



**GOVERNING BOARD AGENDA**  
**REGULAR MEETING OF THE GOVERNING BOARD**  
**DATE: TUESDAY, JANUARY 13, 2009**  
**4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**GOVERNING BOARD ROOM, STUDENT SERVICES CENTER**  
**1140 WEST MISSION ROAD**  
**SAN MARCOS, CALIFORNIA**

***NOTICE TO PUBLIC:*** In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

*The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or by clicking on the Governing Board web site at [www.palomar.edu/gb](http://www.palomar.edu/gb). In addition, if you would like a copy of any record related to an item on the agenda, please contact Josie Silva, Executive Assistant, at (760) 744-1150, extension 2104, or at [jsilva@palomar.edu](mailto:jsilva@palomar.edu). The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

A.	Call to Order (4:00 p.m.) .....	2
AA.	Roll Call .....	2
B.	Public Comments .....	2
C.	Recess to Closed Session .....	2
CC.	Reconvene to Open Session (5:00 p.m.) .....	2
D.	Comments from Other Individuals or Groups .....	2
E.	Approval of Minutes .....	2
EE.	Public Employee Discipline .....	2
F.	Call for Removal of Items from or Changes to Agenda .....	2
G.	Reports/Presentations.....	3
H.	Report of the Governing Board President.....	3
HH.	Report of the Governing Board Trustees .....	3
I.	Report of the Superintendent/President.....	3
J.	Approval of Consent Calendar Items .....	3
K.	Action on Items Removed from Consent Calendar .....	10
L.	Reports from College Groups .....	10
M.	Unfinished Business.....	10
N.	New Business .....	11
O.	Board Requests for Reports .....	14
P.	Recess to Closed Session .....	14
Q.	Reconvene to Open Session .....	14
R.	Adjournment.....	14

**A. CALL MEETING TO ORDER: 4 p.m.**

**AA. ROLL CALL**

Establishment of a Quorum

**B. PUBLIC COMMENTS**

**In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.

**CC. RECONVENE TO OPEN SESSION: 5 p.m.**

Actions Taken In Closed Session  
Pledge of Allegiance

**D. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS**

1. **INFORMATION:** Comments from **Other** Individuals or Groups

**In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.**

**E. RECOMMENDATION: ACTION - APPROVAL OF MINUTES**

1. The Governing Board hereby approves the Minutes of the Regular Meeting of December 9, 2008.

**EE. RECOMMENDATION: IMPOSE DISCIPLINE AS RECOMMENDED**

1. Public Employee Discipline

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**G. REPORTS/PRESENTATIONS**

1. **Audit Report** – Phoebe McCutchinson
2. **Status of Prop M Funds/Projects** – Mike Ellis, Director/Facilities; Phyllis Laderman, Director/Fiscal Services

**H. REPORT OF THE GOVERNING BOARD PRESIDENT**

**HH. REPORTS OF GOVERNING BOARD TRUSTEES**

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

**I. REPORT OF THE SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
  - a. Accreditation Self-Study & Site Visit Update – Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

***NOTICE TO PUBLIC:*** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**TRAVEL**

**1. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

The Governing Board hereby approves/ratifies travel expenses for the following persons:

- |    |                 |   |
|----|-----------------|---|
| a. | Board Member    | <b>ROSE MARIE DISHMAN</b>                                   |
|    | Advanced Funds? | Yes   |
|    | For:            | Transportation, mileage, meals, lodging, registration, etc. |
|    | To attend:      | CCLC Trustees Conference/Annual Legislative Conference      |
|    | Location:       | Sacramento, California                                      |
|    | Date:           | January 23, 2009 – January 25, 2009                         |
|    | Amount:         | \$1,877.70  |
|    | Budget No.:     | 575200-11-111100-66100-10-2009-0000000                      |

- b. Board Member **MARK EVILSIZER**  
Advanced Funds? Yes  
For: Transportation, mileage, meals, lodging, registration, etc.  
To attend: CCLC Trustees Conference/Annual Legislative Conference  
Location: Sacramento, California  
Date: January 23, 2009 – January 25, 2009  
Amount: \$1,445.28  
Budget No.: 575200-11-111100-66100-10-2009-0000000
- c. Board Member **MICHELE T. NELSON**  
Advanced Funds? Yes  
For: Transportation, mileage, meals, lodging, registration, etc.  
To attend: CCLC Trustees Conference/Annual Legislative Conference  
Location: Sacramento, California  
Date: January 23, 2009 – January 26, 2009  
Amount: \$1,707.85  
Budget No.: 575200-11-111100-66100-10-2009-0000000

