



APPROVED 08/11/2009
GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, JULY 14, 2009
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ANDREW BISSELL, STUDENT TRUSTEE

TRUSTEE ABSENT:

DARRELL L. MC MULLEN, M.B.A., TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Mark Vernoy, Ph.D., Interim Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESSED TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.

CC. RECONVENED TO OPEN SESSION

The meeting reconvened to Open Session at 5:27 p.m. Board President Chadwick reported the following:

In closed session, the Governing Board designated David Hart as the hearing officer to conduct an evidentiary hearing on a proposed employee disciplinary action.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Phill Cerda, President, Administrative Association; Manager, Broadcast Operations
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President Chadwick declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS – one comment

E. APPROVAL OF MINUTES

MSC Nelson/Evilsizer

1. The Governing Board approved the Minutes of the Regular Meeting of June 10, 2009.
2. The Governing Board approved the Minutes of the Special Meeting of June 23, 2009.
3. The Governing Board approved the Minutes of the Special Meeting of June 29, 2009.

The Vote was unanimous of those present.
Student Trustee Advisory Vote: Aye

F. CALLED FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

GG. REPORTS/PRESENTATIONS

1. **Building Projects** – Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services
 - a. Industrial Technology (IT) Center Update – HMC Architects
Stacy Strand, Mike Beauregard, Tom Angelwitz, and Janet Schultz, HMC Architects, presented a follow up to the initial IT Center presentation. The presentation addressed the Board's concerns regarding access and aesthetics.

b. Planetarium – tBP Architects

Matt Sommers and Gary Moon, tBP Architects, presented the proposed design plans for the planetarium. The planetarium will be built between the Natural Science building and the current library building. The Board addressed a few concerns regarding aesthetics of the building.

G. ACKNOWLEDGEMENT OF RETIREMENTS

[An opportunity for the Board of Trustees to express appreciation to employees who will retire with **ten (10)** or more years of service to the District]

1. **Jacqueline S. Wood**, Payroll Technician, Payroll, has served Palomar College for 12 years from April 9, 1997, to July 31, 2009.

Vice President Dowd commented that Jackie Wood has worked at Palomar College since 1995, beginning as a temporary employee until she was hired full time. She has been an outstanding employee in the Payroll Office and will be greatly missed.

H. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick attended the final meeting of the Legislative Committee where most of the time was spent on reviewing bills and talking about budget issues. She attended the Palomar Forum, which was jointly sponsored by the San Marcos Chamber and the Palomar Foundation, and hopes this will be an annual event. Board President Chadwick commented on President Obama's announcement regarding the 12 million dollar community college initiative, of which 9 million will be awarded through grants. The community colleges' role is rapidly evolving.

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson acknowledged the announcement made by President Obama regarding the community college initiative. She said it was long overdue that community colleges are being recognized as a major engine for economic development. Trustee Nelson commended the Foundation for the professional job that was done with the North County Business Forum which was held on campus. She, too, is hopeful it will be an annual event.

Trustee Mark Evilsizer commented that in addition to President Obama's announcement regarding community colleges, Time Magazine wrote a piece on community colleges. He read the article in its entirety and said he is hopeful community colleges will get the recognition that is deserved, and most importantly the resources for community colleges to help sustain the mission to help communities and students.

Trustee Rose Marie Dishman commented on a newspaper article regarding the San Diego Unified School District Board's decision to require students to take UC pre-requisites. She said the ACLU has been very instrumental in this and wants the schools to have the same standards, which should bring in better prepared students to community colleges.

Student Trustee Andrew Bissell commented that he also read the Time Magazine article and the President's message, and is hopeful there will be better budgets in the future.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan welcomed Dr. Mark Vernoy as the new interim Vice President of Student Services. He reported that summer enrollment is up 6% than reported last year. The Fall semester enrollment is up over 16% over last year at the same time period. He commented on ACCJC's recommendations and commendations that were received and is moving forward and addressing the issues. President Deegan recognized the outstanding teaching and learning that occurs at Palomar College, the record enrollment, and the record number of degrees and certificates.

1. Report of Vice President for Instruction

a. Accreditation Update – Berta Cuaron

Vice President Berta Cuaron thanked those involved with the planning and design of the new buildings and moving the college forward with the facilities. She commented on the recommendations from the Commission and said that with the leadership of Dr. Gowen, Tom Medel, Glynda Knighten, and herself, groups have convened to move forward on the recommendations. The Board will be informed monthly on the status of the workgroups.

