



APPROVED 3/10/2009
GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, FEBRUARY 10, 2009
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

A. CALL TO ORDER

Board President, Nancy Chadwick, called the regular meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

AA. ROLL CALL

TRUSTEES PRESENT:

NANCY C. CHADWICK, M.S.W., M.P.A., PRESIDENT
MICHELE T. NELSON, PH.D., VICE PRESIDENT
MARK R. EVILSIZER, M.A., SECRETARY
DARRELL L. MC MULLEN, M.B.A., TRUSTEE
ROSE MARIE DISHMAN, PH.D., TRUSTEE
ROBERT FREDERICK, STUDENT TRUSTEE

EXECUTIVE ADMINISTRATORS PRESENT:

Robert P. Deegan, Superintendent/President
Berta Cuaron, Assistant Superintendent/Vice President, Instruction
Bonnie Ann Dowd, Ed.D., Assistant Superintendent/Vice President, Finance & Administrative Services
Joseph Madrigal, Assistant Superintendent/Vice President, Student Services
John Tortarolo, Assistant Superintendent/Vice President, Human Resource Services

B. PUBLIC COMMENTS – There were none.

C. RECESS TO CLOSED SESSION

The Board went into Closed Session at 4:02 p.m., to discuss:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
7. Consider granting honorary degree, pursuant to Ed. Code §72122.

CC. RECONVENED TO OPEN SESSION

The meeting reconvened to Open Session at 5:10 p.m. Board President Chadwick reported the following:

Approve Settlement Agreement: The Governing Board voted in closed session to approve a **settlement agreement for resignation**, between the District and **employee #007093810**.

STAFF PRESENT:

Monika Brannick, President, Faculty Senate; Associate Professor, Mathematics
Shannon Lienhart, PFF Co-President; Associate Professor, Mathematics
Lee Hoffmann, President, CAST; Supervisor of Media, Audio Visual
Theo Brockett, Vice President, Administrative Association; Manager, Escondido Center
Neill Kovrig, President, CCE/AFT; Counseling Services Specialist, Transfer Center
Josie Silva, Executive Assistant, Superintendent/Governing Board

GUESTS:

Others present are listed on the sign-in sheets.

QUORUM ESTABLISHED

Following the pledge of allegiance to the flag, Board President McMullen declared a quorum present, and the meeting proceeded with the order of business.

A TAPED RECORD OF THE PROCEEDINGS OF THIS MEETING IS ON FILE IN THE PRESIDENT'S OFFICE FOR TWO YEARS FROM THE MEETING DATE.

D. COMMENTS FROM OTHER INDIVIDUALS OR GROUPS

1. **Scott Cathcart** – WBCA Pink Zone (breast cancer awareness)
2. **Don Betts** – Repair of Chamness Gardens artwork

E. APPROVAL OF MINUTES

MSC Evilsizer/Nelson

1. The Governing Board approved the Minutes of the Regular Meeting of January 13, 2009.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. REPORT OF THE GOVERNING BOARD PRESIDENT

Board President Nancy Chadwick reported on her attendance at the Part-Time Faculty Plenary, the memorial service for Bill Bedford, and at the Palomar College Foundation meeting.

H. REPORTS OF GOVERNING BOARD TRUSTEES

Trustee Michele Nelson reported on her attendance at the CCLC (Community College League of California) Annual Trustees Conference in Sacramento. She commended the entire college community for an outstanding job in serving the students.

Trustee Mark Evilsizer reported on his attendance at the CCLC Legislative Conference in Sacramento, where the trustees from the Inland Valley Trustees Association set up morning meeting times with various legislators who spoke to the group and answered numerous questions. Trustee Evilsizer said many districts throughout the state are reporting growth in enrollment, which was communicated to the legislators. If community colleges were eligible to access a fair share of federal funds, colleges would be able to maintain enrollment for the current unfunded students and add an additional 20,000 next year. Student demand is at an all time high for community colleges, but state funding does not match the enrollment demand. Trustee Evilsizer urged everyone to contact their legislators to support language to allow community colleges to receive a fair share of state funds for education fiscal stabilization to fund rapidly increasing enrollment. Lastly, he attended the memorial service for Bill Bedford, whom he states was a very unique individual.

Trustee Darrell McMullen reported on his attendance at the SDICCCA (San Diego Imperial Valley California Community College Association) Annual Trustees Dinner, where Senator Ducheny was the highlighted speaker. She spoke about the status of the state budget and the various budget cuts being considered. Trustee McMullen commented on an article from the North County Times entitled, *Recession Sending More Students to Community Colleges*. This was a nationwide article which originally came from Concord, New Hampshire. It portrays that community colleges throughout the United States are experiencing record enrollment in light of the economy.

Trustee Rose Marie Dishman reported on her attendance at the SDICCCA Annual Trustee Dinner and at the CCLC Trustees Conference and Legislative Conference. She said the legislators were reassuring because everybody supports community colleges.

Student Trustee Rob Frederick reported on his attendance at the SDICCCA Annual Trustees Dinner and said it was insightful to listen to Senator Ducheny, who is a real advocate for community colleges.

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

Superintendent/President Robert Deegan reported on his attendance at the memorial service and celebration of life for Bill Bedford. President Deegan attended the CCLC Legislative Conference and commended the Governing Board for their work on behalf of the District attending various meetings and conferences on the weekend, and advocating on behalf of community colleges. President Deegan thanked Melinda Finn for taking the lead for SDICCCA at the Legislative Conference, getting representation from all of the community colleges in San Diego and Imperial Counties. The Trustees do a wonderful job in letting the legislators know that community colleges are the solution to the problem that California is facing. President Deegan reported that the SDICCCA Annual Dinner is a time to bring the colleges together, the trustees, the CEOs and others, to chat about what is going on in their colleges. Senator Ducheny gave her perspective on what is going on with the state fiscal matters. President Deegan reported that enrollment at Palomar for the spring semester is up 4% compared to Spring, 2008, with the second 8-week classes yet to be offered and also intersession classes. The District is projected to be over CAP about 100-200 FTES, but this is in the best interest of our students. It is hopeful that the District will receive full funding for the growth from the state. Lastly, President Deegan thanked the Communications Department and Institutional Research and Development for putting together the 2007-08 Annual Report.

