 92027
- Name of Class:** Customer Service Training
Effective: June 25 – July 9, 2009
Classroom Instruction: 9 hours of instruction @\$225 per hour for a total of \$2,025.00, 4 hours of customized instructional preparation @ \$85/hr and material fees @ \$15.00 per participant estimated at 12 participants - Total - \$2,545.00

- b. Class & Service Provider**
Name: Camille Currier
Name of Class: Customer Service Training
Effective: June 25 – July 9, 2009
Instructor Rate: \$75.00 per hour
- c. Company Name:** LMI Aerospace, Inc.
1377 Specialty Drive
Vista, CA 92081
Name of Class: Assessment for ESL Participants
Effective: June 11 – 26, 2009
Classroom Instruction: 12 hours of assessment @\$85 per hour for a total of \$1,020.00
- d. Class & Service Provider**
Name: Martha Velasco
Name of Class: English as a Second Language Assessment
Effective: June 11 – July 26, 2009
Instructor Rate: \$62.25 per hour
- e. Company Name:** Southern CA Tribal Chairman's Assoc.
Post Office Box 1470
Valley Center, CA 92082
Name of Class: Customer Service Training
Effective: July 31 - September 11, 2009
Classroom Instruction: 9 hours @\$175 per hour for a total of \$1,575.00
- f. Class & Service Provider**
Name: Camille Currier
Name of Class: Customer Service Training
Effective: July 31 – September 11, 2009
Instructor Rate: \$75.00 per hour
- g. Class & Service Provider**
Name: Sergio Hernandez
Name of Class: CA Heavy Duty Vehicle Inspection Program (HDVIP) & Periodic Smoke Inspection Program (PSIP)
Effective: August 3, 2009
Instructor Rate: 22.5% of registration fees or 4 hours @ \$51.87/hr. whichever is greater
Fees to Student: \$175.00
- h. Class & Service Provider**
Name: Vincent Pollizzi
Name of Class: CA Heavy Duty Vehicle Inspection Program (HDVIP) & Periodic Smoke Inspection Program (PSIP)
Effective: August 3, 2009
Instructor Rate: 22.5% of registration fees or 4 hours @ \$51.64/hr. whichever is greater
Fees to Student: \$175.00

19. RECOMMENDATION: ACTION – CANCEL JULY 28, 2009, SPECIAL MEETING/BOARD WORKSHOP

The Governing Board of the Palomar Community College District hereby cancels the Special Meeting/Board Workshop scheduled on **July 28, 2009**, which was approved by the Board at its June 10, 2009, meeting.

20. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Trustee Nancy Chadwick** from the Special Meeting/Governing Board Workshop held on **June 23, 2009**, is **excused** due to personal necessity.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting: _____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 7:30 a.m. to 5:00 p.m., Monday – Friday.