Vice President Cuaron shared the Instructional Services highlights. Department chairs, directors, and division deans were asked to share their division's achievements during the academic year.

2. Report of Vice President for Student Services

Vice President Mark Vernoy expressed his appreciation for being able to actually work side-by-side with people that he has talked to on the phone in his 30 years at Palomar College. He reported record enrollments and acknowledged the staff of professionals working in Student Services and the services they provide to students.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Ann Dowd reported that the Chief Business Officers were scheduled to meet, but because of the Chancellor's Office staff being on furlough three Fridays a month, the meeting was canceled. She announced that the auditors will be on campus in mid-October to review general internal control issues. Lastly, she attended the North County Economic Development Annual Dinner and commented she was amazed on the things this group is doing in regards to the economic future of San Diego.

4. Report of Vice President for Human Resource Services – No report.

b. Name: **KAREN M. DONOVAN**
Position: Assistant Professor, Nursing (Medical-Surgical and Geriatrics Nursing)
Department: Nursing Education
Degrees: M.S.N., Nursing: Gerontology Clinical
B.S.N., Nursing
A.A., Nursing
A.A., General Studies
Position #: 5296 New?: No
Remarks: Replacement for Barbara Servatka
Sal Rng/Stp: **C/8** Salary: **\$7,163.89/month**
% of Position: 100% # Mos.: 10
Effective: August 21, 2009
Account #: A-111000-348200-12300-0000000/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

3. RATIFIED CORRECTION TO ACADEMIC CONTRACT

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **correction** to the following **academic contract**:

a. Name: **ALAN LECHUSZA AQUALLO**
Position: Assistant Professor
Department: American Indian Studies
Degrees: M.F.A., Music
B.A., Music – Performance
Minimum qualifications satisfied via equivalency
Position #: 6420 New?: Yes
Remarks: Increased step placement due to verification of related teaching and occupational experience.
Sal Rng/Stp: **F/6** Salary: **\$7,424.91/month**
% of Position: 100% # Mos.: 10
Effective: January 20, 2009
Account #: A-111000-362200-22010-0000000/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

4. **RATIFIED CHANGE TO ACADEMIC ASSIGNMENT**

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President regarding the assignment change of the following academic employee:

- a. Name: **JAMES E. DUVALL**
 Position: Professor, Upholstery
 Department: Design and Consumer Education
 Position #: 6439 New?: Yes
 Remarks: New assignment as a result of memorandum of understanding approved 11/11/08 between the District and the Palomar Faculty Federation/AFT Local 6161 for ROP Faculty Transition.
 Sal Grade/Stp: **B/28** Salary: **\$9,115.35/month**
 % of Position: 100% # Mos.: 10
 Effective: August 21, 2009
 Account #: A-111000-335500-13020-0000000/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

5. **GRANTED EQUIVALENCY FOR DISCIPLINE**

MSC Evilsizer/Nelson

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Coddon, David L. Journalism
b. Fleming, Jonathan W. Golf

The Vote was unanimous of those present.
Student Trustee Vote: Aye

6. RATIFIED PART-TIME FACULTY EMPLOYMENT

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Summer & Fall 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SUMMER 2009

PHYSICAL EDUCATION

Fleming, Jonathan W.	Golf B.S., Social Sciences Eminence in the Field	\$51.64
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FALL 2009

COMMUNICATIONS

Coddon, David L.	Journalism B.A., Journalism Eminence in the Field	\$51.64
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DESIGN & CONSUMER EDUCATION

Brown, Edward A.	Interior Design M.A., Architecture B.F.A., Interior Design 2+ Years Experience	\$52.90
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ECONOMICS, HISTORY & POLITICAL SCIENCE

Alschbach, Matthew J.	History M.S., History B.A., History	\$52.90
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Munteanu, Radu	Economics Ph.D., Economics	\$56.17
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FOREIGN LANGUAGES

Macdonald, Bruce R.	German Ph.D., Comparative Literature M.A., German	\$56.17
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GRAPHIC COMMUNICATIONS

Brown, Cameron S.	Graphic Communication- Multimedia & Web B.A., Interdisciplinary Computing & the Arts 2+ Years Experience	\$51.64
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NURSING EDUCATION