1. Report of Vice President for Instruction

Vice President Berta Cuaron thanked division deans, department chairs, and the faculty for putting together not only the spring semester schedule, but the entire year. Next year the schedule will be very similar as to the same level of sections unless things change drastically with the budget, but it does come with the expense of the part-time faculty. She acknowledged their hard work throughout the year.

a. Accreditation Self-Study Progress Report – Berta Cuaron

Vice President Cuaron informed the Board that in four weeks, the Accreditation Site Team will be on campus. The planning and preparation continues with weekly updates to the college community. Dr. Kinsella and his assistant were on campus last week to do a preliminary visit of the site team working room and accommodations. She encouraged everyone to keep reading the self study as much as possible and to be ready, visible, and accessible. The Team will be on campus the week of the Governing Board meeting and most likely the team will attend the Board meeting. The exit report is scheduled on March 12, at the Howard Brubeck Theatre.

2. Report of Vice President for Student Services

Vice President Joe Madrigal announced that Palomar women's basketball coach, Sheri Jennum, will be inducted into the California Community College Women's Basketball Coaches Association Hall of Fame. Sheri Jennum began her playing career at the University of Nevada, Las Vegas, before transferring to play her sophomore season at Fullerton College. She then moved on to play at Cal Poly Pomona, where she was captain of the team capturing the Division II National Championship. During the run to the final four, she was named West Regional Valuable Player and was selected to the Final Four All-Tournament team.

Upon finishing her playing career, she returned to Fullerton to work as an assistant coach with Coach Riley. She left community college coaching to attend law school. While attending law school full time, she assisted at Rancho Buena Vista High School helping the Longhorns capture their first and only CIF title. She earned her Juris Doctorate Degree in Law and was an associate for a law firm in San Diego. After four years, she opened her own law practice and returned to coaching. She coached at Fullerton then came to Palomar College. This past season, Palomar set a school record for wins and advanced to post season play.

3. Report of Vice President for Finance and Administrative Services

Vice President Bonnie Dowd announced that San Diego Gas & Electric has once again alerted the District that Palomar is getting an award on the design of the Multidisciplinary Instructional Building for the incentive program in the amount of \$129,000, and if LEED certification is obtained, then Palomar would be eligible for the maximum award of \$150,000. The money would go into an energy fund and it has been discussed using some of those energy funds towards the LEED certification process. LPA, District architects, has offered to help in that process by submitting the original paperwork on the LEED certification. Discussions with Carrier Johnson, architects for the Health Sciences building, whether it is possible to do the same with that building and they believe it could be LEED certified. Vice President Dowd also informed the Board on the workshop that was held inviting all contractors regarding doing business with Palomar.

4. Report of Vice President for Human Resource Services – no report.

**Resumption of
REGULAR AGENDA**

J. APPROVAL OF CONSENT CALENDAR ITEMS

REPLACEMENT OF WARRANT

1. APPROVED DRAWING NEW WARRANT

MSC McMullen/Evilsizer

The Governing Board authorized the Disbursing Officer to draw a new warrant as follows:

- a. Warrant #76-166115, dated May 31 2007, in the amount of **\$80.00**, to **Courtney B. Johnson**, P.O. Box 68, La Mesa, CA 91944. Void due to stale date.

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

PERSONNEL

2. RATIFIED MEMORANDUM OF UNDERSTANDING WITH THE PALOMAR FACULTY FEDERATION/AFT LOCAL 6161 FOR PAY PRACTICES FOR ALL PROBATIONARY AND TENURED FACULTY MEMBERS IN THE COUNSELING DEPARTMENT

MSC McMullen/Evilsizer

The Governing Board ratified the memorandum of understanding with the Palomar Faculty Federation/AFT Local 6161 for **Pay Practices for All Probationary and Tenured Faculty Members in the Counseling Department. EXHIBIT J-2**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

3. RATIFIED MEMORANDUM OF UNDERSTANDING WITH THE PALOMAR FACULTY FEDERATION/AFT LOCAL 6161 GRANTING A 24/7 AVAILABILITY STIPEND TO THE DIRECTOR, DENTAL ASSISTING PROGRAM POSITION

MSC McMullen/Evilsizer

The Governing Board ratified the memorandum of understanding with the Palomar Faculty Federation/AFT Local 6161 **granting a 24/7 Availability Stipend to the Director, Dental Assisting Program position. EXHIBIT J-3**

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

	M.S., Library Science	
COUNSELING		
Carter, Donna	Counseling M.S., Counseling B.A., English	\$52.55
Iliscupidez, Marissa J.	Counseling M.A., Counseling, College Counseling & Student Services B.A., Psychology	\$52.55
Moore, Sara A.	Counseling M.A., Counseling, College Counseling & Student Services B.A., Psychology	\$52.55
Roberson, Debra A.	Counseling M.A., Career Development & Community Counseling	\$52.55
EARTH, SPACE & AVIATION SCIENCES		
Taylor, Matthew C.	Geology B.A., Geology Eminence in the Field	\$51.30
ENGLISH		
McGuinness, John M.	English M.A., Literature & Writing Studies	\$52.55
FOREIGN LANGUAGES		
Moraga Vidal, Juan C.	Spanish Eminence in the Field	\$51.30
Sacco, Steven	Italian Ph.D., Foreign Language Education M.A., French Eminence in the Field	\$55.80
NURSING EDUCATION		
Herrscher, Pamela R.	Clinical Nursing B.S., Nursing 2+ Years Experience	\$51.30
Kendall, Lindsey N.	Clinical Nursing B.S., Nursing 2+ Years Experience	\$51.30
Mata, Peggy D.	Nursing M.S., Nursing B.S., Nursing	\$52.55
OCCUPATIONAL & NONCREDIT PROGRAMS		
Jones, Anthony B.S.E.	Water Technology Education Eminence in the Field	\$51.30
PERFORMING ARTS		
Filijan, Karin G.	Theatre Arts	\$52.55