## REPLACEMENT OF WARRANTS

### 2. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to **draw new warrants** as follows:

- a. Warrant #77-113705, dated **February 20, 2008**, in the amount of **\$204.48**, payable to **Diane M. Geller**, 5704 Camino Del Cielo., Bonsall, CA 92003. Void due to stale date.
- b. Warrant #77-115286, dated **March 31, 2008**, in the amount of **\$365.00**, payable to **Christopher G. Zamora**, 31271 Gabriel Mesu Street, Winchester, CA 92596. Void due to stale date.

## PERSONNEL

### 3. RECOMMENDATION: ACTION - RATIFY CORRECTIONS TO ACADEMIC CONTRACTS

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **corrections** to the following **academic contracts**:

- a. Name: **LAWRENCE L. LAWSON**  
Position: Assistant Professor  
Department: English as a Second Language  
Degrees: M.A., TESOL  
B.A., English  
Minimum qualifications satisfied via equivalency  
Position #: 5122 New: Yes  
Remarks: Increased grade and step placement due to verification of additional education and related teaching and occupational experience.  
Sal Rng/Stp: **C/4** Salary: **\$6,163.81month**  
% of Position: 100% # Mos: 10  
Effective: January 20, 2009  
Account #(s): A-111000-325200-4930V-0000000/100%

b. Name: **JULIA E. ROBINSON**  
 Position: Assistant Professor, Nursing (Obstetrics and Medical-Surgical Nursing)  
 Department: Nursing Education  
 Degrees: M.S., Nursing  
 B.S., Nursing  
 Position #: 5291 New: No  
 Remarks: Increased step placement due to verification of related occupational experience.  
 Sal Rng/Stp: **C/8** Salary: **\$7,116.14/month**  
 % of Position: 100% # Mos: 10  
 Effective: January 20, 2009  
 Account #(s): K-111000-348200-12300-1612186/100%

**4. RECOMMENDATION: ACTION - RATIFY CHANGES TO ASSIGNED TIME TO ACADEMIC CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **changes to assigned time** for faculty for Spring 2009:

<u>Name</u>	<u>Assignment/ Department</u>	<u>Assigned Time</u>	<u>Monthly Stipend</u>
Faulkner, Molly	Co-Chair, Performing Arts	40% of 60%*	\$390.75
Valdez, John	Chair, Multicultural Studies	20%	\$488.44

<u>Name</u>	<u>Assignment</u>	<u>Assigned Time</u>
Cassoni, Mary	Learning Outcomes Council, Steering Committee Member	20%
Hogan Egkan, Theresa	HSI Grant – Freshman Experience Coordinator	80%**
Japtok, Martin	HSI Grant – Professional Development Activities	20%**
Wilson, Judy	Service Learning Coordinator (redirecting the use of NCHEA Director assigned time)	40%***

\* **Total 60%** assigned time and monthly stipend directed **40%** to Molly Faulkner and **20%** to Ellen Weller (Board ratified 8/12/08)

\*\* New assigned time

\*\*\* 20% Fall, 2008 and 20% Spring, 2009 combined

**5. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individual equivalency to minimum qualifications for the disciplines listed:

Jaime M. Arroyo	Cheerleading
Christopher P. Bowden	Fire Technology
Shanon L. Dreyer	Administration of Justice
James A. Fent	Alcohol & Other Drug Studies
Karen Hamilton	ESL
Nathan Hubbard	Entertainment Technology
Carole T. Meilich	French
Mio Sekiguchi	Japanese

**6. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/ President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**SPRING 2009**

**BEHAVIORAL SCIENCES**

Álvarez, Rebecca L.	Sociology M.A., Sociology	\$52.55
Bento, Gustavo L.	Psychology M.A., Psychology M.Ed., Education B.A., Psychology	\$55.80
Chhuon, Ny S.	Sociology M.A., Sociological Practice	\$52.55
Fent, James A.	Alcohol & Other Drug Studies M.S., Marriage, Family & Child Therapy B.S., Physical Therapy Eminence in the Field	\$52.55

**COMMUNICATIONS**

Drexler, David	Radio & Television B.S., Radio-Television 2+ Years Experience	\$51.30
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**COMPUTER SCIENCE/INFORMATION SYSTEMS**

