



GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
DATE: TUESDAY, DECEMBER 9, 2008
4:00 P.M. (CLOSED SESSION) - 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD ROOM, STUDENT SERVICES CENTER
1140 WEST MISSION ROAD
SAN MARCOS, CALIFORNIA

NOTICE TO PUBLIC: In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

The Open Session of the Board meets the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action. In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or by clicking on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an item on the agenda, please contact Josie Silva, Executive Assistant, at (760) 744-1150, extension 2104, or at jsilva@palomar.edu. The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.

A.	Call to Order (4:00 p.m.)	2
AA.	Roll Call	2
AAA.	Administration of Oath of Office	2
B.	Public Comments.....	2
C.	Recess to Closed Session	2
CC.	Reconvene to Open Session (5:00 p.m.)	2
CCC.	Reaffirmation of Oath of Office	
D.	Election of Officers.....	3
DD.	Appointment of Secretary to the Board.....	3
DDD.	Establishment of Date, Time, and Place of Meetings	3
E.	Comments from Other Individuals or Groups.....	3
F.	Approval of Minutes	3
FF.	Call for Removal of Items from or Changes to Agenda.....	4
G.	Acknowledgement of Retirements	4
GG.	Reports/Presentations	4
H.	Report of the Governing Board President	4
HH.	Report of the Governing Board Trustees	4
I.	Report of the Superintendent/President.....	5
J.	Approval of Consent Calendar Items	5
K.	Action on Items Removed from Consent Calendar	13
L.	Reports from College Groups	13
M.	Unfinished Business	13
N.	New Business	13
O.	Board Requests for Reports	28
P.	Recess to Closed Session	28
Q.	Reconvene to Open Session	29
R.	Adjournment	29

A. CALL MEETING TO ORDER: 4 p.m.

AA. ROLL CALL

Establishment of a Quorum

B. ADMINISTRATION OF OATH OF OFFICE

BB. PUBLIC COMMENTS

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

C. RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Grievance against employee pursuant to Government Code §54957 et seq.
3. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
4. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
5. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
6. Public Employment, pursuant to Government Code §54957.
7. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.
8. Conference with Legal Counsel—Existing litigation, pursuant to Government Code 54956.9(a):
 - a. County of San Diego v. Palomar Community College District; San Diego Superior Court, North County Division, Case No. 37-2008-00057302-CU-TT-NC
9. Conference with Legal Counsel—Anticipated litigation, significant exposure to litigation pursuant to Government Code 54956.9(b)(3)(C)
 - a. SANDAG v. Palomar Community College District

CC. RECONVENE TO OPEN SESSION AND ORGANIZATIONAL MEETING: 5 p.m.

Actions Taken In Closed Session

Pledge of Allegiance

CCC. REAFFIRMATION OF OATH OF OFFICE

D. ELECTION OF OFFICERS

1. RECOMMENDATION: ACTION – ELECTION OF PRESIDENT

BE IT RESOLVED, That _____ be elected **President** of the Governing Board of the Palomar Community College District, effective December 9, 2008.

2. RECOMMENDATION: ACTION – ELECTION OF VICE PRESIDENT

BE IT RESOLVED, That _____ be elected **Vice President** of the Governing Board of the Palomar Community College District, effective December 9, 2008.

3. RECOMMENDATION: ACTION – ELECTION OF SECRETARY

BE IT RESOLVED, That _____ be elected **Secretary** of the Governing Board of the Palomar Community College District, effective December 9, 2008.

DD. APPOINTMENT OF SECRETARY TO THE BOARD

1. RECOMMENDATION: ACTION – APPOINTMENT OF SECRETARY TO THE BOARD

The Governing Board hereby appoints **Robert P. Deegan, Superintendent/ President**, to serve as **Secretary to the Governing Board** of the Palomar Community College District, effective December 9, 2008.

DDD. ESTABLISHMENT OF DATE, TIME, AND PLACE OF MEETINGS

1. RECOMMENDATION: ACTION – ESTABLISH DATE, TIME, AND PLACE OF MEETINGS

The Governing Board hereby declares that the **Regular Meetings** of the Governing Board of the Palomar Community College District shall be held on the **second Tuesday** of each month, **closed session** beginning at **4 p.m.**, **open session** beginning at **5 p.m.**, in the **Governing Board Room, Student Services Center (SSC-1), San Marcos Campus**.

ADJOURNMENT OF ORGANIZATIONAL MEETING

CONVENE REGULAR MEETING

E. COMMENTS FROM OTHER INDIVIDUALS AND GROUPS

1. INFORMATION: Comments from Other Individuals or Groups

In accordance with Board Policy 2345, members of the public who wish to address the Board on matters within its jurisdiction have a **five-minute time limit per person**. The Board may ask a group to select a **spokesperson** and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

F. RECOMMENDATION: ACTION - APPROVAL OF MINUTES

1. The Governing Board hereby approves the Minutes of the Regular Meeting of November 11, 2008.

FF. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

G. ACKNOWLEDGEMENT OF RETIREMENTS

[An opportunity for the Board of Trustees to express appreciation to employees who will retire with **ten (10)** or more years of service to the District]

1. **Harvey W. Adrian**, Skilled Maintenance Technician, Facilities/Building Services, effective December 31, 2008. He has served Palomar College for 20 years from August 12, 1988, to December 30, 2008.
2. **Bonnie L. Plein**, Academic Department Assistant, Athletics, effective December 31, 2008. She has served Palomar College for 23 years from July 11, 1983, to December 30, 2008.