	M.F.A., Theatre B.A., Theatre	
PUBLIC SAFETY PROGRAMS		
Gain, Dale W.	Fire Technology B.S., Business Management 2+ Years Experience	\$51.30
REGIONAL OCCUPATIONAL PROGRAMS		
Hakola, Trisha A.	CSIS (QuickBooks) B.S., Biology 2+ Years Experience	\$51.30
Rolon, Michael J.	Culinary Arts A.A., Culinary Arts 6+ Years Experience	\$51.30

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. APPROVED REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES

MSC McMullen/Evilsizer

The Governing Board approved **reimbursement** of **travel expenses** for interviews for the following candidate:

- a. **SPINTZ S. HARRISON**
For: Hotel and meals
To Attend: Second-level interview for the position of Assistant Professor, American Indian Studies
Location: Albuquerque, NM, to San Marcos, CA
Date: November 4, 2008
Remarks: Adjustment to prior reimbursement item approved 12/9/08.
Amount: \$64.44
Account #: 575400-11-611100-66600-10-2008-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. RATIFIED TITLE CHANGE TO ADMINISTRATIVE POSITION

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the title change to the following administrative position:

- a. Position: Director, Communications, Marketing, and Public Affairs
Name: Vacant
Department: Communications/Marketing
Position #: 6277 New?: No
Remarks: Position was Director, Communications
Sal Grade/Stp: 57/1 Salary: \$5,995.28/month
% of Position: 100% # Mos: 12
Effective: February 11, 2009
Account #: A-212600-212200-67120-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **RATIFIED ADMINISTRATIVE EMPLOYMENT**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

- a. Name: **LAURA A. GROPEN**
Position: Interim Director, Communications, Marketing, and Public Affairs
Department: Communications/Marketing
Position #: 6277 New?: No
Remarks: Interim replacement for Mark Oggel; change to position title approved 2/10/09.
Sal Grade/Stp: **57/11** Salary: **\$7,753.01/month**
% of Position: 100% # Mos: 12
Effective: February 17, 2009
Account #(s): A-212600-212200-67120-0000000/100%

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **Removed from Consent Calendar.**

11. **RATIFIED STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS**

MSC McMullen/Evilsizer

The Governing Board ratified the recommendation of the Superintendent/ President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **Eloisa Castro**, Employment Technician, Human Resource Services, effective February 11, 2009.
b. **Abigail Corona**, Personnel Technician, Human Resource Services, effective February 11, 2009.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **RATIFIED LEAVES OF ABSENCE**

MSC McMullen/Evilsizer

- a. The Governing Board ratified the recommendation of the Superintendent/ President granting a **17.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through May 22, 2009, to **James E. Cooper**, Instructional Support Assistant III, Performing Arts, to teach.
b. The Governing Board ratified the recommendation of the Superintendent/ President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective February 21, 2009, through March 14, 2009, to **Monika A. Forest**, Police Officer I, Palomar College Police Department, to teach.
c. The Governing Board ratified the recommendation of the Superintendent/ President granting a **100% Military Leave of Absence with pay and with no effect on benefits**, effective January 29, 2009, through February 13, 2009, to

Michael M. Harun, Police Officer I, Palomar College Police Department.

- d. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence with no effect on benefits**, effective January 20, 2009, through May 22, 2009, to **Nimoli Madan**, Associate Professor/Coordinator, English as a Second Language. (This leave includes Maternity Leave and Family Medical Leave).
- e. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective January 19, 2009, through February 2, 2009, to **Molly L. Nelson**, Teacher I, Child Development Center.
- f. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective January 12, 2009, through April 3, 2009, to **Devonay I. Olson**, American Sign Language/English Interpreter, Disability Resource Center.
- g. The Governing Board ratified the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through May 22, 2009, to **Kelly Patrick**, Library Media Technician III, Library, to teach.
- h. The Governing Board ratified the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence with no effect on benefits**, effective December 5, 2008, through May 21, 2009, to **Michelle J. Tucker**, Staff Assistant, Extended Opportunity Programs and Services. (This leave includes Maternity Leave and Family Medical Leave).

The Vote was unanimous.

Student Trustee Advisory Vote: Aye

13. INFORMATION - RETIREMENT

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Theo M. Brockett**, Manager, Education Center, Escondido Center, effective July 1, 2009. She has served Palomar College for 20 years from September 12, 1988, to June 30, 2009.

14. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2009:

Employee Name:	Carrie J. Jack
Position:	Sr. Counseling Support Specialist
Department:	Counseling
Course of Study:	Job Related

Employee Name: **Evic R. Oropilla**
Position: Web Development Specialist
Department: Educational Television
Course of Study: B.A. Degree

Employee Name: **Yolanda F. Wilson**
Position: Instructional Support Assistant I
Department: English as a Second Language
Course of Study: B.A. Degree

Employee Name: **Elizabeth L. Zermeno**
Position: Counseling Services Specialist
Department: Counseling
Course of Study: B.A. Degree

In accordance with the **Professional Growth Program for Classified Employee**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective February 1, 2009, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Patricia A. Roberts**
Position: Articulation & Project ASSIST System Specialist
Department: Counseling
Course of Study: Job Related

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

10. APPROVED PERSONNEL ACTIONS/HISTORY

MSC McMullen/Nelson

The Governing Board approved the **Personnel Actions/History** report, which included hires and pay rate changes for **student employees** for the month of **January, 2009, and short-term employees** for the month of **February, 2009. EXHIBIT J-10**

CCE/AFT President, Neill Kovrig, expressed concerns regarding the temporary short-term position of Student Activities Coordinator. After a brief discussion, Vice President Tortarolo assured the CCE that this position is temporary and will be filled as soon as the Classification Study has been finalized.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION

Report of the Faculty Senate

Faculty Senate President, Monika Brannick, reported her attendance at the memorial service for Professor Bill Bedford. He was instrumental in writing the Faculty Manual and for creating the Faculty Senate at Palomar. Professor Brannick commented that the Faculty Senate is following the proper protocol to change the name of the Faculty Center to the Bill Bedford Senate Room, in his honor.