Roush, William M.	CSIS M.S., Software Engineering	\$52.55
Shah, Nimesh	CSIS M.S., Telecommunication Networks B.S., Computer Engineering Technology	\$52.55

**COUNSELING SERVICES**

Dominguez, Ladylyn F.	Counseling M.S., Educational Counseling B.S., Business Administration	\$52.55
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**ECONOMICS, HISTORY & POLITICAL SCIENCE**

Gonzales, Johnny	History M.A., History	\$52.55
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McMullen, Kenneth W.	History M.A., History B.A., Political Science	\$52.55
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**ENGLISH AS A SECOND LANGUAGE**

Corte, Gamze T.	ESL M.S., TESOL	\$52.55
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Hamilton, Karen	ESL B.A., Language & Identity Eminence in the Field	\$51.30
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**FOREIGN LANGUAGES**

Meilich, Carole T.	French B.A., Jewish History & French Language & Literature Eminence in the Field	\$51.30
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Sekiguchi, Mio	Japanese M.A., International Cultural Exchange B.A., Geography Eminence in the Field	\$52.55
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**LIFE SCIENCES**

Cunningham, Justine J.	Zoology Ph.D., Anatomy	\$55.80
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Modi, William S.	Biology Ph.D., Biology	\$55.80
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**OCCUPATIONAL & NONCREDIT PROGRAMS**

Kent, Christine	Health & Safety Education A.S., Nursing 6+ Years Experience	\$51.30
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Wegand, Joseph N.	Water Technology Education A.A., Water Technology Education 6+ Years Experience	\$51.30
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**PERFORMING ARTS**

Hubbard, Nathan	Entertainment Technology Eminence in the Field	\$51.30
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**PHYSICAL EDUCATION**

Arroyo, Jaime M.	Cheerleading B.A., History A.A., Liberal Arts Eminence in the Field	\$51.30
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- d. Name: **NELIDA MARTINEZ PANTOJA**  
Position: Upward Bound Outreach Coordinator  
Department: GFSSP/TRIO/Upward Bound  
Position #: 6365 New?: No  
Remarks: Replacement for Oscar Otañez; funded – Upward Bound; promotion for Ms. Martinez Pantoja.  
Sal Grade/Step: **20/1** Salary: **\$3,387.17/month**  
% of Position: 100% # Mos: 12  
Effective: January 14, 2009  
Account #(s): K-212200-471400-64300-1112310/100%
- e. Name: **ANA M. WRIGHT**  
Position: Staff Assistant  
Department: Finance & Administrative Services  
Position #: 6314 New?: No  
Remarks: Replacement for Christine Brady; transfer for Ms. Wright.  
Sal Grade/Step: **23/3** Salary: **\$4,017.30/month**  
% of Position: 100% # Mos: 12  
Effective: January 14, 2009  
Account #(s): A-212200-511100-66500-0000000/100%

**8. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **December, 2008, and short-term employees** for the month of **January, 2009. EXHIBIT J-8**

**9. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **15% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through May 19, 2009, to **Gregory Baker**, Instructional Support Assistant IV, Communications, to teach.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **12.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 2, 2009, through January 16, 2009, to **Marcela Gomez**, ESL Student Specialist, English as a Second Language, to counsel.
- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through May 22, 2009, to **Marcela Gomez**, ESL Student Specialist, English as a Second Language, to counsel. (This leave is in addition to the 7.5% Personal Leave ratified 12/9/08 for a total 15% leave to teach/counsel).
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Medical Leave of Absence with no effect on benefits**, effective November 15, 2008, through December 21, 2008, to **Jerry L. Houser**, Professor, Earth, Space and Aviation Sciences.

- e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective January 20, 2009, through April 13, 2009; and an additional **100% Medical Leave of Absence with no effect on benefits**, effective April 14, 2009, through June 1, 2009, to **Christine Oatman**, Professor, Art.
- f. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective December 15, 2008, through January 2, 2009, to **Suzanne A. Szames**, Lead Programmer Analyst, Information Services.
- g. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective December 15, 2008, through January 4, 2009, to **Laura M. Wiese**, Teacher II, Child Development Center.
- h. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Family Medical Leave of Absence with no effect on benefits**, effective November 17, 2008, through February 8, 2009, to **Stephanie B. Zimmerman**, Administrative Coordinator, CCC Confer/3C Media Solutions.