Benjamin, Alice	Nursing M.S.N., Nursing B.S., Nursing/Psychology	\$52.90
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9. RATIFIED NEW CLASSIFIED POSITION

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new classified position:

- a. Position: **TITLE V/HISPANIC SERVING INSTITUTION
TEACHING LEARNING CENTER
TUTORIAL SPECIALIST**
- Name: Vacant
Department: Instructional Services
Position #: 6438 New?: Yes
Remarks: New classification; funded – Title V grant. Continuation of position is dependent on continuation of funding.
Sal Grade/Stp: **22/1** Salary: **\$3,580.62/month**
% of Position: 100% # Mos.: 11
Effective: July 15, 2009
Account #: K-212200-311100-61110-1112980/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

10. RATIFIED CLASSIFIED EMPLOYMENT

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employee**:

- a. Name: **TERRI L. WALLACE**
Position: Title V/Hispanic Serving Institution Specialist
Department: Instructional Services
Position #: 6433 New?: Yes
Remarks: Position approved 4/14/09; promotion for Ms. Wallace; funded – Title V grant; continuation of position is dependent on continuation of funding.
Sal Grade/Stp: **28/5** Salary: **\$5,037.32/month**
% of Position: 100% # Mos.: 12
Effective: July 15, 2009
Account #: K-212200-311100-60910-1112980/100%

The Vote was unanimous of those present.
Student Trustee Vote: Aye

11. APPROVED PERSONNEL ACTIONS/HISTORY

MSC Evilsizer/Nelson

The Governing Board approved the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **June, 2009, and temporary employees** for the month of **July, 2009. EXHIBIT J-11**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

12. **RATIFIED LEAVES OF ABSENCE**

MSC Evilsizer/Nelson

- a. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009 for a maximum of 480 hours, to **Julie A. Anguiano**, Instructional Support Assistant II, Reading Services.
- b. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009 for a maximum of 480 hours, to **Jeffery P. Bennett**, Masonry and Concrete Skilled Maintenance Mechanic, Facilities/Grounds Services.
- c. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective June 30, 2009 for a maximum of 480 hours, to **Lerina Chmura**, Proposition M Construction Accountant, Facilities.
- d. The Governing Board ratified the recommendation of the Superintendent/President granting a **17.5% Personal Leave of Absence without pay and with no effect on benefits**, effective August 24, 2009, through December 19, 2009, to **James E. Cooper**, Instructional Support Assistant III, Performing Arts, to teach.
- e. The Governing Board ratified the recommendation of the Superintendent/President granting an **Intermittent Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, for a maximum of 480 hours, to **Janeen Y. Johnson-Foster**, GEAR UP Program Research Specialist, Grant Funded Student Support Programs/GEAR UP.
- f. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective June 9, 2009, through June 14, 2009, to **Peggy J. Richardson**, Library Public Services Supervisor, Library.
- g. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective July 1, 2009, through September 22, 2009; and an additional **100% Medical Leave of Absence with no effect on benefits**, effective September 23, 2009, through October 1, 2009, to **Anne K. Stadler**, Director, Extended Opportunity Programs & Services/Cooperative Agencies Resources for Education.
- h. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective June 29, 2009, through July 10, 2009, to **Suzanne A. Szames**, Lead Programmer Analyst, Information Services.

The Vote was unanimous of those present.
Student Trustee Vote: Aye

13. **RATIFIED RESIGNATIONS**

MSC Evilsizer/Nelson

The Governing Board ratified the recommendation of the Superintendent/ President to **accept** the resignations of the following employees:

- b. **Rene V. Muscarella**, Master Teacher I, Child Development Center, effective July 1, 2009 (last day of employment was June 30, 2009).
- c. **Matthew S. Wettlaufer**, Instructional Support Assistant I, Computer Science and Information Systems, effective June 10, 2009 (last day of employment was June 9, 2009).

The Vote was unanimous of those present.
Student Trustee Vote: Aye

14. **APPROVED AMENDMENTS TO CCE/AFT AGREEMENT B.P. CCE/AFT – 14 LEAVES OF ABSENCE**

MSC Evilsizer/Nelson

The Governing Board approved the amendments to the CCE/AFT Agreement section **B.P. CCE/AFT - 14 Leaves of Absence. EXHIBIT J-14**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

15. **INFORMATION: RETIREMENT**

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Jacqueline S. Wood**, Payroll Technician, Payroll, effective August 1, 2009. She has served Palomar College for 12 years from April 9, 1997 to July 31, 2009.

16. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2008:

Employee Name: **Melinda Finn**
Position: Photographer/Communications Specialist
Department: Communications/Marketing
Course of Study: Job Related

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2009:

Employee Name: **Mihail Cuibus**
Position: Library Media Technician III
Department: Library
Course of Study: Job Related

Employee Name: **Cheryl D. DeLoatch-Lane**
Position: Administrative Technician - Curriculum
Department: Instruction Office
Course of Study: A.A. Degree

Employee Name: **Anne G. Stephan**
Position: Library Media Technician III
Department: Library
Course of Study: M.A. Degree

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective July 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Eillen D. Waller**
Position: Payroll Technician
Department: Payroll
Course of Study: Job Related

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. Report of the Faculty Senate

Monika Brannick, Faculty Senate President, reported that before finals week, the Senate passed a motion to discontinue the evaluation of senior administrators, which was one of the recommendations from ACCJC. She will be working diligently with Vice President Tortarolo to come up with a new procedure.

2. Report of the Palomar Faculty Federation – absent

3. Report of the **Administrative Association**

Phill Cerda, Administrative Association President, reported on the group's annual retreat where employees who received service pins were recognized: Berta Cuaron, Blaine Morrow, Candi Francis, Diane Veach, and Theo Brockett. Also recognized were those nominated for Employee of the Year: Jayne Conway, Tony Cruz, Ken Jay, and Calvin One Deer Gavin. The Administrative Association's Employee of the Year is Ken Jay.

4. Report of the **Confidential and Supervisory Team** - absent

5. Report of the **CCE/AFT**

Neill Kovrig, CCE President, reported that the appeals process in the classification study has been the subject of debate between the CCE and the District, however, a meeting has been scheduled to resolve the issues. He thanked Debbie Allen and Abby Corona for meeting with CCE in formulating the seniority list. Mr. Kovrig acknowledged Jackie Wood on her retirement and said she has always been very helpful and friendly.

6. Report of the **Associated Student Government**

Andrew Bissell, ASG President, said he is working on recruiting members for the Senate.

M. UNFINISHED BUSINESS – There was none.

N. NEW BUSINESS

1. **REVIEWED AND APPROVED PURCHASES**

MSC Nelson/Evilsizer

The Governing Board reviewed and approved all purchase transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget: EXHIBIT N-1

Purchase Orders	Time Period: 05/28/09 – 06/25/09	\$ 3,328,576.06
Procurement Card	Time Period: 04/23/09 – 05/22/09	\$ 206,365.89
		<u>\$ 3,534,941.95</u>

The Vote was unanimous of those present.
Student Trustee Vote: Aye

2. **RATIFIED AND APPROVED CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

MSC Nelson/Evilsizer

The Governing Board ratified and approves all contracts and agreements for the period April 16, 2009, through June 15, 2009, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

3. RATIFIED TEMPORARY EMPLOYMENT

MSC Nelson/Evilsizer

The Governing Board ratified the **Temporary Employment** for Joe Newmyer, to provide support for District negotiations from July 1, 2009, through June 30, 2010, at the rate of \$107.72 per hour.

The Vote was unanimous of those present.
Student Trustee Vote: Aye

4. APPROVED COURSE FOR INCLUSION IN CURRICULUM – EFFECTIVE FALL 2009

MSC Evilsizer/Nelson

The Governing Board approved the following course which has been examined by the Curriculum Committee and is being recommended for inclusion in the Palomar College Curriculum, effective Fall 2009.

NEW CREDIT COURSE

- a. Course Number and Title: BUS 105L Bookkeeping Electronic Spreadsheet Lab
Short Title: Bookkeeping Spreadsheet Lab
Discipline: Business Education (BUS)
Course included in the following programs:
- i. Business Administration: Advertising, Marketing, and Merchandising - A.A. Degree Major,
 - ii. Business Administration: Business-General - A.A. Degree Major
 - iii. Bookkeeping/Accounting Clerk Entrepreneurship – Certificate of Proficiency
- Co-requisites: BUS 105
Distance Learning Offering(s): Online