Ms. Brannick said the Faculty Senate approved the following statement that will be distributed to all employees at Palomar:

“A member of the Palomar College community recently received several very disturbing messages through the mail. These messages contained sexually explicit language and were suggestive of hate mail. Due to this incident, which is not the first of this kind or only one, we are compelled to make the following statement.

We at Palomar celebrate diversity in people, philosophies, cultures, and beliefs. We emphasize this value in our Mission Statement. We want to add, clearly and strongly, that we also respect and honor each individual’s sexual orientation. We embrace the civil rights of all members of our community and condemn the abuse of those who are lesbian, gay, bisexual, or transgender.

A group of faculty and students have come together to form a committee, and this committee will work actively to promote tolerance and acceptance of all. We shall assure that each and every one of us is safe as possible on our campus. We no longer shall stand by when any of us is being targeted because of her/his sexual orientation. We urge all of you to become a part of this change.

You’ll hear back from us soon about ways to become involved.”

2. **INFORMATION**

Report of the Palomar Faculty Federation

Palomar Faculty Federation President, Shannon Lienhart, commented that not only was Bill Bedford instrumental in starting the Faculty Senate, but was one of the faculty leaders on campus that started the faculty union and was very active on the executive board. Ms. Lienhart announced that PFF elections are underway and will be naming delegates to attend the CFT convention. She said Dr. von Son attended the CFT Leadership Conference and spoke to Lt. Governor John Garamendi regarding the part-time faculty issues. She thanked Vice President Cuaron for acknowledging the plight of the part-timers.

3. **INFORMATION**

Report of the Administrative Association

Administrative Association President, Theo Brocket, introduced herself and said she will be replacing Laura Gropen as the President of the Administrative Association. Ms. Gropen has accepted the position of interim Communications Director. Ms. Brocket highlighted the career of Phil Cerda, Manager, 3C Media Solutions. He manages the satellite and video conferencing for the whole state of California community colleges. For more information regarding Mr. Cerda, see the Administrative Association web site.

4. **INFORMATION**

Report of the Confidential and Supervisory Team – no report.

5. **INFORMATION**

Report of the CCE/AFT

CCE/AFT President, Neill Kovrig, announced that he, along with other members of CCE/AFT, will be attending an informal hearing at the PERB office regarding CCE's first unfair labor practice charge that was filed last year. He also reported that elections to fill several positions on the CCE Board will be taking place. CCE delegates will be attending the Paraprofessional and School Related Personnel Conference in Baltimore. Lastly, the CCE is drafting a Code of Ethics in compliance with accreditation standard which was presented to CCE in the Planning Agendas.

6. **INFORMATION**

Report of the Associated Student Government

ASG President, Rob Frederick, reported that ASG is getting the students involved in a letter writing campaign on the statewide budget issues. ASG passed three resolutions: Snack expansion; class cancellation home page link; student government table as an outreach to students.

M. **UNFINISHED BUSINESS** – There was none.

N. **NEW BUSINESS**

1. **REVIEWED AND APPROVED PURCHASES**

MSC Nelson/Evilsizer

The Governing Board reviewed and approved all **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All purchases listed herein are made against the 2008-2009 fiscal year budget:

Purchase Order	Time Period: 12/22/08-1/29/09	\$ 3,582,409.41
Procurement Card	Time Period: 12/22/08-1/29/09	<u>\$ 110,762.60</u>
		<u>\$ 3,693,172.01</u>

EXHIBIT N-1

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

2. **APPROVED QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

MSC McMullen/Nelson

The Governing Board approved the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of December 31, 2008. **EXHIBIT N-2**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

3. **APPROVED CALIFORNIA COMMUNITY COLLEGE QUARTERLY FINANCIAL STATUS REPORT**

MSC Nelson/Evilsizer

The Governing Board approved the **California Community Colleges Quarterly Financial Status Report(CCFS-311Q)** for quarter ending December 31, 2008.
EXHIBIT N-3

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

4. **ADOPTED RESOLUTION TO DISCONTINUE CERTAIN ROP PROGRAMS FOR THE 2009-2010 ACADEMIC YEAR AND TO GIVE NOTICES AS REQUIRED BY ED CODE TO ACADEMIC EMPLOYEES WHO MAY BE REASSIGNED OR LAID OFF AS A RESULT OF REDUCTION OF PROGRAMS**

MSC McMullen/Evilsizer

RESOLUTION NO. 09-20993

RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT

WHEREAS, the District has operated a Regional Occupation Program ("ROP") under contract with the San Diego County of Superintendent of Schools pursuant to Education Code sections 52300 and 52301;

WHEREAS, the District has been notified by the San Diego County of Superintendent of Schools that certain ROP Programs will be discontinued for the 2009-2010 academic year and will no longer be provided under contract;

WHEREAS, the District, as a result, will no longer be offering those programs;

WHEREAS, the District does not have the financial resources to independently offer the programs given the current economic difficulties faced by the State of California and Community College Districts throughout the State;

WHEREAS, the elimination of the programs will result in the laying off of academic employees;

WHEREAS, the employees providing these programs are temporary employees pursuant to Education Code sections 87470 and 87471; and

WHEREAS, some of these employees may claim status other than temporary employment status and to the extent that such employment status may be established, they would be entitled to Notice of Lay-off as a result of the elimination or reduction of services in accordance with the Education Code.