GG. REPORTS/PRESENTATIONS

1. **Academic Program Approval And Deactivation Process** – Dean Wilma Owens, Professor Monika Brannick
2. **Title V, HSI Activities** – Stephen McDonald, Dean, Languages & Literature

H. REPORT OF THE GOVERNING BOARD PRESIDENT

HH. REPORTS OF GOVERNING BOARD TRUSTEES

Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

I. REPORT OF THE SUPERINTENDENT/PRESIDENT

1. Report of Vice President for Instruction
 - a. Accreditation Self-Study Progress Report – Berta Cuaron
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

BUSINESS SERVICES

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board hereby reviews and approves the following **purchase transactions and contracts** entered into on behalf of the Palomar Community College District. All of the following purchases are made against the 2008-2009 fiscal year budget:

Purchase Orders	Time Period: 10/30/08 –11/25/08	\$ 632,254.09
Procurement Card	Time Period: 10/23/08 – 11/22/08	\$ 173,810.02
		<u>\$ 806,064.11</u>

EXHIBIT J-1

REPLACEMENT OF WARRANTS

2. RECOMMENDATION: ACTION – APPROVE DRAWING NEW WARRANTS

The Governing Board hereby authorizes the Disbursing Officer to draw new warrants as follows:

- a. Warrant #76-170715, dated October 11, 2007, in the amount of **\$97.00**, to **Mike Bonner**, 14097 Lazy Acres Drive, Lakeside, CA 92040. Void due to stale date.
- b. Warrant #76-175741, dated March 27, 2008, in the amount of **\$34.84**, to **Michelle Barton**, Palomar College, C/O Research & Planning, San Marcos, CA 92069. Void due to stale date.
- c. Warrant #76-173813, dated February 7, 2008, in the amount of **19.00**, to **June Marie Kritz**, 817 E. Ohio Avenue, Escondido, CA 92025. Void due to stale date.
- d. Warrant # 77-109694, dated September 20, 2007, in the amount of **\$333.31**, payable to **Ned G. Vanderpol**, 245 Walnut Hills Drive., San Marcos, CA 92078. Void due to stale date.
- e. Warrant #77-105234 dated March 30, 2007, in the amount of **\$70.00**, payable to **Eric Sleator McGilll**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- f. Warrant #77-106196 dated April 30, 2007, in the amount of **\$10.00**, payable to **Eric Sleator McGilll**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- g. Warrant #77-107147 dated May 31, 2007, in the amount of **\$15.00**, payable to **Eric Sleator McGilll**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- h. Warrant #77-110069 dated September 28, 2007, in the amount of **\$112.50**, payable to **Eric Sleator McGilll**, 225 Mason Road, Vista, CA 92084. Void due to stale date.
- i. Warrant #77-110093 dated October 31, 2007, in the amount of **\$80.00**, payable to **Eric Sleator McGilll**, 225 Mason Road, Vista, CA 92084. Void due to stale date.

PERSONNEL

3. RECOMMENDATION: ACTION - RATIFY ACADEMIC EMPLOYMENT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **ALAN LECHUSZA AQUALLO**
 Position: Assistant Professor
 Department: American Indian Studies
 Degrees: M.F.A., Music
 B.A., Music – Performance
 Minimum qualifications satisfied via equivalency
 Position #: 6420 New: Yes
 Remarks: Position approved 11/13/07
 Sal Rng/Stp: **F/1** Salary: **\$6,163.81/month**
 % of Position: 100% # of Mos: 10
 Effective: January 20, 2009
 Account #(s): A-111000-362200-22010-0000000/100%
- b. Name: **LAWRENCE L. LAWSON**
 Position: Assistant Professor
 Department: English as a Second Language
 Degrees: B.A., English
 Minimum qualifications satisfied via equivalency
 Position #: 5122 New: Yes
 Remarks: Position approved 11/13/07
 Sal Rng/Stp: **B/1** Salary: **\$5,211.47/month**
 % of Position: 100% # of Mos: 10
 Effective: January 20, 2009
 Account #(s): A-111000-325200-4930V-0000000/100%
- c. Name: **JULIANE P. VAN HOUTEN**
 Position: Assistant Professor, Nursing (Medical-Surgical Nursing)
 Department: Nursing Education
 Degrees: M.S., Nursing (Nursing Systems Administration)
 B.S., Nursing
 Position #: 5289 New: No
 Remarks: Replacement for Kathleen Clyne
 Sal Rng/Stp: **C/1** Salary: **\$5,449.81/month**
 % of Position: 100% # of Mos: 10
 Effective: January 20, 2009
 Account #(s): A-111000-348200-12300-0000000/100%
- d. Name: **JULIA E. ROBINSON**
 Position: Assistant Professor, Nursing (Obstetrics and Medical-Surgical
 Nursing)
 Department: Nursing Education
 Degrees: M.S., Nursing
 B.S., Nursing
 Position #: 5291 New: No
 Remarks: Replacement for Judy Crowe; funded – Enrollment Growth Grant
 2008-2009.
 Sal Rng/Stp: **C/1** Salary: **\$5,449.81/month**
 % of Position: 100% # of Mos: 10
 Effective: January 20, 2009
 Account #(s): K-111000-348200-12300-1612186/100%

6. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individual equivalency to minimum qualifications for the disciplines listed:

Mark Hosford Public Works Management

7. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment of the following part-time faculty**, at the hourly rates indicated for Spring, 2009 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

SPRING 2009

ECONOMICS/HISTORY/POLITICAL SCIENCES

Neal, Teresa A.	History	\$52.55
	M.A., History	

FOREIGN LANGUAGES

Monahan, Caroline A.	Spanish	\$52.55
	M.A., Spanish	
	B.A., Spanish	

Ontiveros, Karla	Spanish	\$52.55
	M.A., Spanish	
	B.A., Spanish	

OCCUPATIONAL & NONCREDIT PROGRAMS

Hosford, Mark S.	Public Works Management	\$51.30
	Eminence in the Field	

Wiberg, Matthew	Health & Safety Education	\$51.30
	A.A., Fire Technology	
	6+ Years Experience	

8. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **administrative employee**:

a. Name: **NORMA M. BEAN**
 Position: Instructional Dean
 Department: Arts, Media, Business & Computing Systems
 Position #: 5308 New?: No
 Remarks: Replacement for Patrick Schwerdtfeger; promotion for Ms. Bean.
 Sal Grade/Step: **75/6** Salary: **\$11,502.44/month**
 % of Position: 100% # Mos: 12
 Effective: December 10, 2008
 Account #(s): A-123100-351100-60110-0000000/100%

9. RECOMMENDATION: ACTION - RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following **new classified position**:

- a. Position: **MARKETING AND RESEARCH COORDINATOR**
 Name: Vacant
 Department: CCC Confer/3C Media Solutions
 Position #: 6425 New: Yes
 Remarks: Funded – 50% CCCSAT & 50% CCC Confer
 Sal Grade/Stp: **27/1** Salary: **\$4,017.30/month**
 % of Position: 100% # Mos.: 12
 Effective: December 10, 2008
 Account #: K-212200-318100-61320-1612190/50%
 K-212200-318100-61320-1612191/50%