The Vote was unanimous of those present.
Student Trustee Vote: Aye

5. RATIFIED FOURTH AMENDMENT TO FULL-TIME TRANSPONDER CAPACITY AGREEMENT WITH INTELSAT CORPORATION

MSC Nelson/Evilsizer

The Governing Board ratified the fourth amendment to Full-time Transponder Capacity Agreement with Intelsat, formerly known as PanAm Sat Corporation, for the 3C Media Solutions Project. This amendment shall be in effect June 30, 2009, through June 29, 2010, with a monthly fee of \$18,762.50. **EXHIBIT N-5**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

6. **APPROVED AGREEMENT WITH THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO SCHOOL OF NURSING FOR PRECEPTORSHIP WITH PALOMAR COLLEGE NURSING FACULTY**

MSC Evilsizer/Nelson

The Governing Board approved an agreement between Palomar Community College District (District) and the University of North Carolina at Greensboro School of Nursing (University) for the District's Nursing Department's Faculty to provide preceptorship to University students as part of completing their Master's Program. This agreement shall be in effect upon execution and continue until terminated by either party after giving the other party 90 days advance notice. **EXHIBIT N-6**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

7. **APPROVED MEMORANDUM OF UNDERSTANDING (MOU) FOR EMERGENCY MEDICAL TECHNICIAN TRAINING – CAMP PENDLETON**

MSC Nelson/Evilsizer

The Governing Board authorized Palomar Community College District (District) to enter into a Memorandum of Understanding (MOU) in order for the District's Workforce & Community Development department and the District's Emergency Medical Education department to coordinate and provide on-site Emergency Medical Technician Training at Camp Pendleton for active duty military on an as-needed basis. **EXHIBIT N-7**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

8. **APPROVED MEMORANDUM OF UNDERSTANDING (MOU) FOR SERVICE-LEARNING COMMUNITY PARTNER AGENCIES**

MSC Nelson/Evilsizer

The Governing Board approved a Memorandum of Understanding (MOU) between Palomar College's Service-Learning Program and non-profit agencies seeking service learning/volunteer students. The MOU shall facilitate service placement for student enrolled in service-learning courses in order for students to gain experiential learning related to course content. **EXHIBIT N-8**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

9. **APPROVED STATE OF CALIFORNIA, DEPARTMENT OF EDUCATION, CHILD DEVELOPMENT DIVISION, AGENCY ANNUAL REPORT FOR CHILD DEVELOPMENT CENTERS, AND AUTHORIZE SECRETARY TO THE GOVERNING BOARD TO EXECUTE REPORT**

MSC Evilsizer/Nelson

The Governing Board of the Palomar Community College District approved the annual Agency Self-Evaluation Report for the Child Development Center and authorizes the Secretary to the Board to sign all documents evidencing said approval by the Board. **EXHIBIT N-9**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

10. **APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CSPP-9484 CALIFORNIA STATE PRESCHOOL PROGRAM PROJECT #37-6827-00-9; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION; AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Evilsizer/Nelson

RESOLUTION NO. 10-21006

The Governing Board approved Child Development Services Contract # CSPP-9484 California State Preschool Program Project #37-6827-00-09, between California Department of Education and Palomar Community College District, effective July 1, 2009, through June 30, 2010. The Governing Board hereby accepts funding in the amount of \$585,697.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-10**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

11. **APPROVED CHILD DEVELOPMENT SERVICES CONTRACT CCTR-9259 GENERAL CHILD CARE & DEVELOPMENT PROGRAMS PROJECT # 37-6827-00-9; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Evilsizer/Nelson

RESOLUTION NO. 10-21007

The Governing Board approved Child Development Services Contract # CCTR-9259 General Child Care & Development Programs #37-6827-00-09, between California Department of Education and Palomar Community College District, effective July 1, 2009, through June 30, 2010. The Governing Board hereby accepts funding in the amount of \$37,794.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-11**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

12. **AUTHORIZATION TO CONTRACT WITH SAN DIEGO WORKFORCE PARTNERSHIP AND ACCEPT FUNDING FROM THE SAN DIEGO WORKFORCE PARTNERSHIP – AMERICAN RECOVERY & REINVESTMENT ACT (ARRA) TRAINING PROGRAMS FUNDING**

MSC Evilsizer/Nelson

The Governing Board authorized Palomar Community College District (District) to enter into an agreement with San Diego Workforce Partnership in order for the District's Workforce & Community Development department to offer training and certification in Home Energy Rater System (HERS).