NOW, THEREFORE, be it resolved that the District eliminate and/or reduce the following services or programs:

<u>COURSE OFFERINGS/ INSTRUCTIONAL PROGRAMS</u>	<u>FACULTY FULL-TIME EQUIVALENT</u>
ROP Computer Science and Information Systems (RCSIS); ROP Computer Technology (Repair)	1
ROP Air-conditioning, Heating and Refrigeration (HVAC)	1

BE IT FURTHER RESOLVED that the Superintendent/President of the District or his designee give written notices as required by the Education Code to academic employees who may be reassigned or laid off as a result of the reduction of the academic positions set forth in this resolution.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

5. **APPROVED FIELD TRIP FOR SPEECH 290 CLASS TO TRAVEL TO CERRITOS COLLEGE FOR STUDENT PARTICIPATION IN THE TABOR-VENITSKY INVITATIONAL SPEECH AND DEBATE TOURNAMENT, FEBRUARY 13-14, 2009**

MSC Evilsizer/McMullen

The Governing Board approved Speech 290 class to travel to Cerritos College, Norwalk, CA, for students to participate in the Tabor-Venitsky Invitational Speech and Debate Tournament on February 13-14, 2009. Students will be responsible for providing their own transportation. **EXHIBIT N-5**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

6. **APPROVED PLANS AND SPECIFICATIONS FOR PALOMAR COLLEGE NS-BUILDING MISCELLANEOUS MODIFICATIONS PROJECT AND AUTHORIZE NOTICE CALLING FOR BIDS TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE APPROVED PLANS**

MSC McMullen/Evilsizer

The Governing Board approved the plans and specifications prepared by Marlene Imirzian & Associates for the Palomar College NS-Building Miscellaneous Modifications Project (hereinafter the "Project") and authorizes notice calling for bids pursuant to California Education Code § 81641 to construct the Project in accordance with the plans and specifications approved herein. **EXHIBIT N-6**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

7. **APPROVED MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO WORKFORCE INVESTMENT BOARD FOR A "ONE STOP" CAREER CENTER PARTNERSHIP**

MSC Nelson/Evilsizer

The Palomar Community College District approved a Memorandum of Understanding ("MOU") with the San Diego Workforce Investment Board effective July 1, 2008, and ending June 30, 2010, for the purpose of maintaining a "One Stop" Career Center partnership under the Workforce Investment Act (WIA) of 1998 and the Carl D. Perkins Career Technical Education Act of 2006. **EXHIBIT N-7**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

8. **APPROVED INDEPENDENT CONTRACTOR AGREEMENTS WITH DR. PHYLLIS SENSENIG, PROGRAM DEVELOPMENT SERVICES, FOR TITLE 5 EVALUATION MID-TERM 2008-2009 AND TITLE 5 EVALUATION YEAR-END 2009-2010**

MSC McMullen/Nelson

The Governing Board approved an agreement between Palomar Community College District and Dr. Phyllis Sensenig ("Contractor"), Program Development Services, to conduct a mid-term evaluation of year 1 of the Title V project April/May 2009. Contractor shall commence providing services under this agreement on December 15, 2008, and will complete performance of services by June 30, 2009. Contractor shall be paid the fee of \$3,750.00.

Furthermore, the Governing Board approved an agreement between Palomar Community College District and Dr. Phyllis Sensenig ("Contractor"), Program Development Services, to conduct an end-of-the year evaluation of year 1 of the Title V project in October/November 2009. Contractor shall commence providing services under this agreement on July 1, 2009, and will complete performance of services by December 31, 2009. Contractor shall be paid the fee of \$3,750.00. **EXHIBIT N-8**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

9. **ACCEPTED FUNDS FROM CALIFORNIA DEPARTMENT OF EDUCATION AND APPROVED AGREEMENT WITH GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT AUXILIARY ORGANIZATION FOR PARTICIPATION IN THE TECH PREP REGIONAL CONSORTIA GRANTED**

MSC Evilsizer/Nelson

The Governing Board accepted funding in the amount of \$39,000.00 from the California Department of Education and approved an agreement between Palomar Community College District (District) and Grossmont-Cuyamaca Community College District Auxiliary Organization for the District to provide services in support of the Tech Prep Regional Consortia Grant with focus on the Fashion and Interior Design industry cluster. **EXHIBIT N-9**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

10. **APPROVED AMENDMENT 01 TO CHILD DEVELOPMENT SERVICES CONTRACT CPRE-8312 STATE PRESCHOOL PROJECT # 37-6827-00-8; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

MSC Evilsizer/Nelson

RESOLUTION NO. 09-20994

The Governing Board approved Amendment 01 to the Child Development Services Contract #CPRE-8312 – State Preschool, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009. The Governing Board accepted additional funding in the amount of \$3,052.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-10**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

11. **REJECTED ALL BIDS RECEIVED FOR BID #104-09 S-BUILDING REPLACEMENT PROJECT AND AUTHORIZATION TO RE-BID PROJECT**

MSC McMullen/Evilsizer

The Governing Board rejected all bids received on December 15, 2008, related to Bid No. 104-09 S-Building Replacement Project, due to inconsistencies in the interpretation of RFI #00031 in Addendum 4 of the bid specifications.

Furthermore, the Governing Board authorized the District to prepare design modifications and scope revisions and rebid the project as a multi-prime contractor delivery method. **EXHIBIT N-11**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

12. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH SWINERTON MANAGEMENT AND CONSULTING FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE S-BUILDING REPLACEMENT PROJECT**

MSC Evilsizer/Nelson

The Governing Board approved an amendment to the existing construction management service agreement with Swinerton Management & Consulting, Inc., to provide construction management services under the Multi-Prime Contractor delivery method for the S-Building Replacement Project. Cost proposal for services is estimated at \$1,278,427.00. There is no anticipated increase to the project cost as these fees are in place of a General Contractor's fee. **EXHIBIT N-12**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

13. **RATIFIED CONTRACT WITH MOUNTAIN MOVERS ENGINEERING CONTRACTORS, INC., FOR BID CM-04-09-MIB EARTHWORK AND BLASTING, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Mountain Movers Engineering Contractors, Inc., ("Contractor") in the amount of \$724,000.00. Contractor responded to the District's request for bids for Project # CM-04-09-MIB Earthwork and Blasting for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-13**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