10. RECOMMENDATION: ACTION - RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **DARREL E. ROMINE**
 Position: Print Services Press Operator
 Department: Business Support Services
 Position #: 6423 New?: No
 Remarks: Replacement for Jeffrey Tarr
 Sal Grade/Stp: **24/1** Salary: **\$3,732.57/month**
 % of Position: 100% # Mos: 12
 Effective: December 10, 2008
 Account #(s): A-212200-534200-67750-0000000/100%
- b. Name: **CHRISTINE M. BRADY**
 Position: Academic Department Assistant
 Department: Athletics
 Position #: 5504 New?: No
 Remarks: Replacement for Bonnie Plein; transfer for Ms. Brady.
 Sal Grade/Stp: **23/2** Salary: **\$3,825.92/month**
 % of Position: 100% # Mos: 11
 Effective: January 2, 2009
 Account #(s): A-212200-431100-69630-0000000/100%
- c. Name: **REBECCA A. DIAZ**
 Position: Curricular Schedules Technician
 Department: Instructional Services
 Position #: 6166 New?: No
 Remarks: Replacement for Angelica Guzman; promotion for Ms. Diaz.
 Sal Grade/Stp: **23/11** Salary: **\$4,719.01/month**
 % of Position: 100% # Mos: 12
 Effective: January 5, 2009
 Account #(s): A-212200-311100-60910-0000000/100%

11. RECOMMENDATION: ACTION - RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **changes** to the following **classified positions**:

b. Position: **SENIOR OFFICE SPECIALIST**
Name: Dalia Lopez
Department: Business Services
Position #: 6159 New?: No
Remarks: Decreased workload in Employment Services. Involuntary Transfer to Business Services
Sal Grade/Stp: **14/8** Salary: **\$3,696.81/month**
% of Position: 100% # Mos: 12
Effective: January 5, 2009
Account #: A-212200-531100-67760-0000000/100%

c. Position: **ACCOUNTING TECHNICIAN**
Name: Becky S. McCluskey
Department: Fiscal Services
Position #: 5569 New?: No
Remarks: Increased Fiscal Services workload. Involuntary Transfer from Business Services to Fiscal Services
Sal Grade/Stp: **22/20** Salary: **\$5,058.20/month**
% of Position: 100% # Mos: 12
Effective: January 5, 2009
Account #: A-212200-551100-67200-0000000/100%

12. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires and pay rate changes for **student employees** for the month of **November, 2008, and short-term employees** for the month of **December, 2008. EXHIBIT J-12**

13. RECOMMENDATION: ACTION - RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **bilingual stipend** for the following employees who are **designated bilingual interpreters**:

- a. **Leticia L. Murillo**, Tutoring/Proctoring Assistant, Tutoring Services, effective December 10, 2008.
- b. **Patricia J. Robinson**, Tutorial Assistant, Tutoring Services, effective December 10, 2008.

14. RECOMMENDATION: ACTION - RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 21, 2009, through May 20, 2009, to **Marcela Gomez**, ESL Student Specialist, English as a Second Language, to teach.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an **8.325% Personal Leave of Absence without pay and with no effect on benefits**, effective January 5, 2009, through January 15, 2009, to **Flecia D. Heise**, Athletic Trainer, Athletics, to teach.

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 20, 2009, through April 21, 2009, to **Fleccia D. Heise**, Athletic Trainer, Athletics, to teach.

15. INFORMATION - RETIREMENTS

- a. On Behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by Robert P. Deegan, Superintendent/ President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

Maura A. Gage, Professor, Life Sciences, effective December 31, 2008. She has served Palomar College for 28 years from September 8, 1981, to May 22, 2009.

- b. On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group II** (receive the employer-paid health benefits as provided to active employees and eligible dependents until the retiree has reached the age of 65, dental for life) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

Joseph L. Madrigal, Assistant Superintendent/Vice President, Student Services, effective July 1, 2009. He has served Palomar College for 12 years from August 23, 1996, to June 30, 2009.

- c. On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by Robert P. Deegan, Superintendent/President, as authorized by the Governing Board, under **Group III**:

Barbara H. Servatka, Associate Professor, Nursing Education, effective December 31, 2008. She has served Palomar College for 5 years from August 22, 2003, to December 30, 2008.

GIFTS

16. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following **gifts** and directs that an appropriate letter of appreciation be sent to the donor:

- a. Various species of plants donated by **Indian Rock Cycads & Palms**, 28969 Mt. Meadow Road, Escondido, CA 92026. These plants are to be sold at a plant sale and remaining plants to be planted on campus grounds. Total cash value as estimated by donor is **\$514.70**.

- b. HP DesignJet 4000 Printer, serial #SG49H19007, model Q1273A, donated by **Carolyn S. Johnson**, 16399 W. Bernardo Drive, San Diego, CA 92127-1899, to be used by students enrolled in the Drafting Program. Total cash value as estimated by donor is **\$9,000.00**.
- c. The following items were donated by the California Commission on Peace Officer Standards and Training (**POST**) to the Public Safety Department for student/faculty use:

<u>Item</u>	<u>Serial Number</u>	<u>Model</u>	<u>Value</u>
Compaq Notebook/Laptop Computer	9X2CKSBZH19T	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH192	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH160	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH18A	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH188	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH15H	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH199	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH15P	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH15X	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH16E	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH162	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17D	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH15R	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17K	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH173	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH19V	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH175	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH18W	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17E	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH19W	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH16M	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH168	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH171	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17B	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH16K	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH16Y	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH182	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17W	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH168	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH166	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17C	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH15L	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH18X	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17N	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH18V	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17F	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH19X	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH15Y	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH193	1456 VQLIT	\$100.00
Compaq Notebook/Laptop Computer	9X2CKSBZH17H	1456 VQLIT	\$100.00
			<u>\$4,000.00</u>

Total cash value as estimated by donor is **\$4,000.00**.