**10. RECOMMENDATION: ACTION - RATIFY RESIGNATION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President to accept the **resignation** of the following **employee**:

- a. **James A. Williams**, Custodian I, Facilities/Custodial Services, effective January 9, 2009 (last day of employment January 8, 2009).

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

- 1. **INFORMATION: Report of the Faculty Senate**
- 2. **INFORMATION: Report of the Palomar Faculty Federation**
- 3. **INFORMATION: Report of the Administrative Association**
- 4. **INFORMATION: Report of the Confidential and Supervisory Team**
- 5. **INFORMATION: Report of the CCE/AFT**
- 6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES**

The Governing Board hereby reviews and approves all purchases transactions and contracts entered into on behalf of the Palomar Community College District, pursuant to resolutions numbered 96-18423 and 96-18424 adopted June 24, 1997, be and are hereby reviewed and approved for the following. All purchases listed herein are made against the 2008-2009 fiscal year budget:

Purchase Order Time Period: 11/25/08-12/22/08  
\$8,564,988.03

Procurement Card Due to Abbreviated Time Frame  
Information will be provided next month

**EXHIBIT N-1**

**2. RECOMMENDATION: ACTION - REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS: OCTOBER 16, 2008 – DECEMBER 15, 2008**

The Governing Board hereby ratifies and approves all contracts and agreements for the period October 16, 2008, through December 15, 2008, and entered into on behalf of the Palomar Community College District. **EXHIBIT N-2**

**3. RECOMMENDATION: ACTION - ACCEPT AUDIT REPORT OF THE PALOMAR COMMUNITY COLLEGE DISTRICT AND FINANCIAL AND PERFORMANCE AUDIT FOR THE PROPOSITION M BOND PROGRAM**

The Governing Board hereby accepts the Audit Report of the Palomar Community College District, as well as both the Financial Audit and Performance Audit for the Proposition M Bond Program, year ended June 30, 2008, as prepared by Vicenti, Lloyd, Stutzman LLP, 2210 East Route 66, Glendora, CA 91740

A representative from Vicenti, Lloyd Stutzman LLP, will be present to answer questions.

**EXHIBIT N-3**

**4. RECOMMENDATION: ACTION- REVIEW AND APPROVE NON-RESIDENT TUITION AND CAPITAL OUTLAY FEES**

The Governing Board hereby reviews and approves the adoption of \$189/unit for non-resident tuition and a capital outlay fee of \$6/unit.

**EXHIBIT N-4**

**5. RECOMMENDATION: ACTION - APPROVE CHILD DEVELOPMENT SERVICES CONTRACT CIMS-8522 INSTRUCTIONAL MATERIALS PROJECT #37-6827-00-8; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves Child Development Services Contract # CIMS-8522 – Instructional Materials, between California Department of Education and Palomar Community College District, effective July 1, 2008, through June 30, 2009. The Governing Board hereby accepts funding in the amount of \$2,186.00 and authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director of Business Services, to sign contract documents of the California Department of Education – Child Development Services. **EXHIBIT N-5**

**6. RECOMMENDATION: ACTION - APPROVE FIELD COURSE TO SANTA CATALINA ISLAND FOR SPRING 2009, AND AUTHORIZATION TO CONTRACT WITH VENDORS**

The Governing Board hereby approves a field course to Santa Catalina Island on March 21, 2009, through March 24, 2009. The field course is sponsored by the Life Science & Earth, Space & Aviation Sciences departments. The following courses shall be offered during the field course: (a) Biology 195A, Field Studies in Natural History, 1 unit; and GEOG 195, Regional field Studies in Geography, 1 unit.

All agreements and contracts necessary to carry out this spring field course to Santa Catalina Island are hereby authorized between the District and the following vendors: (a) Catalina Express (b) Two Harbors Cabins (c) Two Harbors Dive & Recreation Center and (d) Safari Bus. Advance deposits, if necessary, by these vendors are hereby authorized. The estimated cost per student is \$180.00. **EXHIBIT N-6**

**7. RECOMMENDATION: ACTION – APPROVE ACCEPTANCE OF MINI-GRANT FROM REGION 10 CONSORTIUM**

The Governing Board hereby accepts a VTEA and Economic and Workforce Development mini-grant from Region 10 Consortium in the amount of \$4,720.00. The funds will be used in coordination with Southwestern College to develop, input and pilot test 50 standardized cardiac simulations specific to San Diego County for paramedic training. **EXHIBIT N-7**

**8. RECOMMENDATION: ACTION - APPROVE NEW COMMUNITY DEVELOPMENT CLASSES, AGREEMENTS, AND PERSONNEL**

The Governing Board hereby approves the following new classes, agreements, and personnel for providing Community Services classes.