14. **RATIFIED CONTRACT WITH J G TATE FIRE PROTECTION, FOR BID CM-19-09-MIB FIRE PROTECTION, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and J G Tate Fire Protection Systems, Inc., ("Contractor") in the amount of \$363,111.00. Contractor responded to the District's request for bids for Project #CM-19-09-MIB Fire Protection for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-14**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

15. **RATIFIED CONTRACT WITH PELTZER PLUMBING, INC., FOR BID CM-18-09-MIB PLUMBING AND SITE UTILITIES, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Peltzer Plumbing, Inc. ("Contractor"), in the amount of \$1,231,517.00. Contractor responded to the District's request for bids for Project # CM-18-09-MIB Plumbing and Site Utilities for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-15**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

16. **RATIFIED CONTRACT WITH A. O. REED & COMPANY, FOR BID CM-20-09-MIB HVAC, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and A. O. Reed & Company ("Contractor"), in the amount of \$3,628,000.00. Contractor responded to the District's request for bids for Project # CM-20-09-MIB HVAC for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-16**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

17. **RATIFIED CONTRACT WITH ARTIMEX IRON CO., FOR BID CM-07-09-MIB STRUCTURAL STEEL AND METAL DECKING, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Artimex Iron Co. ("Contractor"), in the amount of \$6,462,000.00. Contractor responded to the District's request for bids for Project # CM-07-09-MIB Structural Steel and Metal Decking for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-17**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

18. **RATIFIED CONTRACT WITH SATURN ELECTRIC, INC., FOR BID CM-21-09-MIB ELECTRIC, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Saturn Electric, Inc. ("Contractor"), in the amount of \$3,916,670.00. Contractor responded to the District's request for bids for Project # CM-21-09-MIB Electric for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-18**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

19. **RATIFIED CONTRACT WITH COMMERCIAL & INDUSTRIAL ROOFING COMPANY, INC., FOR BID CM-11-09-MIB ROOFING AND WATERPROOFING, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and Commercial & Industrial Roofing Company, Inc. ("Contractor"), in the amount of \$579,238.00. Contractor responded to the District's request for bids for Project # CM-11-09-MIB Roofing and Waterproofing for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-19**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

20. **RATIFIED CONTRACT WITH NEW ERA TILE & STONE, INC., FOR BID CM-13-09-MIB CERAMIC TILE, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and New Era Tile & Stone, Inc. ("Contractor"), in the amount of \$128,899.00. Contractor responded to the District's request for bids for Project # CM-13-09-MIB Ceramic Tile for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-20**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

21. **RATIFIED CONTRACT WITH AMERICAN SHEET METAL, INC., FOR BID CM-10-09-MIB SHEET METAL, CONSTRUCTION OF MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC McMullen/Evilsizer

The Governing Board ratified a contract between Palomar Community College District ("District") and American Sheet Metal, Inc. ("Contractor"), in the amount of \$1,171,000.00. Contractor responded to the District's request for bids for Project # CM-10-09-MIB Sheet Metal for the construction of the MIB and was found to be the lowest responsive bidder. **EXHIBIT N-21**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

22. **APPROVED AMENDMENT TO EXISTING AGREEMENT WITH C. W. DRIVER TO PROVIDE SURVEYING SERVICES AND TEMPORARY POWER SUPPLY FOR THE CONSTRUCTION OF THE MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB)**

MSC Nelson/Evilsizer

The Governing Board approved an amendment to the existing MIB Construction Management Services Agreement with C. W. Driver, to provide construction surveying services for the duration of the MIB project at an additional cost of \$102,850.00 and provide temporary power for the MIB project at an additional cost of \$180,995.00.

EXHIBIT N-22

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

23. **APPROVED AMENDMENT TO AGREEMENT WITH NINYO & MOORE, TO PROVIDE DSA MATERIALS TESTING, LABORATORY SERVICES AND SPECIAL INSPECTION SERVICES FOR THE MULTI-DISCIPLINARY INSTRUCTIONAL BUILDING (MIB) AND S-BUILDING REPLACEMENT PROJECTS**

MSC Evilsizer/McMullen

The Governing Board approved an amendment to the existing Material Testing Lab Agreement with Ninyo & Moore to provide DSA material testing, laboratory services & special inspection services for the Multi-Disciplinary Instructional Building (MIB) and the S-Building Replacement Projects. Cost proposal for services on the MIB project is estimated at \$255,310.00 and cost proposal for services on the S-Building Replacement Project is \$112,221.60.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

24. **APPROVED CHANGE ORDER 1: ACCEPT AS FINAL & COMPLETE, BID NO. 103-09 HVAC MECHANICAL AND REPLACEMENT PROJECT: SAN MARCOS CAMPUS AND ESCONDIDO CENTER; AUTHORIZE RELEASE OF RETENTION TO LEMON GROVE SHEET METAL WORKS, INC., IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION**

MSC McMullen/Evilsizer

RESOLUTION NO. 09-20995

The Governing Board approved Change Order #1 in the amount of \$1,543.00, as described in Exhibit N-24; accepts Bid #103-09 as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The contracted amount being \$663,000.00, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid. Following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Lemon Grove Sheet Metal Works, Inc., 3485 Olive Street, Lemon Grove, CA 91945, provided no liens are filed within this period. **EXHIBIT N-24**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

25. **AUTHORIZATION TO IMPLEMENT A PRE-QUALIFICATION PROCEDURE OF PROSPECTIVE BIDDERS FOR DISTRICT-FUNDED AND PROP M PUBLIC WORKS PROJECTS AT PALOMAR COMMUNITY COLLEGE DISTRICT**

MSC Nelson/Evilsizer

The Governing Board authorized the District to implement a pre-qualification procedure for prospective bidders on District-funded and Prop M “public works” projects. This program will be implemented in accordance with Public Contract Code Section 20101 which allows community college districts to require licensed contractors to “pre-qualify” for the right to bid on public work projects. The purpose of pre-qualification is to ensure that all prospective bidders have the appropriate construction experience and financial capacity. **EXHIBIT N-25**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