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION - APPROVE RESOLUTION AUTHORIZING ROBERT P. DEEGAN, SUPERINTENDENT/PRESIDENT, OR BONNIE ANN DOWD, VICE PRESIDENT, FINANCE & ADMINISTRATIVE SERVICES, TO ENTER INTO A SETTLEMENT AGREEMENT OF THE REFERENCED ACTION AND THREATENED ACTION - COUNTY OF SAN DIEGO V. PALOMAR COMMUNITY COLLEGE DISTRICT; SAN DIEGO SUPERIOR COURT, NORTH COUNTY DIVISION, CASE NO. 37-2008-00057302-CU-TT-NC AND SANDAG V. PALOMAR COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 09-_____

WHEREAS, the County of San Diego has filed a lawsuit captioned **County of San Diego v. Palomar Community College District**, San Diego Superior Court, North County Division, Case No. 37-2008-00057302-CU-TT-NC, and the **San Diego Association of Governments (“SANDAG”)** has threatened to file a lawsuit, challenging the Palomar Community College District (“District”) decision to certify an environmental impact report for the North Education Center project (“Project”) and issue related approvals for the Project.

WHEREAS, the County and SANDAG have agreed to settle their disputes relating to the Project on terms set forth in a proposed settlement agreement which generally requires the District to (1) pay specified impact fees to the County and Caltrans as mitigation for certain traffic impacts, (2) perform a traffic analysis that complies with CEQA before proceeding with Phase II of the Project, (3) annually report the status of Phase II development activities, if any, and (4) reasonably accommodate any future North County Transit District request to install bus stops on the Project site.

NOW THEREFORE, THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT FINDS, DECLARES AND RESOLVES AS FOLLOWS:

- a. The foregoing recitals are true and correct and incorporated herein by this reference.
- b. The District’s Superintendent/President, Robert P. Deegan, or Vice President, Finance & Administrative Services, Bonnie Ann Dowd, is authorized and directed to enter into a settlement agreement of the above-described action and threatened action on the terms described above.

c. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution No. 09-_____ was adopted by the Governing Board of the Palomar Community College District at a meeting of the Board held on **December 9, 2008**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President, Governing Board
Palomar Community College District

Attest:

Secretary of the Governing Board
Palomar Community College District

EXHIBIT N-1

2. RECOMMENDATION: ACTION - APPROVE AGREEMENT WITH FORESTER INSTITUTO INTERNACIONAL AND APPROVE AUTHORIZATION FOR A STUDY ABROAD PROGRAM IN SAN JOSE, COSTA RICA, JANUARY 3, 2009–JANUARY 17, 2009

The Governing Board hereby approves an agreement between Palomar Community College District and Forester Instituto Internacional, for the purpose of the Foreign Languages department to conduct a Study Abroad Program in San Jose, Costa Rica on January 3, 2009, through January 17, 2009. Classes will be offered in Spanish 50, 101A, 101B, 102A, 102B, 201A, 201B, 215, 216, 235 and 296. In addition to program price, program participants will be responsible for paying all fees including transportation, housing, insurance, books, materials and personal expenses. **EXHIBIT N-2**

3. RECOMMENDATION: ACTION - APPROVE LIFE SCIENCES FIELD COURSE TO YELLOWSTONE NATIONAL PARK: JUNE 16, 2009 – JUNE 25, 2009

The Governing Board hereby approves the Life Sciences field course to Yellowstone National Park, June 16, 2009, through June 25, 2009. Classes will be offered in Biol 45, Biol 114L, Biol 195, Biol 295, Zool 195, and Zool 295.

The Governing Board authorizes that all agreements and contracts necessary to carry out this field course to Yellowstone National Park are hereby approved between the Palomar Community College District and the following vendors: (a) Xanterra Int'l; (b) National Park Service; (c) Dorman's Moose Enterprise; (d) Leisure Sports; (e) Grand Teton Lodge Company; (f) Triangle X Ranch. Advance deposits as may be required by these vendors are hereby authorized. Estimated cost per student is between \$410.00 and \$780.00 depending on the accommodations selected by student. Fees include lodging and activities. Student must pay regular enrollment fees and provide own means of transportation and meals. **EXHIBIT N-3**

4. RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR BID #104-09 S-BUILDING REPLACEMENT PROJECT

The Governing Board hereby authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to execute a contract to the lowest responsive and responsible General Contractor (Bidder) for Bid #104-09 S-Building Replacement Project (new Health Sciences Building).

In order for the project to be completed within the designated timeframe it is necessary to award a contract as soon as possible after the bid opening of December 15, 2008. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-4**

5. **RECOMMENDATION: ACTION – ACCEPT AS FINAL AND COMPLETE, BID NO. 005-07 NS BUILDING DEAN AND ADJUNCT AREA RENOVATION AND I.S. ROOM HVAC UPGRADE; AUTHORIZE RELEASE OF RETENTION TO WHITAKER CONSTRUCTION CORPORATION IN THIRTY-FIVE DAYS**

The Governing Board hereby accepts Bid #005-07 NS Building – Dean and Adjunct Area Renovation and I.S. Room HVAC Upgrade as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of the contract is \$290,000.00, and all money due and owing to Whitaker Construction Corporation (hereinafter Whitaker), with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Whitaker, 2340 Tampa Avenue, Suite F, El Cajon, CA 92020, provided no liens are filed within this period.

6. **RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #1; ACCEPT AS FINAL AND COMPLETE, BID NO. CM-01-08 MIB: ABATEMENT AND DEMOLITION MULTIDISCIPLINARY BUILDING SITE AND S-BUILDING SITE; AUTHORIZE RELEASE OF RETENTION TO AMERICAN WRECKING, INC., IN THIRTY-FIVE DAYS**

The Governing Board hereby approves Change Order #1 in the amount of (\$35,537.50), as described in **Exhibit N-6**; accepts Bid #CM-01-08 MIB as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The total amount of the contract is \$419,903.50, and all money due and owing to the Contractor, with the exception of the ten percent (10%) retention, shall be paid, and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to American Wrecking Inc., 2459 Lee Avenue, South El Monte, CA 91733, provided no liens are filed within this period. **EXHIBIT N-6**

7. **RECOMMENDATION: ACTION – AUTHORIZATION TO EXECUTE CONTRACT FOR BID #106-09 INSTALLATION OF CHAIN-LINK FENCING PROJECT/SAN MARCOS CAMPUS**

The Governing Board hereby authorizes Dr. Bonnie Ann Dowd, Vice President, Finance & Administrative Services, or Ken Jay, Director, Business Services, to execute a contract to the lowest responsive and responsible Bidder for Bid #106-09 Installation of Chain-link Fencing Project at various locations on the San Marcos campus.