**Venture Program Spring 2009**

**Class and Service Provider**

- a. **Name:** Trisha Hakola  
**Name of Class:** Quickbook, Beginning & Intermediate  
**Effective:** Spring 2009  
**Instructor Rate:** 30% of fees collected for students instructed  
**Fees to Student:** \$90.00

**Class and Independent Contractor**

- b. **Name:** Yara Bertran  
**Name of Class:** Cake Design I & II – En Espanol  
**Effective:** Spring 2009  
**Instructor Rate:** 20% of fees collected for students instructed  
**Fees to Student:** \$125.00

**Independent Contractor**

- c. **Name:** Christina DeSanto  
College for Kids Coordinator  
**Effective:** Jan 5 – June 30, 2009  
**Instructor Rate:** 200 hours @ \$40.00/hour - \$8,000.00

**Class**

- d. **Name:** Venture Staff  
**Name of Class:** Huntington Library Excursion  
**Effective:** February 21, 2009  
**Instructor Rate:** N/A  
**Fees to Student:** \$110.00

**9. RECOMMENDATION: ACTION – APPROVE CONSULTANT AGREEMENT WITH SKJEI TELECOM, INC., IN SUPPORT OF 3-C MEDIA SOLUTIONS**

The Governing Board hereby approves a consultant agreement with Skjei Telecom, Inc., Falls Church, VA, to perform engineering and cost analysis of distribution alternative in support of the California Community Colleges (CCC) Video Broadcast Satellite System, administered through 3C Media Solutions. The total cost of project not to exceed \$30,000.00 and will be paid through 3C Media Solutions grant funds. **EXHIBIT N-9**

**10. RECOMMENDATION: ACTION – APPROVE CHANGE ORDERS; ACCEPT AS FINAL AND COMPLETE, BID NO. 105-09 AIR BLOWN FIBER (ABF) INFRASTRUCTURE RELOCATION; AUTHORIZE RELEASE OF RETENTION TO T & D COMMUNICATIONS, INC., IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION**

The Governing Board hereby approves Change Orders 1, 3, 4, 5, 6, 7, and 8 in the amount of **\$7,465.52**, as described in Exhibit N-10; accepts Bid #105-09 as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The contracted amount being \$78,300.91, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to T & D Communications Inc., 500 Harrington Street, C-2 Corona, CA 92880, provided no liens are filed within this period. **EXHIBIT N-10**

**11. RECOMMENDATION: ACTION - ADOPT REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 7 – HUMAN RESOURCES**

The Governing Board of the Palomar Community College District hereby adopts the following **Board Policies** included in **Chapter 7 – Human Resources**:

BP 7230	Classified Employees
BP 7260	Classified Supervisors and Managers
BP 7270	Student Workers
BP 7335	Health Examinations
BP7340	Leaves
BP 7385	Salary Deductions

**EXHIBIT N-11**

**12. RECOMMENDATION: ACTION – BOARD TO NOMINATE TRUSTEE TO BE A CANDIDATE FOR THE CCCT BOARD**

The Governing Board of the Palomar Community College District nominates \_\_\_\_\_ to be a candidate for the CCCT Board.

**13. RECOMMENDATION: ACTION – GOVERNING BOARD COMMITTEE APPOINTMENTS**

The Governing Board President hereby makes the following committee appointments:

Finance Committee: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ (alternate)  
Real Estate Committee: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ (alternate)

**14. RECOMMENDATION: ACTION – SCHEDULE SPECIAL MEETING**

The Governing Board of the Palomar Community College District hereby schedules a Special Meeting on **Tuesday, January 27, 2009, at 4:00 p.m.**

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:\_\_\_\_\_

**P. RECESS TO CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
4. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
5. Public Employment, pursuant to Government Code §54957.
6. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
  - a. Discussion of potential sites in the southern portion of the District.

**Q. RECONVENE TO OPEN SESSION**

**R. ADJOURNMENT**

**Public Notice—Nondiscrimination:**

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Josie Silva, Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 7:30 a.m. to 5:00 p.m., Monday – Friday.