Furthermore, the Governing Board hereby accepts ARRA stimulus funding from the San Diego Workforce Partnership for a total of \$399,066, for the HERS training program administered through the District's Workforce & Community Development Programs.

EXHIBIT N-12

The Vote was unanimous of those present.
Student Trustee Vote: Aye

13. **APPROVED AGREEMENT FOR PARTICIPATION WITH SAN DIEGO COUNTY REGIONAL OCCUPATIONAL PROGRAM (ROP) FY 2009-10**

MSC Nelson/Evilsizer

The Governing Board approved an Agreement for Participation between the Palomar Community College District and the San Diego County Superintendent of Schools for the operation of the Regional Occupational Program courses and services for fiscal year 2009-2010 (effective July 1, 2009, and terminating June 30, 2010), in the amount of \$878,850, and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business & Contract Services, to execute the agreement on behalf of the District. **EXHIBIT N-13**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

14. **APPROVED CONSULTANT AGREEMENT WITH WILLIAM C. WATTS, POSTAGE CONSULTING SERVICES**

MSC Nelson/Evilsizer

The Governing Board approved an agreement with William C. Watts, Postage Consulting Services (hereby "Consultant"), to review the District's overall postal procedures and identify where the District could reduce their postage and/or postage related expenses.

Consultant will be compensated only if the District accepts and institutes any recommendations made by Consultant. If the District elects to accept a recommendation, compensation shall be based upon a percentage share of the actual future net savings of each separate recommendation with its own 24 month compensation period. **EXHIBIT N-14**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

15. **APPROVED AMENDMENT TO CONTRACT WITH CONSTRUCTION ELECTRIC, INC., FOR BID CM-36-09-ELECTRICAL, LOW VOLTAGE & DRY UTILITIES – NEW HEALTH SERVICES (HS) BUILDING**

MSC Evilsizer/Nelson

The Governing Board authorized the District to issue an amendment to the original contract for Bid #CM-36-09-Electrical, Low Voltage, and Dry Utilities to Construction Electric, Inc., in the amount of \$53,900 in order for District to exercise its option and accept "Alternate #2 – Provide an Access Control System" as specified in Section 16722 of the plans and specifications for the Health Services (HS) Building. The original contract with Construction Electric, Inc. was approved on March 24, 2009, by the Governing Board in the amount of \$1,100,400. **EXHIBIT N-15**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

16. **APPROVED AMENDMENT TO CONTRACT WITH RICHARD & RICHARD CONSTRUCTION COMPANY, INC., FOR BID CM-27-09, INTERIOR & EXTERIOR ASSEMBLIES NEW HEALTH SERVICES (HS) BUILDING**

MSC Evilsizer/Nelson

The Governing Board authorized the District to issue an amendment to the original contract for Bid #CM-27-09 Interior & Exterior Assemblies, to Richard & Richard Construction Company, Inc., (Contractor) in the amount of \$17,000 in order for District to exercise its option and accept "Alternate #2 – Provide an Access Control System" as specified in Section 16722 of the plans and specifications for the Health Services (HS) Building. The original contract with Contractor was approved on March 24, 2009 by the Governing Board in the amount of \$836,711.00. **EXHIBIT N-16**

The Vote was unanimous of those present.
Student Trustee Vote: Aye

17. **ACCEPTED AS FINAL & COMPLETE, BID NO. 110-09 GYMNASIUM FLOOR RESURFACING: SAN MARCOS CAMPUS; AUTHORIZE RELEASE OF RETENTION TO GEARY FLOORS IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION**

MSC Nelson/Evilsizer

The Governing Board accepted Bid #110-09: Gymnasium Floor Resurfacing as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contracted amount being \$18,920.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Geary Floors, 1060 Rippey Street, El Cajon, CA 92020, provided no liens are filed within this period.