In order for the project to be completed during the winter recess it is necessary to award a contract as soon as possible after the bid opening of December 5, 2008. The contract award will be brought back to the Governing Board for ratification at a future Governing Board meeting. **EXHIBIT N-7**

8. **RECOMMENDATION: ACTION – RATIFY CONTRACT WITH T and D COMMUNICATIONS, INC., FOR AWARD OF BID # 105-09 AIR BLOWN FIBER (ABF) INFRASTRUCTURE RELOCATON**

The Governing Board hereby ratifies the contract between the District and T and D Communications, Inc.,(hereinafter T&D) Corona, CA, in the amount of \$78,300.91. T & D responded to the District's Invitation to Bid #105-09 Air Blown Fiber (ABF) Infrastructure Relocation as detailed in **Exhibit N-8**, and was found to be the lowest responsive and responsible bidder. **EXHIBIT N-8**

9. **RECOMMENDATION: ACTION – APPROVE THE FOLLOWING NEW AND/OR CONTINUING CLASSES, AGREEMENTS AND PERSONNEL FOR PROVIDING COMMUNITY DEVELOPMENT**

The Governing Board hereby approves the following new and/or continuing classes for the Spring 2009 Venture Program and authorization to contract with the personnel instructing the classes.

SPRING 2009 - Venture Program

Instructor: Adney, Curtis
Class Name: What Were You Born To Do?
Date: Sat Feb 28-Sat Feb 28
Fee to Students: \$60.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Adney, Curtis
Class Name: Test Taking Secrets
Dates: Sat Feb 28-Sat Feb 28
Fee to Students: \$50.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Allen, Lewis
Class Name: Real Estate Appraisal Licensing School - Part 2
Dates: Sat Apr 04-Sun Apr 05
Fee to Students: \$325.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Bell, Phillip
Class Name: Financial Planning for College
Date: Sat Feb 21-Sat Feb 28
Fee to Students: \$55.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Bell, Phillip
Class Name: Financial Planning for College
Dates: Sat Apr 11-Sat Apr 18
Fee to Students: \$55.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Boice, Tim
Class Name: Driver's Education Class
Date: Sat Feb 21-Sat Mar 14
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour

Instructor: Boice, Tim
Class Name: Driver's Education Class
Dates: Sat May 02-Sat May 30
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour

Instructor: Canfield, Brian
Class Name: Stained Glass: Beginning
Dates: Sat Apr 18-Sat May 16
Fee to Students: \$110.00
Instructor Rate: \$51.30/hour

Instructor: **Canfield, Brian**
Class Name: Glass Fusing: Introduction
Dates: Sat Mar 07-Sat Apr 04
Fee to Students: \$89.00
Instructor Rate: \$51.30/hour

Instructor: **Carrillo, Mel**
Class Name: Dance - Swing (Jitterbug)
Dates: Sun Jan 25-Sun Mar 08
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Carrillo, Mel**
Class Name: Dance - Swing (Jitterbug)
Dates: Sun Mar 15-Sun May 03
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Carrillo, Mel**
Class Name: Mel's Potluck Dance Party
Dates: Sat Apr 25-Sat Apr 25
Fee to Students: \$5.00
Instructor Rate: none

Instructor: **Carrillo, Mel**
Class Name: Dance - Ballroom
Dates: Sun Jan 25-Sun Mar 08
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Carrillo, Mel**
Class Name: Dance - Ballroom
Dates: Sun Mar 15-Sun May 03
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Carrillo, Mel**
Class Name: Dance - Latin Dance
Dates: Sun Jan 25-Sun Mar 08
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Carrillo, Mel**
Class Name: Dance - Latin Dance
Dates: Sun Mar 15-Sun May 03
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Carrillo, Mel**
Class Name: Dance - Intermediate Ballroom
Dates: Wed Jan 14-Wed Feb 18
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Carrillo, Mel**
Class Name: Dance - Intermediate Ballroom
Dates: Wed Feb 25-Wed Apr 08
Fee to Students: \$59.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Cooper, Shai**
Class Name: Israeli Folk Dance - Beginning
Dates: Wed Jan 21-Wed Feb 25
Fee to Students: \$60.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Cooper, Shai**
Class Name: Israeli Folk Dance - Intermediate
Dates: Mon Jan 26-Mon Mar 09
Fee to Students: \$60.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Dale, Richard**
Class Name: Magic Castle Dinner & Show
Dates: Sat Mar 21-Sat Mar 21
Fee to Students: \$169.00
Instructor Rate: \$200.00 flat fee

Instructor: **Deriso, Vicki**
Class Name: Country Line Dancing
Dates: Sat Jan 24-Sat Mar 14
Fee to Students: \$65.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: **Deriso, Vicki**
Class Name: Country Line Dancing
Dates: Sat Apr 04-Sat May 16
Fee to Students: \$65.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: **Drain, David**
Class Name: Adobe Photoshop - I
Dates: Sat Feb 28-Sat Mar 07
Fee to Students: \$79.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Eshelman, Lisa**
Class Name: Spring Break - Lotions and Potions/Grades 2-5
Dates: Mon Apr 13-Fri Apr 17
Fee to Students: \$175.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Gallegos, Maria**
Class Name: The Art of Tamale Making II
Dates: Sat Apr 04-Sat Apr 04
Fee to Students: \$45.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Garlejo, Joel**
Class Name: Floral Design I - Introduction to
Dates: Tue Jan 20-Thu Feb 05
Fee to Students: \$125.00
Instructor Rate: \$30.00/hour

Instructor: **Garlejo, Joel**
Class Name: Floral Design II - Special Events
Dates: Tue Feb 17-Thu Mar 05
Fee to Students: \$125.00
Instructor Rate: \$30.00/hour

Instructor: **Garlejo, Joel**
Class Name: Floral Design III - Weddings &
Dates: Tue Mar 17-Thu Apr 02
Fee to Students: \$125.00
Instructor Rate: \$30.00/hour