26. **APPROVED PLANS AND SPECIFICATIONS FOR PALOMAR COLLEGE/ESCONDIDO CENTER - ALTERATION TO LEARNING CENTER BUILDING PROJECT AND AUTHORIZE NOTICE CALLING FOR BIDS TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE APPROVED PLANS**

MSC Evilsizer/Nelson

The Governing Board approved the plans and specifications prepared by GKK Works for the Palomar College/Escondido Center Alterations to Learning Center Building Project (hereinafter the “Project”) and authorizes notice calling for bids pursuant to California Education Code §81641 to construct the Project in accordance with the plans and specifications approved herein. **EXHIBIT N-26**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

27. **APPROVED PLANS AND SPECIFICATIONS FOR PALOMAR COLLEGE/ESCONDIDO CENTER CHILD DEVELOPMENT CENTER - CONSTRUCTION OF SITEWORK/LANDSCAPING PROJECT AND AUTHORIZE NOTICE CALLING FOR BIDS TO CONSTRUCT THE PROJECT IN ACCORDANCE WITH THE APPROVED PLANS**

MSC McMullen/Nelson

The Governing Board approved the plans and specifications prepared by Davy Architecture for the Palomar College/Escondido Center Child Development Center - Construction of Sitework/Landscaping (hereinafter the “Project”) and authorizes notice calling for bids pursuant to California Education Code §81641 to construct the Project in accordance with the plans and specifications approved herein. **EXHIBIT N-27**

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

29. **APPROVED NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL**

MSC Evilsizer/Nelson

The Governing Board approved the following new and/or continuing classes, agreements, and personnel for providing Community Development classes.

Summer 2009 - College For Kids Program (All instructor rates include class materials.)

Class and Independent Contractor

- a. **Name:** David Harrington
 Name of Class: Website Design
 Effective: July 6 - July 31, 2009
 Instructor: David Harrington
 Rate: \$65/student
 Fees to Student: \$165.00

- b. **Name:** Science Adventure
 Name of Class: Gizmo Robotics
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$120/student
 Fees to Student: \$200.00

- c. **Name:** Science Adventure
 Name of Class: Eco-Defenders
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$120/student
 Fees to Student: \$200.00

- d. **Name:** Science Adventure
 Name of Class: Fabulous Physics
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$120/student
 Fees to Student: \$200.00

- e. **Name:** Science Adventure
 Name of Class: Space & Rocketry
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$120/student
 Fees to Student: \$200.00

- f. **Name:** Robert Balch
 Name of Class: Basic Guitary & Advanced Guitar
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$75/student
 Fees to Student: \$150.00

- g. **Name:** Steve Beyer
 Name of Class: Camp Millionaire*
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$125/student
 Fees to Student: \$350.00

- h.** **Name:** City of Escondido
 Name of Class: Skateboarding
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$100/hour facility fee & \$20-30/hour instructor fee
 Fees to Student: \$175.00
- i.** **Name:** City of Escondido
 Name of Class: Indoor Hockey
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$100/hour facility fee & \$20-30/hour instructor fee
 Fees to Student: \$175.00
- j.** **Name:** Richard Dale
 Name of Class: Magic - Beginning
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$60/student
 Fees to Student: \$150.00
- k.** **Name:** Richard Dale
 Name of Class: Magic - Advanced
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$65/student
 Fees to Student: \$150.00
- l.** **Name:** Shirley Devera
 Name of Class: Vet Tech
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$125/student
 Fees to Student: \$225.00
- m.** **Name:** Art Through The Ages
 Name of Class: Lisa Eshelman
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$105/student
 Fees to Student: \$200.00
- n.** **Name:** Lotions & Potions
 Name of Class: Lisa Eshelman
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$140/student
 Fees to Student: \$225.00
- o.** **Name:** Jewelry Jubilee
 Name of Class: Lisa Eshelman
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$110/student
 Fees to Student: \$200.00
- p.** **Name:** Surfin' Fire staff
 Name of Class: Surfin' Fire*
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$300/student
 Fees to Student: \$500.00

- q. **Name:** Ko Kishimoto
 Name of Class: California Ambassador Academy*
 Effective: July 6 - July 31, 2009
 Instructor Rate: no instructor fees, Transportation, lunch and all park fees will be paid
 Fees to Student: \$500.00
- r. **Name:** Robert Lewis
 Name of Class: Sports of All Sorts
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$120/student
 Fees to Student: \$185.00
- s. **Name:** Dr. Ralph Muncaster
 Name of Class: Sculpting
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$95/student
 Fees to Student: \$200.00
- t. **Name:** Kristin Nugent
 Name of Class: Art - African Safari
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$95/student
 Fees to Student: \$200.00
- u. **Name:** Kristen Nugent
 Name of Class: Art - Underwater Adventures
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$95/student
 Fees to Student: \$200.00
- v. **Name:** Kristen Nugent
 Name of Class: Artists' Workshop
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$95/student
 Fees to Student: \$200.00
- w. **Name:** Mad Science
 Name of Class: Checkmate Chess
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$105/student
 Fees to Student: \$185.00
- x. **Name:** Mad Science
 Name of Class: Jr. Detective
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$105/student
 Fees to Student: \$185.00
- y. **Name:** Mad Science
 Name of Class: Science All Stars
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$105/student
 Fees to Student: \$185.00