The Vote was unanimous of those present.
Student Trustee Vote: Aye

18. **APPROVED NEW AND/OR CONTINUING CLASSES, AGREEMENTS, AND PERSONNEL FOR PROVIDING CONTRACT TRAINING CLASSES THROUGH WORKFORCE & COMMUNITY DEVELOPMENT**

MSC Nelson/Evilsizer

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing training classes through Workforce & Community Development:

SUMMER 2009 – Venture Program

Class & Independent Contractor

Name: Adelina Acevedo
Name of Class: Registered Dental Assisting Practical Review Workshop
Effective: 08-14-09 to 08-15-09
Instructor Rate: \$60.78 per hour
Fees to Student: \$225.00

SUMMER PROGRAM – COLLEGE FOR KIDS

Class & Independent Contractor

Name: Susan Taylor
Name of Class: Video Game Making – College for Kids
Effective: July 20-24, 2009
Instructor Rate: \$65.00 per enrolled student
Fees to Student: \$165.00, includes all materials

CONTRACT TRAINING

- a. **Company Name:** Escondido Humane Society
3450 E. Valley Pkwy.
Escondido CA 92027
- Name of Class:** Customer Service Training
Effective: June 25 – July 9, 2009
Classroom Instruction: 9 hours of instruction @\$225 per hour for a total of \$2,025.00, 4 hours of customized instructional preparation @ \$85/hr and material fees @ \$15.00 per participant estimated at 12 participants - Total - \$2,545.00
- b. **Class & Service Provider**
- Name:** Camille Currier
Name of Class: Customer Service Training
Effective: June 25 – July 9, 2009
Instructor Rate: \$75.00 per hour
- c. **Company Name:** LMI Aerospace, Inc.
1377 Specialty Drive
Vista, CA 92081
- Name of Class:** Assessment for ESL Participants
Effective: June 11 – 26, 2009
Classroom Instruction: 12 hours of assessment @\$85 per hour for a total of \$1,020.00

- d. **Class & Service Provider**
Name: Martha Velasco
Name of Class: English as a Second Language Assessment
Effective: June 11 – July 26, 2009
Instructor Rate: \$62.25 per hour
- e. **Company Name:** Southern CA Tribal Chairman's Assoc.
Post Office Box 1470
Valley Center, CA 92082
Name of Class: Customer Service Training
Effective: July 31 - September 11, 2009
Classroom Instruction: 9 hours @\$175 per hour for a total of \$1,575.00
- f. **Class & Service Provider**
Name: Camille Currier
Name of Class: Customer Service Training
Effective: July 31 – September 11, 2009
Instructor Rate: \$75.00 per hour
- g. **Class & Service Provider**
Name: Sergio Hernandez
Name of Class: CA Heavy Duty Vehicle Inspection
Program (HDVIP) & Periodic Smoke
Inspection Program (PSIP)
Effective: August 3, 2009
Instructor Rate: 22.5% of registration fees or 4 hours @ \$51.87/hr.
whichever is greater
Fees to Student: \$175.00
- h. **Class & Service Provider**
Name: Vincent Pollizzi
Name of Class: CA Heavy Duty Vehicle Inspection
Program (HDVIP) & Periodic Smoke
Inspection Program (PSIP)
Effective: August 3, 2009
Instructor Rate: 22.5% of registration fees or 4 hours @ \$51.64/hr.
whichever is greater
Fees to Student: \$175.00

The Vote was unanimous of those present.
Student Trustee Vote: Aye

19. CANCELED JULY 28, 2009, SPECIAL MEETING/BOARD WORKSHOP

MSC Evilsizer/Nelson

The Governing Board of the Palomar Community College District canceled the Special Meeting/Board Workshop scheduled on **July 28, 2009**, which was approved by the Board at its June 10, 2009, meeting.

The Vote was unanimous of those present.
Student Trustee Vote: Aye

20. EXCUSED ABSENCE OF TRUSTEE

MSC Nelson/Evilsizer

In accordance with Section 72425(c) of the California Education Code, the Governing Board hereby finds that the absence of **Trustee Nancy Chadwick** from the Special Meeting/Governing Board Workshop held on **June 23, 2009**, is **excused** due to personal necessity.

The Vote: 3 Ayes; 1 Abstention (Chadwick); 1 Absent
Student Trustee Vote: Aye

O. BOARD REQUESTS FOR REPORTS

1. Report on the Faculty Priority Hiring List – criteria, process, status (Evilsizer)
2. Report identifying all programs that have separate accreditation or potential accreditation (Chadwick)

P. RECESS TO CLOSED SESSION – No additional session needed.

R. ADJOURNMENT

The meeting was adjourned at 7:28 p.m.

Nancy Chadwick, Board President

Mark Evilsizer, Secretary of the Board