Instructor: **Handelsman, Sohaila**
Class Name: Belly Dancing
Dates: Tue Jan 20-Tue Feb 24
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Handelsman, Sohaila**
Class Name: Belly Dancing
Dates: Tue Apr 07-Tue May 12
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Haupt, Sheryl**
Class Name: Pour It On Painting
Dates: Sat Feb 07-Sat Feb 07
Fee to Students: \$45.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Haupt, Sheryl**
Class Name: Wire Wrap Jewelry
Dates: Sat Feb 07-Sat Feb 07
Fee to Students: \$40.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Haytasingh, Erin**
Class Name: Driver's Education Class
Dates: Sat Feb 21-Sat Mar 14
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour

Instructor: **Haytasingh, Erin**
Class Name: Driver's Education Class
Dates: Sat May 02-Sat May 30
Fee to Students: \$85.00
Instructor Rate: \$32.00/hour

Instructor: **Howells, John**
Class Name: Personal Financial Mngmnt
Date: Wed Feb 04-Wed Feb 18
Fee to Students: \$59.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: **Howells, John**
Class Name: Personal Financial Mngmnt
Date: Thu Feb 05-Thu Feb 19
Fee to Students: \$59.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: **Jones, Jill Lesly**
Class Name: 33 Ways to Make \$\$ with Your Voice
Date: Sat Feb 21-Sat Feb 28
Fee to Students: \$160.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Krusemark, Leeanne
Class Name: Make Money with a Typing/Word Processing Business
Dates: Thu Apr 02-Thu Apr 02
Fee to Students: \$25.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Krusemark, Leeanne
Class Name: Cash in with a Home-based Business
Date: Thu Apr 02-Thu Apr 02
Fee to Students: \$50.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Krusemark, Leeanne
Class Name: Beginning Guide To Getting
Date: Wed Apr 01-Wed Apr 01
Fee to Students: \$50.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Levin, Kenneth
Class Name: Japanese - Community Conversational
Date: Wed Feb 04-Wed Mar 11
Fee to Students: \$90.00
Instructor Rate: \$46.00/hour

Instructor: Lewis, Robert
Class Name: Personal Trainer Certification
Date: Mon Feb 02-Wed Apr 08
Fee to Students: \$559.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: Ludlow, Monet
Class Name: Hip Hop Dance
Date: Thu Feb 05-Thu Mar 12
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Ludlow, Monet
Class Name: Spring Break - Hip Hop/Grades 5-8
Date: Mon Apr 06-Fri Apr 10
Fee to Students: \$150.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Ludlow, Monet
Class Name: Spring Break - Hip Hop/Grades 5-8
Date: Mon Apr 13-Fri Apr 17
Fee to Students: \$150.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Mansfield, William
Class Name: Real Estate Appraisal, A New Career
Date: Mon Jan 26-Mon Jan 26
Fee to Students: \$59.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: Mansfield, William
Class Name: Real Estate Appraisal Licensing School - Part 1
Date: Sat Jan 31-Sun Mar 29
Fee to Students: \$800.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Mansfield, William**
Class Name: Real Estate Appraisal Licensing School - Part 3
Date: Sat Apr 25-Sun Jun 14
Fee to Students: \$650.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Mansfield, William**
Class Name: Investing In & Managing Small Residential Properties
Date: Mon Feb 02-Mon Feb 02
Fee to Students: \$49.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Mansfield, William**
Class Name: Investing In & Managing Small Residential Properties
Date: Mon Apr 27-Mon Apr 27
Fee to Students: \$49.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Moreno, Mineko**
Class Name: Sushi Making 101
Date: Sat Jan 24-Sat Jan 24
Fee to Students: \$65.00
Instructor Rate: \$600 - 15+ people in class, \$500 - 12-14 people in class, under 12 people - contract fee to be negotiated

Instructor: **Moreno, Mineko**
Class Name: Japanese Market Tour and Tutorial
Date: Sun May 03-Sun May 03
Fee to Students: \$40.00
Instructor Rate: \$300 Flat Fee

Instructor: **Moreno, Mineko**
Class Name: Sushi Making 102- Sushi Bar Favorites
Date: Sat Mar 21-Sat Mar 21
Fee to Students: \$65.00
Instructor Rate: \$600 - 15+ people in class, \$500 - 12-14 people in class, under 12 people - contract fee to be negotiated

Instructor: **Nicholson, Kellie**
Class Name: Professional Online Bartending Course
Date: Mon Jan 05-Thu May 21
Fee to Students: \$119.00
Instructor Rate: \$65.20/student

Instructor: **O'Brien, Laurie**
Class Name: Cake Design II - Wedding
Date: Tue Feb 24-Tue Mar 24
Fee to Students: \$125.00
Instructor Rate: \$50.00/hour

Instructor: **Otsubo, Lee**
Class Name: Digital SLR for New dSLR Owners - Webcast!
Date: Tue Jan 20-Thu Jan 22
Fee to Students: \$75.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: **Otsubo, Lee**
Class Name: Digital SLR for New dSLR Owners - Webcast!
Date: Mon Mar 16-Wed Mar 18
Fee to Students: \$75.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: **Otsubo, Lee**
Class Name: Digital SLR "Hands On" Photoshoot Workshop
Date: Sat May 02-Sat May 02
Fee to Students: \$80.00
Instructor Rate: 35% of fees collected for students instructed

Instructor: **Patterson, Betty**
Class Name: Floral - "Let's Design" Styles
Date: Sat Jan 17-Sat Jan 31
Fee to Students: \$125.00
Instructor Rate: \$46.00/hour

Instructor: **Patterson, Betty**
Class Name: Floral - "Let's Design" Techniques
Date: Sat Feb 07-Sat Feb 28
Fee to Students: \$125.00
Instructor Rate: \$46.00/hour

Instructor: **Patterson, Betty**
Class Name: Floral - "Let's Design" Mechanics
Date: Sat Mar 07-Sat Mar 21
Fee to Students: \$125.00
Instructor Rate: \$46.00/hour

Instructor: **Patterson, Betty**
Class Name: Floral - Master Designer's Class
Date: Tue Feb 10-Tue Apr 07
Fee to Students: \$100.00
Instructor Rate: \$46.00/hour

Instructor: **Patterson, Betty**
Class Name: Floral - Centerpiece Design
Date: Tue Apr 14-Tue Apr 28
Fee to Students: \$100.00
Instructor Rate: \$46.00/hour