- z.** **Name:** Mad Science
 Name of Class: Robots & Reactions
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$125/student
 Fees to Student: \$200.00
- aa.** **Name:** Elaine Swann
 Name of Class: Becoming the Best You
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$85/student
 Fees to Student: \$175.00
- bb.** **Name:** Susan Taylor
 Name of Class: Video Game Making & Advanced Video Game Making
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$65/hour
 Fees to Student: \$165.00
- cc.** **Name:** Play Well Teknologies
 Name of Class: Lego Engineering
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$125/student
 Fees to Student: \$250.00
- dd.** **Name:** Play Well Teknologies
 Name of Class: Junkyard Challenge
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$125/student
 Fees to Student: \$225.00
- ee.** **Name:** Carol Thompson
 Name of Class: Swim Lessons
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$75/student
 Fees to Student: \$150.00
- ff.** **Name:** Carol Thompson
 Name of Class: Water Sports
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$75/student
 Fees to Student: \$150.00
- gg.** **Name:** Carol Thompson
 Name of Class: Water Fun
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$75/student
 Fees to Student: \$150.00
- hh.** **Name:** Martha Velasco
 Name of Class: Spanish I & II
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$75/hour
 Fees to Student: \$200.00

- ii. **Name:** Bill Williams
 Name of Class: Digital Photography
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$60/student
 Fees to Student: \$175.00

- jj. **Name:** Joanne Yan
 Name of Class: Green Chemistry
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$75/student
 Fees to Student: \$200.00

- kk. **Name:** Rosanne Zinniger
 Name of Class: Sweet Shop
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$95/student
 Fees to Student: \$200.00

- ll. **Name:** Rosanne Zinniger
 Name of Class: Cooking Academy
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$95/student
 Fees to Student: \$200.00

Class and Applicable Fees

- mm. **Name:** WSI Camp Counselor
 Name of Class: Swim at Lunch Club
 Effective: July 6 - July 31, 2009
 Instructor Rate: \$10-\$12 hour
 Fees to Student: \$25.00

- nn. **Fee description:** Registration Fee - covers registration & t-shirt
 Name of Program: College For Kids
 Effective: July 6 - July 31, 2009
 Fees to Student: \$10.00

*All day camps

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

30. APPROVED CORRECTION TO THE ACADEMIC CALENDAR FOR 2009-2010

MSC Evilsizer/Nelson

The Governing Board approved the **correction** to the Academic Calendar for 2009-2010.

**PALOMAR COLLEGE
ACADEMIC CALENDAR**

SUMMER 2009

MAY 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

JUNE 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

May 26-June 20 4-wk Session
June 22-Aug 3 6-wk Session
June 22-Aug 17 8-wk Session

FALL SEMESTER MEETING DAYS
(number of days including finals)
M I W TH F S
16 17 17 16 15 16

SPRING SEMESTER MEETING DAYS
(number of days including finals)
M T W TH F S
15 17 17 17 16 16

163 Instructional, 12 Total Professional Dev Days
(11 Professional Development Days plus
1 Plenary Day)

- ◆ Faculty Plenary
- Semester Begins
- Last Class/Final Exams
- Spring Recess
- Shaded Areas-Non-instructional Days

FALL 2009

AUGUST 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	◆ 21	22
23	□ 24	25	26	27	28	29
30	31					

SEPTEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2009						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	○ 14	○ 15	○ 16	○ 17	○ 18	○ 19
20	21	22	23	24	25	26
27	28	29	30	31		

- Aug 20 Part-time Faculty Plenary
- Aug 21 Faculty Plenary
- Aug 24 Fast Track 1 begins
- Aug 24 Fall WKDY classes begin
- Aug 29 Fall Saturday classes begin
- Sept 7 Labor Day
- Oct 19 Fast Track 1 ends
- Oct 21 Fast Track 2 begins
- Nov 13 Veterans' Day
- Nov 26 Thanksgiving
- Nov 27-28 Local Holiday
- Dec 14-19 Last Class/Final Exams
- Dec 19 Fast Track 2 ends
- Dec 19 Fall semester ends
- Jan 1 New Year's Day

SPRING 2010

JANUARY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	□ 19	20	21	22	23
24/31	25	26	27	28	29	30

FEBRUARY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	△ 22	△ 23	△ 24	△ 25	△ 26	△ 27
△ 28	29	30	31			

APRIL 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2010						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	○ 15
○ 16	○ 17	○ 18	○ 19	○ 20	○ 21	22
23/30	24/31	25	26	27	28	29

- Jan 14 Part-time Faculty Plenary
- Jan 18 Martin Luther King's Day
- Jan 19 Spring semester begins
- Jan 19 Fast Track 1 begins
- Jan 23 Spring Sat classes begin
- Feb 12 Lincoln's Day
- Feb 15 Washington's Day
- Mar 20 Fast Track 1 ends
- Mar 22-28 Spring Recess
- Mar 29 Fast Track 2 begins
- May 15-21 Last Class/Final Exams
- May 21 Fast Track 2 ends
- May 21 Commencement
- May 21 Spring semester ends
- May 31 Memorial Day

1/29/2009

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

31. SCHEDULED SPECIAL MEETING/BOARD WORKSHOP

MSC Evilsizer/Nelson

The Governing Board of the Palomar Community College District scheduled a Special Meeting/Board Workshop on **Tuesday, February 24, 2009**, at **4:00 p.m.**, in the President's Conference room (LL-204), for the purpose of reviewing progress on Board goals.

The Vote was unanimous.
Student Trustee Advisory Vote: Aye

32. INFORMATION: NEW DATES FOR APPROVED FIELD COURSE TO SANTA CATALINA ISLAND

The Life Science & Earth, Space & Aviation Sciences Department revised the previously approved dates for the field course to Santa Catalina Island. The revised field course dates are March 22, 2009, through March 25, 2009.

33. INFORMATION: CHANGE OF OWNERSHIP TO EXISTING TELEPHONE MAINTENANCE CONTRACT

Quintron Systems, Inc., sold its San Diego telephone systems operation to Digital Telecommunications Corporation (DTC). Effective January 1, 2009, the servicing of our telephone system under the existing contract will be transferred to Digital Telecommunication Corporation for the duration of the contract.

O. BOARD REQUESTS FOR REPORTS

Trustee Dishman requested a report on financial aid programs available to students, i.e., Cal Grant B, etc.

P. RECESS TO CLOSED SESSION – No additional session needed.

R. ADJOURNMENT

The meeting was adjourned at 6:51 p.m.

Nancy C. Chadwick, President

Mark Evilsizer, Secretary