Instructor: **Patterson, Kris**
Class Name: Medical Insurance Billing - Introduction
Date: Sat Apr 04-Sun Apr 05
Fee to Students: \$105.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Medical Insurance Billing - Advanced II
Date: Sat Apr 18-Sat Apr 18
Fee to Students: \$85.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Medical Billing Service, Start a Home Business
Date: Sat Apr 18-Sat Apr 18
Fee to Students: \$65.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Medical Insurance Billing (Computerized) at Home
Date: Sun Apr 19-Sun Apr 19
Fee to Students: \$25.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Patterson, Kris**
Class Name: Worker's Compensation & Personal Injury Billing
Date: Sun Apr 19-Sun Apr 19
Fee to Students: \$85.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Pellecchia, Gwen**
Class Name: Basic Mosaics
Date: Tue Feb 03-Tue Feb 10
Fee to Students: \$60.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Pourroy, John**
Class Name: Glass Fusing: Introduction
Date: Sat Mar 07-Sat Apr 04
Fee to Students: \$89.00
Instructor Rate: \$20/hour

Instructor: **Radiul, Genadi**
Class Name: Dreamweaver - Basic
Date: Sat Jan 31-Sat Feb 07
Fee to Students: \$89.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Radiul, Genadi**
Class Name: Dreamweaver - Intermediate
Date: Sat Feb 21-Sat Feb 28
Fee to Students: \$89.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Radiul, Genadi**
Class Name: Dreamweaver - Advanced
Date: Sat Mar 07-Sat Mar 14
Fee to Students: \$89.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Reynolds, Chuck**
Class Name: Canoeing - Chocolate Mountains
Date: Sat Mar 14-Sun Mar 15
Fee to Students: \$60.00
Instructor Rate: 47% of fees collected for students instructed

Instructor: **Reynolds, Chuck**
Class Name: Canoeing - Topock Gorge
Date: Sat May 16-Sun May 17
Fee to Students: \$60.00
Instructor Rate: 47% of fees collected for students instructed

Instructor: **Roberts, Barbara**
Class Name: Face Reading - How To Read Your Boss' Face
Date: Sat Feb 07-Sat Feb 07
Fee to Students: \$49.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Seminars, Notary Public**
Class Name: California State Notary, In One Day
Date: Sat Feb 21-Sat Feb 21
Fee to Students: \$99.00
Instructor Rate: 43% of fees collected for students instructed

Instructor: **Seminars, Notary Public**
Class Name: California State Notary, In One Day
Date: Sat May 09-Sat May 09
Fee to Students: \$99.00
Instructor Rate: 43% of fees collected for students instructed

Instructor: **Seminars, Notary Public**
Class Name: Notary Loan Signing Agent
Date: Sat Mar 07-Sat Mar 07
Fee to Students: \$100.00
Instructor Rate: 43% of fees collected for students instructed

Instructor: **Taylor, Susan**
Class Name: Spring Break - Video Game Making/Grades 5-8
Date: Mon Apr 06-Fri Apr 10
Fee to Students: \$225.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Tiedeman, Tom**
Class Name: Watercolor Fundamentals
Date: Sat Mar 07-Sat Mar 14
Fee to Students: \$70.00
Instructor Rate: 40% of fees collected for students instructed

Instructor: **Susan Unoura**
Class Name: Picture Framing - Beginning
Date: Sat Mar 28-Sat Mar 28
Fee to Students: \$55.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Susan Unoura**
Class Name: Picture Framing Advanced
Date: Sat Apr 04-Sat Apr 04
Fee to Students: \$55.00
Instructor Rate: 30% of fees collected for students instructed

Instructor: **Velasco, Martha**
Class Name: Community Conversational Spanish - Level I
Date: Wed Jan 28-Wed Mar 04
Fee to Students: \$90.00
Instructor Rate: \$61.83/hour

Instructor: **Velasco, Martha**
Class Name: Community Conversational Spanish - Level II
Date: Wed Mar 11-Wed Apr 22
Fee to Students: \$90.00
Instructor Rate: \$61.83/hour

Instructor: **Velasco, Martha**
Class Name: Survival Spanish for Healthcare Providers
Date: Sat Jan 31-Sat Mar 14
Fee to Students: \$149.00
Instructor Rate: \$61.83/hour

- Instructor:** **Warehall, William**
Class Name: "Hot Glass" Paperweight Making
Date: Sat Jan 24-Sat Feb 28
Fee to Students: \$250.00
Instructor Rate: \$48.72/hour
- Instructor:** **Warehall, William**
Class Name: Glass Casting
Date: Sat Jan 24-Sat Feb 28
Fee to Students: \$200.00
Instructor Rate: \$48.72/hour
- Instructor:** **Weaver, Sue**
Class Name: SAT Preparation
Date: Sat Jan 31-Sat Mar 07
Fee to Students: \$189.00
Instructor Rate: 30% of fees collected for students instructed
- Instructor:** **Weaver, Sue**
Class Name: SAT Preparation
Date: Sat Apr 25-Sat May 30
Fee to Students: \$189.00
Instructor Rate: 30% of fees collected for students instructed
- Instructor:** **Williams, Bill**
Class Name: Borrego Springs Photo Expedition
Date: Fri Mar 13-Sun Mar 15
Fee to Students: \$159.00
Instructor Rate: 30% of fees collected for students instructed + \$200.00 flat fee
- Instructor:** **Williams, Bill**
Class Name: Digital Photography - Beginning
Date: Sat Feb 21-Sat Feb 21
Fee to Students: \$65.00
Instructor Rate: \$40.00/hour
- Instructor:** **Williams, Bill**
Class Name: Digital Photography - Beginning
Date: Sat Apr 18-Sat Apr 18
Fee to Students: \$65.00
Instructor Rate: \$40.00/hour
- Instructor:** **Zinniger, Rosanne**
Class Name: Spring Break - Cooking Class/Grades 3-8
Date: Mon Apr 06-Fri Apr 10
Fee to Students: \$175.00
Instructor Rate: \$75.00/student
- Instructor:** **Zinniger, Rosanne**
Class Name: Spring Break - Cooking Class/Grades 3-8
Date: Mon Apr 13-Fri Apr 17
Fee to Students: \$175.00
Instructor Rate: \$75.00/student
- Instructor:** **Zinniger, Rosanne**
Class Name: Cake Design I - Intro to Cake Design
Date: Mon Jan 12-Mon Feb 09
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design I - Intro to Cake Design
Date: Tue Jan 13-Tue Feb 10
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design I - Intro to Cake Design
Date: Mon Mar 02-Mon Mar 30
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design I - Intro to Cake Design
Date: Wed Apr 08-Wed May 06
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design II - Wedding Cakes
Date: Mon Feb 23-Mon Mar 23
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design III - The Carved/Topsy Turvy Cake
Date: Mon Apr 20-Mon May 11
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design III - The Carved/Topsy Turvy Cake
Date: Tue Apr 21-Tue May 12
Fee to Students: \$125.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design Workshops - 3D COOKIE DECORATING
Date: Sat Apr 04-Sat Apr 04
Fee to Students: \$45.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: Zinniger, Rosanne
Class Name: Cake Design Workshops - CREATIVE CUPCAKES
Date: Sat Feb 07-Sat Feb 07
Fee to Students: \$45.00
Instructor Rate: 50% of fees collected for students instructed

Instructor: TBD
Class Name: Cake Design I - En Espanol
Date: Sat Jan 31-Sat Mar 07
Fee to Students: \$125.00
Instructor Rate: TBD

Instructor: TBD
Class Name: Cake Design II - En Espanol
Date: Sat Mar 14-Sat Apr 11
Fee to Students: \$125.00
Instructor Rate: TBD

10. RECOMMENDATION: ACTION - APPROVE FIELD STUDIES TRIP TO NEW YORK CITY, NEW YORK, FOR FASHION MERCHANDISING AND DESIGN STUDENTS

The Governing Board hereby approves a Fashion Merchandising & Design Field Study Trip for travel to New York City, New York, January 11, 2009–January 17, 2009. Students who participate in the field course will enroll in FASH 155, World of Fashion and shall receive two units of college credit for the field studies course. Total cost for field course program is \$1,850.00, which covers airfare, hotel accommodations, transportation to and from the airport, and other scheduled events as described in **EXHIBIT N-10**.

11. RECOMMENDATION: ACTION – APPROVE EDUCATIONAL SERVICES AGREEMENT WITH SAN DIEGO ELECTRICAL TRAINING CENTER

The Governing Board hereby approves an agreement between Palomar Community College District (hereinafter “District”) and San Diego Electrical Training Center (hereinafter “Agency) to provide instruction in the courses of Electrical Trainee 101, Electrical Trainee 102, Electrical Trainee 103 and Electrical Trainee 104 through the District’s Workforce & Community Development Department. Classes are scheduled December 13, 2008, through April 18, 2009. In consideration of instruction in electrical training provided by the District, the Agency agrees to pay the District in the amount of \$51,000.00. **EXHIBIT N-11**

12. RECOMMENDATION: ACTION - EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(c) of the California Education Code, the Governing Board finds that the absence of **Trustee MICHELE NELSON** from the Special Meeting of the Governing Board held **November 11, 2008**, is **excused** due to personal necessity.

13. RECOMMENDATION: ACTION – ADOPT REVISED PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 7 – HUMAN RESOURCES

The Governing Board of the Palomar Community College District hereby adopts the following **revised Board Policies** included in **Chapter 7 – Human Resources**:

BP 7130	Compensation and Benefits
BP 7140	Collective Bargaining
BP 7150	Employee Evaluations
BP 7160	Professional Development
BP 7236	Short-Term Employees
BP 7240	Confidential Employees
BP 7341	Sabbaticals
BP 7345	Catastrophic Leave Program
BP 7347	Paid Family Leave
BP 7350	Resignations
BP 7370	Use of District Resources for Political Activity
BP 7510	Domestic Partners
BP 7800	Institutional Reassignment/Lateral Transfer
BP 7850	Exchange Program

EXHIBIT N-13

14. FIRST READING: REVISION OF PALOMAR COMMUNITY COLLEGE DISTRICT POLICIES INCLUDED IN CHAPTER 7 – HUMAN RESOURCES

This information item includes a proposal to **revise** the following **Board Policies** included in **Chapter 7 – Human Resources**. The Board will take action to adopt the following policies at its January 13, 2009, meeting:

BP 7230	Classified Employees
BP 7260	Classified Supervisors and Managers
BP 7270	Student Workers
BP 7335	Health Examinations
BP7340	Leaves
BP 7385	Salary Deductions

The following **Administrative Procedures** are presented for information only:

AP 7212	Temporary Faculty
AP 7216	Employee Grievance/Complaint Procedures
AP 7234	Overtime
AP 7235	Probationary Period: Classified Employees
AP 7270	Student Workers
AP 7337	Fingerprinting
AP 7340	Leaves
AP 7343	Industrial Accidents and Illness
AP 7344	Notifying District of Illness
AP 7346	Employees Called To Military Duty
AP 7375	Tax Sheltered Annuities/Deferred Compensation Program
AP 7500	Volunteers

These policies and procedures have gone through final review through the shared governance process. **EXHIBIT N-14**

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:_____

P. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release, pursuant to Government Code §54957 et seq.
2. Grievance against employee pursuant to Government Code §54957 et seq.
3. Conference regarding negotiations with CCE/AFT, pursuant to Government Code §54957.6.
4. Conference regarding negotiations with PFF/AFT, pursuant to Government Code §54957.6.
5. Conference regarding discussion with Other Unrepresented Employees, pursuant to Government Code §54957.6.
6. Public Employment, pursuant to Government Code §54957.
7. Conference with Real Property Negotiator, pursuant to Government Code §54956.8. Property APNs as follows:
 - a. Discussion of potential sites in the southern portion of the District.

8. Conference with Legal Counsel—Existing litigation, pursuant to Government Code 54956.9(a):
 - a. County of San Diego v. Palomar Community College District; San Diego Superior Court, North County Division, Case No. 37-2008-00057302-CU-TT-NC
9. Conference with Legal Counsel—Anticipated litigation, significant exposure to litigation pursuant to Government Code 54956.9(b)(3)(C)
 - a. SANDAG v. Palomar Community College District

Q. RECONVENE TO OPEN SESSION

R. ADJOURNMENT

Public Notice—Nondiscrimination:

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